

# Name of work

**Interior designing and allied works at Level-6 of Faculty Building  
Annexe at IIT Kanpur.**

BID DOCUMENT



**(AEE-Civil)**

**(Executive Engineer)**

**(Superintending Engineer)**

Office of the Superintending Engineer IWD,  
Indian Institute of Technology, Kanpur

## Indian Institute of Technology Kanpur

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**It is certified that this document contains page 79 pages starting with page no. 1.**

Superintending Engineer  
Institute Works Department  
IIT, Kanpur-208016 (U.P.)

**Name of work: -Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.**

The bidder Shall upload the following documents and submit the soft copy of the same mentioning the page no against each document as required in the NIT at CPP portal (Providing tick on specified document).

Sl. No	Particular	Document required as per NIT	Attached as page No(s).
1.	EMD scan copy		
2.	GST Registration Certificate		
3.	ESIC Registration		
4.	EPFO Registration		
5.	PAN card		
6.	Affidavit for not being blacklisted/ debarred/ restrained		
7.	Performance report of works executed		
8.	Structure and Organization of the Agency		
9.	Declaration on Details of the Bidder(s)		
10.	Details of Similar Nature of Works Completed		
11.	Declaration about Site Inspection		
12.	Letter of Transmittal		
13.	CPWD-7		
14.	Tender Certificate		
15.	Tender Acceptance Letter		
16.	Copy of Financial turnover from CA along with audited balance sheets certified from CA/bank UDIN No for current 3years.		
17.	Solvency certificate CA/Bank ** or Net Worth certificate from certified chartered accountant		
18.	Registration details with the Govt. Department if any (CPWD, BSNL, MES, State PWD, Central PSUs.) OR Specialized agency (having executed similar nature of works) without requisite registration with the Govt. dept. are also eligible to participate.		
19.	Integrity Pact		
20.	Any other documents		

**\*\* Bank Solvency:** Preferably of the Current Financial Year, but not older than one year.

## 1. Notice Inviting e-Tenders

The Superintending Engineer, IWD, IIT Kanpur invites on behalf of Board of Governors of IIT Kanpur online percentage rates tender on QCBS Mode from eligible firms/ specialized agencies satisfying the eligibility criteria mentioned in the document.

NIT No: **07/Composite/D1/2026-27**

1	Name of work	:	<b>Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.</b>
2	Estimated cost (inclusive of GST)	:	<b>Rs 2,41,43,389/-</b>
3	Earnest Money Deposit(Rs.)	:	<b>Rs. 4,82,868/-</b>
4	Duration of contract	:	<b>Three (03) Months</b>
5	Last Time & date of submission of bids (Up to)	:	As per CPP portal data ( <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> )
6	Opening of bids	:	As per CPP portal data ( <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> )

The bid forms and other details may be downloaded from Central Public Procurement Portal (<http://eprocure.gov.in/eprocure/app>). Aspiring bidders who have not enrolled / registered in e-procurement should enroll / register themselves before participating through web site <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at "Instructions for online bid submission."

Bidders can access quotation / tender documents on the website (for searching in the NIC site), kindly go to quotation search option and type 'IIT'. Thereafter, click on "GO" button to view all IIT quotations. Select the appropriate quotation / tender and fill them with all relevant information and submit the completed Quotation / Tender document online on the website <http://eprocure.gov.in/eprocure/app>. as per the schedule given in the next page.

**Note: No manual bids will be accepted. All bids (both Technical & Financial) should be submitted in the e-procurement portal.**

Applicants are advised to keep visiting the above-mentioned websites from time to time (till the deadline for bid submission) for any updates in respect of the tender documents, if any. Failure to do so shall not absolve the applicant of his liabilities to submit the applications complete in all respect including updates thereof, if any. An incomplete application may be liable for rejection.

Superintending Engineer  
Institute Works Department  
IIT, Kanpur-208016 (U.P.)

## 2. Information and Instructions for Bidders for E-Tendering

The Superintending Engineer, IWD on behalf of Board of Governors of Indian Institute of Technology Kanpur invites online percentage rate tenders on QCBS Mode from eligible firms/ specialized agencies satisfying the eligibility criteria mentioned in the document.

