

# TO WHOMSOEVER IT MAY CONCERN

**Dated:** 18th January, 2012

**Ref No. :** DCF/DOSA/FMC/001

This is to notify that tenders are invited for printing **YEARBOOK**, the Students' Gymkhana Magazine of IIT Kanpur. Please find the specifications for the same below.

## **YEARBOOK Specifications:**

1. Number of Copies : 5000
2. Number of Pages (Inner) : 56 (Black and White) + 08 (Colored)
3. Cover Pages : 04 (Colored)

### **4. Inner page specifications**

- a.) Size (Final on printing) : A5
- b.) GSM : 70
- c.) Paper : Maplitho or equivalent

### **5. Cover Page Specifications**

- a.) Size (Final on printing) : A5
- b.) GSM : 130
- c.) Paper : Art Paper or equivalent

**There can be minor changes in the specifications above and we reserve the right for the same.**

Please mention the following details:

1. Cost of printing each magazine separately with proper details.
2. Time which you will need for printing all the magazines.
3. Your profile. This should include the various places you have worked in the past, especially in IIT Kanpur Campus.

In case of any clarifications please contact the undersigned. The last date for filing the tenders shall be **21st January, 2012**.

Note:

1. All the designs will be given in .psd format and no extra charges will be paid for any conversion of format of design.
2. No extra charges will be paid for any transportation, labor or any other service other than quoted in the tender.
3. All the taxes should be mentioned in the quotation.

**Tenders have to be sent before 3:00 pm on 21<sup>st</sup> January 2012 on the following address:**

Mr. B.P.Pant,  
DOSA Office,  
IIT Kanpur-208016  
Email id: [bpant@iitk.ac.in](mailto:bpant@iitk.ac.in)

Yours sincerely,

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Editor, Yearbook.

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