



Office Of Deputy Director  
IIT Kanpur

20.08.2018

**Single Tender Enquiry**

Sealed quotation is invited from the reputed consultant by undersigned, for the preparation of detailed project report of IIT Kanpur extension, Noida.

The detailed specifications for these are appended below. The quotation should reach in the **Joint Registrar, Stores & Purchase Section, IIT Kanpur-208016** before 12:00 noon, 27.08.2018.

Enquiry No. : IITK/Noida-extn./18-19/01  
Bid publishing date : 20.08.2018  
Bid submission closing date : 12:00 Noon, 27.08.2018  
Bid opening date : 15:00, 27.08.2018

**Detailed Project Report, IIT Kanpur Noida Extension**

|             |   |
|-------------|---|
| Description | Preparation of detailed project report : <ul style="list-style-type: none"><li>➤ Various activities</li><li>➤ Construction</li><li>➤ Finance of IIT Kanpur Extension at Noida</li></ul> |
| Delivery    | <b>Completion period of the report must be within 10 days from the date of issuance of Order.</b>   |

**Pre-qualification:**

1. Firm must be registered.
2. Firm must have valid GSTN Number.
3. Firm should have completed as least three similar projects in reputed organizations. Preference will be given to those who has successfully completed in government organizations. Credentials must be enclosed with bid.
4. Firm should have sound financial position and yearly turn over should not be below 20 lakhs during last three years (balance sheet of last three year must be submitted).
5. Firm should have sufficient number of professionals including engineers, financial experts and management executives.

**Terms & Conditions of the quotations are as under :**

1. Enquiry will be sent by courier / registered post / speed post/ by hand and IIT Kanpur will not be liable for any kind of irregularity/delay.
2. The quotation should be enclosed in a properly sealed envelope addressed to the **Jt. Registrar(S&P)** invariably giving on the envelope reference of enquiry and due date of opening.
3. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
4. Firms will quote separately for each article.
5. The Rate offered should be free delivery to IIT Kanpur or Ex-go down in case of firms situated outside Kanpur. If items is imported then the firms should quote the price on F.O.B. basis.

6. In case of Ex-go down terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levies must be mentioned.
7. The rates offered should be exclusive or inclusive taxes. The rates applicable should clearly be specified .
8. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
9. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.
10. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labelled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Jt. Registrar, Stores and Purchase Section. Indian Institute of Technology, Kanpur-208016.
11. Quotation should have validity of at least 90 days from the date of opening.
12. The rates quoted should be in metric units, otherwise your quotation is liable to be ignored.
13. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
14. All the consignments must be securely packed and booked duly insured addressed to the Jt. Registrar (S&P) IIT Kanpur - 208016
15. Institute is partially exempted for payment of Custom Duty @ 5.15% under notification 51/96 and road permit will be provided if applicable.
16. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
17. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
18. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
19. Institute is partially exempted for payment of GST under notification 45/2017.
- 20. Format of Price bid attached.**

**Sd/-**  
**Joint Registrar**  
**Stores & Purchase Section**  
**IIT Kanpur-208016**

## **Price bid**

(Price bid must be submitted on letter head in below mentioned format)

### **Preparation of detailed project report of IIT Kanpur extension, Noida**

| Sl. No. | Description               | Unit (in Number) | Rate (in Rs.) |
|---------|---------------------------|------------------|---------------|
| 1.      | DPR of various activities | 1                | -             |
| 2.      | Construction              | 1                | -             |
| 3.      | Finance                   | 1                | -             |
| 4.      | Sub-total                 |                  | -             |
| 5.      | Taxes                     |                  | -             |
| 6.      | Any other charges         |                  | -             |
| 7.      | Grand Total               |                  | -             |

**Seal & Signature of Bidder**