### 2.1 Schedule

1	Name of organization	:	Indian Institute of Technology, Kanpur
2	NIT No.	:	<a href="#">07/Composite/D1/2026-27</a>
3	Location	:	Indian Institute of Technology, Kanpur
4	Tender / Quotation type (open / limited /EOI / Auction / Single	:	Open
5	Tender / Quotation category (services / works	:	Works
6	Type of Contract (work / supply / auction/ service / buy / empanelment / sell	:	Works
7	Form of contract (CPWD-7/8)	:	CPWD-7
8	Work Category (civil / electrical / fleet / management / computer system	:	Civil
9	Is multi-currency allowed?	:	No
10	Date of publishing / issue / start	:	As per CPP portal
11	Document download start date	:	As per CPP portal
12	Document download end date	:	As per CPP portal
13	Date & time of pre-bid meeting	:	As per CPP portal
14	Venue of pre-bid meeting	:	As per CPP portal
15	Last date & time of uploading of bids	:	As per CPP portal
16	Tentative date of technical presentation	:	3 <sup>rd</sup> June 2026
17	Date & time of opening of Technical bids	:	As per CPP portal

18	Bid Validity Days	:	90 days after opening of technicalbid
19	Earnest Money Deposit (EMD)	:	<b>Rs. 4,82,868/-</b>
20	No. of Bids / Covers (1 / 2 / 3 / 4)	:	2
21	Address for communication	:	Office of Superintending Engineer, Central Office, IWD, IIT Kanpur- 208016 (U. P.)  Contact no. 0512-259-7725
22	Email address	:	<a href="mailto:seiwd@iitk.ac.in">seiwd@iitk.ac.in</a>

The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

1. Information and instructions for bidders posted on website shall form part of bid document.
2. The bid document consisting of drawings, specifications, schedule of quantities of items to be executed, schedule of stages for payment as applicable and the set of terms & conditions of the contract to be complied with and other necessary documents can be seen and downloaded free of cost from [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app)
3. But the bid can only be submitted after the EMD hard copy submission.
4. Those contractors not registered on the website mentioned above, are required to get registered beforehand. Only e-bids shall be accepted in CPPP portal through e-tendering processes.
5. The intending bidder must have valid Class-III digital signature to submit the bid.
6. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
7. Contractor can upload documents in the form of PDF format.
8. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.

In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

However, if a tenderer quotes nil rates against each item in item rate or does not quote any percentage above / below / at par on the total amount of the tender or any section/ sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

9. The “Eligibility/technical Bid” shall be opened first on due date and time as per the evaluation scheme. The “Financial Bid” of bidders qualifying the technical bid shall be opened on a later date as to be announced in CPP portal.
10. The bidders are advised to visit the site before submission of bids to have more clarity about the site conditions and availability of space for execution of the work.
11. All modifications/addendums/corrigendum’s issued regarding this bidding process shall be uploaded on website only.
12. The department reserves the right to reject any or all bids without assigning any reason thereof and may restrict the list of qualified bidders to any number deemed suitable by it, if too many bids are received satisfying the minimum laid down criteria.
13. The rates for all items of work, shall unless clearly specified otherwise, include cost of all operations and all inputs of labour, material, T&P, scaffolding, wastages, watch and ward, other inputs, all incidental charges, all other taxes (inclusive of GST), cess, duties, levies etc. required for execution of the work.
14. The specialized works shall be in compliance with 3 star GRIHA rating and as per environmental policies of Institute. Noting extra shall be payable on this account.
15. The enlistment / registration of the contractors, (if applicable) should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.
16. The description of the work is as follows: “**Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.**”
17. The work is estimated to cost **Rs. 2,41,43,389/-**. However, this estimate given is mere approximation for guide.
18. Agreement shall be drawn with the successful bidders on prescribed Form No. CPWD7 which is available as a Govt. of India Publication and also available on website [www.cpwd.gov.in](http://www.cpwd.gov.in). Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

