

INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
Finance Officer

No. FO/IITK/Office/2017-2018/121  
10 November 2017

Deputy Director  
IIT Kanpur

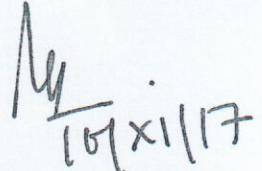
K Muralidhar  
(a/g)

Subject: Arrangement for 11-12 November 2017 in view of Finance  
Committee (FC) meeting at NOIDA

Dear Sir,

I shall be away to attend Finance Committee meeting at NOIDA from early morning of Saturday, 11 November to Sunday, 12 November 2017. As Registrar shall also be away at the same meeting, it is requested that Dr. R K Sachan, Jt. Registrar (R&D) may exercise the financial delegations of Finance Officer on 11 and 12 November 2017.

2. Kindly approve the above proposed arrangement.

  
(Munish Malik)  
x. 7950

Copy to:

- i. Director - for kind information pl.
- ii. Dy. Director
- iii. All Deans
- iv. Registrar
- v. Jt. Registrar (R&D)
- vi. Jt. Registrar (F&A)
- vii. Jt. Registrar (S&P)
- viii. AR (IA)
- ix. Shri Ram Kishore Sharma o/o FO