



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
प्रशासन अनुभाग
ADMINISTRATION SECTION

क.नं.211 (संकाय भवन)

पो. आई.आई.टी. कानपुर -208016 (उ.प्र), भारत

Room No. 211 (Faculty Building)

PO. IIT KANPUR-208016 (UP), INDIA

No. Estt./OO//IITK/2014/ 3148

Date : May 22 , 2014

OFFICE ORDER

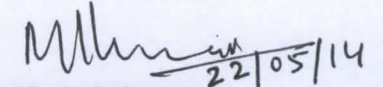
Subject: **Grant of overtime allowance for Group 'B', 'C' & 'D' employees.**

The current rate of overtime allowance is ₹. 22/ hour (₹. 175/- per day for working of 08 hours) for working beyond normal office hours and on holidays to complete some specific task assigned to them.

The Institute level Committee examined the above matter and deliberated that Overtime Allowance be enhanced Rs. 240/- per day for working of 08 hours (Rs. 30/- per hour) for Group 'B', 'C' & 'D' employees w.e.f. 01.05.2014 with a maximum ceiling of 56 hrs. in a month. The Committee further deliberated that the incumbents performing the overtime duties will not be admissible for conveyance charges.

The said Committee after detailed examination submitted its above recommendation to the Competent Authority about the **Overtime Allowance** and the Competent Authority has approved the same meant for Group 'B', 'C' & 'D' employees.

The Account Section is requested to take a note of the above for making appropriate payment to the concerned eligible staff members, as per rules.


22/05/14

Manoj Kumar
Assistant Registrar (Admin.)

Copy to:

1. Director
2. Deputy Director
3. Actg. Registrar
4. Finance Officer
5. Sr. Deputy Registrar (F&A)
6. File- Allowances
7. Web Master