19. The time allowed for carrying out the entire work will be **Three (03) Months** from the date of start as defined in Schedule "F" or from the first date of handing over of the site, whichever is later, in accordance with the phasing as detailed in special conditions of contract in the bid document.
20. The site for the work will be handed over as per the special terms and conditions of the document.
21. An approval programme of completion submitted by the contractor after award of work based on the milestone given in the tender.
22. The bid document consisting of NIT, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app) free of cost.
23. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
24. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he/she need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
25. Copy of documents as specified in the bid shall be scanned and uploaded to the e-tendering website within the period of bid submission.
26. The bid submitted shall be opened at as per the details provided in the CPP portal at IWD office. The date of opening of Financial Bid shall be informed through web site after the opening of financial bid
27. The bid submitted shall become invalid and e- processing fee shall not be refunded if:
  - i) The bidder is found ineligible.
  - ii) The bidder is not upload the signed scan copy Integrity Pact.
  - iii) If the bidder does not deposit original EMD to the office of Executive Engineer, Div-I, IWD, IIT Kanpur (except in case of e-bank Guarantee)**
  - iv) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
  - v) If a tenderer quotes nil rates against each item in item rate or does not quote any percentage above / below / at par on the total amount of the tender or any section/ sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
28. The contractor whose bid is accepted will be required to furnish performance

guarantee as specified in Schedule F. This guarantee shall be in the form of Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form.

29. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the contractor shall be suspended for two years and shall not be eligible to bid for IITK tenders from the date of issue of suspension order.
30. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of afore said provisions by the sub-contractors, if any engaged by the contractor for the said work and program chart (Time and Progress) within the period specified in Schedule 'F'.
31. Intending Bidders are advised to inspect and examine the sites and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, making proper arrangements to the site for smooth operation, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. Bidder shall be deemed to have full knowledge of the sites whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Institute and local conditions and other factors having a bearing on the execution of the work.
32. Intending Bidders are advised to get familiarized with the specifications /rules related (**i.e. Interior designing and allied works at Level-6 of Faculty Building Annexe at IIT Kanpur.**) to the work as approved by the competent authority and various policies related to C&D waste and other environmental guidelines of the institute pertaining to the. Bidder shall be deemed to have full knowledge of such rules and regulations whether he has read it or not and no extra charge consequent on any misunderstanding or

otherwise shall be allowed. In case of reduction of scope of work or no work is possible to carry out on account of such issues, no cost shall be payable to them. Submission of a bid by the bidder implies that he has read this notice and all other documents and has made himself aware of the Institute Regulations and other factors having a bearing on the execution of the work.

33. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without assigning any reason. Bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
34. Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the bidders who resort to canvassing will be liable to rejection.
35. The competent authority on behalf of the Board of Governors reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
36. The contractor shall not be permitted to bid for works in the Institute Works Department responsible for award and execution of contracts, in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive) in IWD. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Office of IWD/ Institute Works Department. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
37. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government services without the prior permission of the Government of India in writing. This contract is liable to be canceled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's services.
38. The bids for the work shall remain open for acceptance for a period of Ninety (90) days from the date of opening of bids. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or

makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Institute shall, without prejudice to any other right or remedy, be at liberty to suspend the bidder for one year

39. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 7 days from the stipulated date of start of the work, will sign the contract.
40. The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto
41. Standard C.P.W.D. Form 7 or other Standard C.P.W.D. Form as applicable.
42. The bid document will include the following components:
  - (a) CPWD-7 and CPWD-6 including Schedule A to F for all the components of the work, Standard General Conditions of Contract for CPWD 2023 as amended/modified up to last date of submission of the bid.
  - (b) General / specific conditions, specifications applicable to all components of the work.
43. The eligible bidders shall quote percentage rates after considering all the components of the work.
44. After acceptance of the bid by competent authority, the Superintending Engineer, IWD shall issue letter of award on behalf of the Board of Governors to the contractor. After the work is awarded, the contractor will have to enter into one agreement with Executive Engineer, IWD. One such signed set of agreement shall be handed over to Engineer-In-Charge as applicable.
45. Entire work under the scope of bid shall be executed under one agreement.
46. The requirement of technical staff given in various specialized works is as per requirements given in clause 32 of NIT document. The actual deployment of these technical staff will be as per execution of work and direction of the Executive Engineer, IWD, IIT, Kanpur.
47. The bill for work components shall be facilitated by Engineer-in-Charge to the contractor.
48. The Final bill must be submitted to the Office of IWD, IIT Kanpur and the bills shall be based on milestones.

