

## ANNUAL REPORT FOR THE YEAR 2019-20

# VISITORS' HOSTEL & ALLIED FACILITIES

Just a short stroll away from the Main Gate, Visitors' Hostel and Allied Facilities are operated as a non-profit activity. The Visitors' Hostel (VH) is housed in a Two-storied building, amidst lush green lawns and walkways. These restful residences provides boarding and lodging facilities for the Institutes guests, delegates and participations attending various conferences, seminars, symposia and workshops, newly appointed faculty and staff members, Institutes' alumni, and the parents/wards of its students. The sprawling complex of the Visitors' Hostel also provides conference facility that are used frequently for organizing meetings/conferences and a centrally located dining facility. The Visitors' Hostel and allied facilities are operated as a non-profit activity to support the academic and research activity on the campus. Visitors' Hostel has some allied facilities on the campus and in New Delhi as well as in Noida for the benefit of the Institute Visitors.

### Facilities are:

1. Visitor's Hostel
2. Visitor's Hostel -2 (International Hostel)
3. Visitors' Hostel Extension in Campus
4. Visiting Faculty Apartment in Campus
5. Pioneer Batch Continuing Education Centre (PBCEC) in Campus
6. Outreach 69 & 80 Building in Campus
7. Main Auditorium in Campus
8. Dining Facility
9. NOIDA Outreach Center, Sector-62, NOIDA
10. Institutional membership of "*India International centre*" Delhi.

### Accommodation, Conference Facility & Dining Facilities

1. **Visitors' Hostel** is equipped with fully furnished 67 Standard AC rooms, 15 Deluxe AC rooms and 01 Presidential Suites. It can accommodate a maximum of 164 guests at a time on twin sharing basis. All the rooms are fully furnished have attached bathrooms with modern amenities.
2. **Visitor's Hostel -2 (International Hostel)** is equipped with fully furnished 85 Standard AC rooms and 18 Deluxe AC rooms. It can accommodate a maximum of 206 guests at a time on twin sharing basis. All the rooms are fully furnished have attached bathrooms with modern amenities.
3. **Visitors' Hostel Extension** has 44 guest rooms, of which 16 are Standard AC with LCD and cable connections and 28 are Non-AC rooms. It can accommodate 88 guests on twin sharing basis.

4. **Visiting Faculty Apartment** has 12 Apartments, out of which 8 are 1-BHK and 4 are 2-BHK. All the apartments are fully furnished and equipped with all modern amenities.

5. **Pioneer Batch Continuing Education Centre:**

| Sl.No | Name of Facility       | Max-Capacity |
|-------|------------------------|--------------|
| 1     | PBCEC Lawn             | 250          |
| 2     | PBCEC Conference Room  | 18           |
| 3     | PBCEC Small Class Room | 36           |
| 4     | PBCEC Big Class Room   | 65           |
| 5     | PBCEC Committee Room   | 11           |

6. **Outreach 69 & 80 Building in Campus:**

| Sl.No | Name of Facility                 | Max-Capacity |
|-------|----------------------------------|--------------|
| 1     | Outreach Auditorium              | 210          |
| 2     | Outreach Seminar Room            | 40           |
| 3     | Outreach Video-Conferencing Room | 30           |
| 4     | Outreach Lawn                    | 300          |

7. **Main Auditorium:**

| Sl.No | Name of Facility      | Max-Capacity |
|-------|-----------------------|--------------|
| 1     | Main Auditorium       | 1250         |
| 2     | Main Auditorium Lawn  | 2500         |
| 3     | Main Audi Foyer       |              |
| 4     | Main Audi Prayer Hall |              |

9. **Dining Facility:** Visitors' Hostel provides dining facilities to In-house guests of Visitors' Hostel, Visitors' Hostel Extension, Visiting Faculty Apartment and for important Institute events. The Visitors' Hostel has **2 Air-Conditioned Dining Halls** and 1 VVIP Dining Hall with **capacity of 30, 70, 16 guests** respectively. One of the dining halls has a well furnished sitting room attached with it.

Visitors' Hostel -2 (International Hostel) provides dining facilities with the help of Hall .The current capacity of this dining hall is 30

10. **NOIDA Outreach Centre, NOIDA, Sector-62:**

| Sl.No | Name of Facility  | Max-Capacity  |
|-------|---|---------------|
| 1.    | Meeting / Conference room   | 15            |
| 2.    | Office spaces ( one office and one meeting room, capacity 10 persons) | 10            |
| 3.    | Two (2) class rooms (capacity 25 persons each)                        | 25/each class |
| 4.    | Dining Hall and kitchen   | 100           |
| 5.    | S-type Rooms  | 32            |
| 6.    | D-type Rooms  | 05            |
| 7.    | Dormitory for Drivers/ Attendants                                     | 10            |

The above facilities are fully air-conditioned and have telephone and internet connectivity. All guest rooms have well furnished arrangements with furniture, wardrobe and luggage storage space, TV, refrigerator, electric kettle, cups etc. The bed room has attached toilet/bath and the drawing room has a small pantry with a dining table. All rooms are fitted with card locks which shall be used as a master switch also for putting room electrical power on and off.

The staff at the reception and housekeeping is available round the clock for check-in and check-out. The dining hall facility is available for serving breakfast, Lunch and Dinner. The room rent is inclusive of complimentary breakfast and bed tea. Open parking space is available.

**11. India International centre-** IIT-Kanpur is an Institutional member of India International centre, New Delhi. Located near Lodhi Gardens. It offers a number of facilities including boarding, lodging and meeting rooms. As institutional member, up to **four rooms** can be booked at a time for stay, with first two bookings charged at lower rate than next two. (visitor's of I.I.T.Kanpur to IIC will settle their bills at the end of their stay, Rooms cancelation charges as per norm IIC Delhi will paid by requestor)

**Additional Facilities:**

- a) Centralized booking system for all facilities at VH & Allied Services through a requisition form. All the forms are made available in departmental offices as well as downloadable from the Visitor's Hostel website. For detailed information, website of Visitors' Hostel can be accessed at ([www.iitk.ac.in/vh](http://www.iitk.ac.in/vh))
- b) Payments of the boarding & loading charges have been accepted through cheque, debit/credit cards.
- c) Facility of intimation of confirmation of booking through an e-mail.
- d) All the guest rooms, Meeting Lounge, PBCEC and Dining Hall have Wi-Fi connectivity. User ID & Password is required for accessing the Wi-Fi enabled internet services. Guidelines for Wi-Fi access available on the reception

Management of day to day hospitality service has been outsourced to a private agency. An increase in facilities, services and a more professional approach has led to more transparency in day to day functioning of the system and increased occupancy rate, thus achieving more financial visibility in terms of operational expenditure.

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