

Statutes of the International Association for Earthquake Engineering

Adopted by the Preparatory Committee for Establishing the International Organization on Earthquake Engineering, February 20, 1964. Revised: January 1965; January 1966; March 1972; June 1973; April 1974; December 1979; September 1980; July 1984.

Art. 1 NAME

1-1 The name of this Organization is "International Association for Earthquake Engineering" (hereinafter referred to as the "Association"). The initials IAEE may be used as the abbreviated name of the Association.

Art. 2 OBJECT

2-1 The object of the Association is to promote international cooperation among scientists and engineers in the field of earthquake engineering through interchange of knowledge, ideas and results of research and practical experience.

2-2 The Association will accomplish its objectives by:

- (a) holding world conferences,
- (b) interchanging information, and
- (c) extending technical cooperation.

Art. 3 MEMBERSHIP

3-1 The Association is composed of National Organizations for Earthquake Engineering (defined in Art. 3-3, and hereinafter referred to as "National Organizations") approved for membership by the Executive Committee. The Executive Committee has the right to terminate the membership of any National Organization by a two-thirds majority vote.

3-2 Individual members of affiliated National Organizations shall be deemed to be individual members of the Association.

3-3 A National Organization is composed of members, individual or corporate, accepted into membership according to the statutes of that particular organization. A member of the Association may belong to more than one National Organization, and these need not include that of his country of residence. A National Organization must have: (a) a Constitution or Statutes; (b) a President, Chairman or equivalent Executive Officer; (c) a Secretary; and (d) an address for its secretariat. The total membership of a National Organization shall be not less than 8. Only one National Organization from a country shall become a member.

3-4. To become a member of the Association, an existing National Organization must send a letter to the Secretary General of the Association, signed by the Executive Officer and Secretary, formally applying for membership and indicating that if accepted the National Organization will do its best to further the object of the Association, to cooperate with it, to abide by its statutes, and enclosing: (a) its Constitution or Statutes; (b) the names of its current officers; (c) the address of the secretariat; and (d) the names of its current members.

3-5 Each National Organization shall designate a Delegate and a Deputy Delegate to represent it in the Association. There shall be only one Delegate and Deputy Delegate from each National Organization. The term of office of the Delegate and Deputy delegate shall be four years, but reappointments can be made. National Delegates shall serve for not more than two successive terms.

Art. 4 ADMINISTRATION

4-1 The authority of the Association shall be exercised through:
(a) The General Assembly of Delegates
(b) The Executive Committee
(c) The Officers

Art. 5 GENERAL ASSEMBLY OF DELEGATES

5-1 The General Assembly of Delegates shall be composed of all Delegates representing National Organizations affiliated with the Association. The Deputy Delegate shall represent the National Organization in the absence of the Delegate.

5-2 The sessions of the General Assembly of Delegates shall be presided over by the President of the Association.

5-3 The functions of the General Assembly of Delegates shall be:
(a) to elect a President, an Executive Vice-President, and Directors according to Art. 5-7;
(b) to confirm recommendations for Honorary Members of the Association;
(c) to approve the selection of the place of the next world conference according to Art.5-8;
(d) to approve Association policies and procedures;
(e) to amend these Statutes according to Art. 11.

5-4 A session of the General Assembly of Delegates shall be held during each world conference, at which time Officers and Directors referred to in paragraph (a) of Art. 5-3 shall be elected. A quorum for a session of the General Assembly of Delegates shall be one-half of the National Delegates. Attendance at a session of the General Assembly of Delegates shall include: (a) National Delegates, who alone may vote; (b) Deputy National Delegates, with no voice or vote if the National Delegate is present; (c) members of the Executive Committee, with voice but no vote; and (d) other persons, with no vote, at the specific invitation of the President. If there is no quorum and the General Assembly meeting cannot be held, the business scheduled for the meeting shall be transacted by correspondence. In such a case it shall be the duty of the Secretary General to ensure that the elections to the Executive Committee are held through the post and that the process

be completed within six months of the preceding world conference. In such an event, to save time, the formality of seconding names proposed by a Delegate as required in Art. 5-7 shall be waived. Further, in such a case the persons securing the highest number of votes shall be declared elected and the requirement of a majority of votes shall be waived.

5-5 At sessions of the General Assembly of Delegates, a majority vote of the Delegates present shall be required on all matters put to vote, unless otherwise provided for in the Statutes.

5-6 For matters requiring interim actions by the General Assembly of Delegates, decisions may be taken by postal ballot. This will require a majority of votes cast for adoption, with the total vote cast at least half of the eligible votes, except as required by Art. 11-1.

5-7 The President shall appoint a nominating committee consisting of himself and two former elected Presidents or Executive Vice-Presidents not now serving in that office. This nominating committee shall submit to the Secretary General no later than one month prior to the session of the General Assembly of Delegates at the world conference a slate of nominations approved by the Executive Committee consisting of one name each for the offices of President, Executive Vice-President, and eight Directors. Additional nominations for these offices may be made from the floor at the General Assembly of Delegates at the world conference by any National Delegate present, to be seconded by another National Delegate. The candidate receiving a majority (more than one half of total votes) shall be elected. When more than two choices are available and none of the choices receives a majority of the votes on the first ballot count, that choice receiving the fewest votes shall be deleted, and a second ballot conducted. The procedures shall be repeated successively until one of the choices receives a majority of votes. In the event of a tie vote for any office, the President shall cast the deciding ballot.

