

**Usage Request Form – External Users**

**SEE Material Characterization - FESEM Facility**

**Sustainable Energy Engineering, IIT Kanpur**

**Date:**

Name_____			Supervisor's Name:_____				
Email:_____			Department:_____				
Mobile No: _____			Institute:_____				
<b>Total no. of samples .....</b>		<b>Total no. of slots .....</b>	<b>Sample description:</b>			<b>Total Charges (Rs.) .....</b>	
<b>S. No.</b>	<b>Sample Name/Code</b>	<b>Sample Type (Thin Film/ Bulk Solid/ Powder/Other)</b>	<b>Elemental Information</b>	<b>Gold Coating Require (Yes or No)</b>	<b>Sample is magnetic? (Yes or No)</b>	<b>Nature of Analysis: FESEM Imaging/ EDX/ Both</b>	
<b>LAB USE</b>	Allotted Slot		Log Page No		Date		Done By
<b>Declaration</b>		I confirm that the submitted samples are safe, completely dry and free from moisture, non-radioactive, and non-hazardous.				<b>User's Signature</b>	

<b>Payment Details</b>			
No. of Samples	User Charges per Slot (2 hours)		Total Charges (Rs.)
	Academic (Rs. 2000)/ Industry (Rs. 5000) + 18% GST		
Bank Name		Branch	
DD No. & Date			
Reference/ Transaction No. (For Online Payment)		Txn Date	
User Name		Signature	

For Office Use			
Kindly Transfer Rs. _____ to Account No. LDA/IITK/SEE/2025265 against DD No/Online Transaction number _____ in favour of “The Registrar, IIT Kanpur” payable at Kanpur; Dated			
SEE Staff Name		Signature	