1. **Award**: Rs.10000/- (max.) per person to attend workshops, conferences, short term courses, technical fairs, purchase of books and computer stationeries to be settled against submission of travel tickets, bills, etc.

2. **Certificate**: A certificate will be given to the recipient of the award on either Research Scholar's Day or UG/PG Students' Farewell Function.

3. **No. of Awards**: A maximum of three awards will be given every year.

4. **Link to Institute Merit Award**: The recipient of the award will be considered for nomination for the institute merit award.

5. **Period of Evaluation**: Three years prior to the date of submission of the application.

6. **Selection Committee**: A selection committee appointed by the Head, ME will make the final decision regarding the award.