5-8 The General Assembly of Delegates shall select the place for the next world conference from a list of candidate countries who have filed with the Secretary General a letter of invitation from the affiliated National Organization. If more than two choices are available and none of the choices receives a majority of the votes on a first ballot count, the choice receiving the fewest votes shall be deleted, and a second ballot conducted. This procedure shall be repeated successively until one of the choices receives a majority of votes. In the event of a tie vote, the President shall cast the deciding ballot. If at the time of the session of General Assembly of Delegates no valid invitations have been received, a quorum is not present, or a single candidate does not receive a majority, the Secretary General shall arrange for the location of the next world conference by correspondence within a period of six months of the preceding world conference.

Art. 6 EXECUTIVE COMMITTEE

6-1 The Executive Committee shall consist of the President, Executive Vice-President, other Vice-President, not more than eleven Directors, the Secretary General and Consultative Members. Eight Directors shall be elected by the General Assembly of Delegates and the three others shall be optionally selected by the Executive Committee, in order to improve the geographical distribution of the Directors. Not more than one Director shall be from one country. The past Presidents and Honorary Members shall be

Consultative members without vote. In addition, the Executive Committee may co-opt any person suitably qualified as Consultative Member without vote.

6-2 The Secretary General shall be nominated by the National Organization of the country where the Central Office of the Association is located, and shall be confirmed by the Executive Committee. The term of service of the Secretary General shall be at the pleasure of the Executive Committee, subject to reconfirmation at intervals not to exceed six years.

6-3 Not more than three members of the Executive Committee, minus the Consultative Members, shall be from any one country. When the Executive Vice-President is not from the country selected to hold the next world conference, the President, after consulting the National Delegate of that country, shall name an additional Vice-President from that country.

6-4 Officers and Directors referred to in paragraph (a) of Art. 5-3 shall be eligible for one of reappointment to the same position.

6-5 The President shall be Chairman of the Executive Committee.

6-6 The functions of the Executive Committee shall be:

- (a) to transact the business of the Association in accordance with the decisions and policies approved by the General Assembly of Delegates;
- (b) to decide on admissions and withdrawals from the Association;
- (c) to assist the National Organization in the host country in the planning of the next world conference;
- (d) to make recommendations to the General Assembly of Delegates for its approval either in session or by postal ballot;
- (e) to fill any vacancy in the Officers that may occur between world conferences.

6-7 The Executive Committee shall meet during each world conference. During the interval between world conferences, the Executive Committee shall function through correspondence.

6-8 Voting of the Executive Committee shall take place according to the relevant provisions of Arts. 5-5, 5-6, and 11-1.

Art. 7 OFFICERS

7-1 Officers of the Association are:

- President
- Executive Vice-President
- Vice-President, if provided by Art. 6-3
- Secretary General

7-2 The functions of the President shall be:

- (a) to preside at meetings of the Executive Committee and at sessions of the General Assembly of Delegates.
- (b) to act on behalf of the Association in the conduct of the affairs of the Association in

accordance with policies and procedures approved by the General Assembly of Delegates.

7-3 The functions of the Executive Vice-President shall be to assume the duties of the President in case the President is unavailable.

7-4 The functions of the Secretary General shall be:

- (a) to administer the Central Office of the Association;
- (b) to maintain the records of the Association;
- (c) to print and distribute publications of the Association;
- (d) to keep in trust the money contributed to the Association and to provide an annual accounting of the Association funds;
- (e) to receive the report of the nominating committee (Art. 5-7) and invitations for world conference location (Art. 5-8).
- (f) to arrange for minutes of the session of the General Assembly of Delegates at the world conference to be taken and distributed, including records of business transacted, movers and seconders of all motions, including nominations.

Art. 8 HONORARY MEMBERS

8-1 Honorary Members shall be selected on the basis of their distinguished service to earthquake engineering.

8-2 The Executive Committee shall nominate Honorary Members, to be confirmed by the General Assembly of Delegates.

Art. 9 FINANCES

9-1 There shall be no dues nor assessments to member National Organizations of the Association.

9-2 Operating expenses of the Central Office of the Association shall be met by the National Organization of the country in which the Central Office is located.

9-3 Each National Organization shall be responsible for meeting its own expenses.

9-4 Expenses of a world conference shall be met by the host country.

9-5 The foregoing shall not preclude any member National Organization from voluntarily contributing the funds of the Association or to the organizing expenses of a world conference.

Art. 10 GENERAL

10-1 The Central Office of the Association shall be located in the country determined by the Executive Committee.

10-2 The official language of the Association shall be English.

Art. 11 AMENDMENTS

11-1 Adoption of any amendment to the Statutes shall require two-thirds affirmative vote of the Delegates present at the session of the General Assembly of Delegates; or Two-thirds affirmative vote of the Delegates by postal ballot, provided the postal votes cast shall not be taken on an amendment to the Statutes until at least three months have elapsed since the complete text of the proposed amendment has been distributed to the National Delegates.