49. The work shall be treated as complete when all the components of the work are complete.
50. It will be obligatory on the part of bidder to sign the contract document for all components before the first payment is released.
51. In case of reduction in scope of work no claim on account of reduction in value of work, loss of expected profit, consequential overheads etc. shall be entertained.
52. A team of officers from Indian Institute of Technology Kanpur may visit the office/ site of work of bidders for establishing their credibility and verification of submitted documents
53. The mentioned work is urgent as requested by client/Institute and to be completed strictly in given time schedule as per special terms and conditions. The contractor has to deploy the labour and supervisory staff in shifts to meet the targeted completion date. The work may be executed in extended shifts or two shifts. The rates quoted by the contractor will be deemed to be inclusive of any extra expenditures on account of this reason. Nothing shall be paid on this account.
54. The competent authority on behalf of the Board of Governors reserves the right to terminate the contract if,
  - a) Any violation of labour law has been observed.
  - b) Any of the construction workers engaged in the works under this contract is found also engaged in Service Contracts of the Institute at the same time.
55. The competent authority on behalf of the Board of Governors reserves the right to disqualify an agency for
  - a) Non-compliance of Institute orders
  - b) Violation of Institute policies as established by the Competent Authority in the best interests of the Institute.

## **2.2 Instructions for Online BID Submission**

This tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) The bidders are required to submit softcopies of their bids electronically on the CPP portal, using valid Digital Signature Certificates (DSC). The instructions given below are meant to assist the bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP portal.

More information useful for submitting online bids on the CPP portal may be obtained at <http://eprocure.gov.in/eprocure/app>.

### **2.2.1 Registration**

1. Bidders are required to enroll on the e-procurement module of the Central Public Procurement portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link, “click here to enroll”. Enrolment on the CPP portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for the accounts.
3. Bidders are advised to register their valid e-mail address and mobile number as part of the registration process. These would be used for any communication from the CPPP portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (class 2 or class 3 certificates with signing key usage) issued by any certifying authority recognized by CCA India (e.g. Sify / TCS / nCode/ eMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID Password and the password of the DSC / eToken.

### **2.2.2 Searching for tender documents**

1. There are various search options built in the CPP portal to facilitate bidders to search active tenders by several parameters. These parameters could include tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP portal
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. The tenders can be moved to the respective “My Tenders” folder. This would enable the CPP portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each other; in case they want to obtain any clarification/help from the Helpdesk.

### **2.2.3 Preparation of bids**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bids. Please note the number of covers in which the bid documents have to be submitted. Any deviations from these may lead to rejection of the bids.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black & white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, annual reports, auditor's certificates, etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **2.2.4 Submission of bids**

1. Bidder should log into the site well in advance for bid submission so that he / she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. A standard BOQ Format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the white colored [unprotected] cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases, financial bids can be submitted in PDF format as well (in

lieu of BOQ).

4. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
5. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.
6. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
8. Add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

#### **2.2.5 Assistance to bidders**

1. Any queries relating to tender document and the terms and conditions contained therein should be addressed to the tender inviting authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP portal in general may be directed to the 24 x 7 CPP Portal Help Desk.

#### **2.2.6 General instruction to bidders**

1. The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the technical bids, the bidders are required to upload all the documents in PDF format.
2. Possession of a valid class II / III Digital Signature Certificate (DSC) in the form of smart card / e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the

link "Information about DSC".

Tenderers are advised to follow the instructions provided in the "Instructions to the tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.

Superintending Engineer  
Institute Works Department  
IIT, Kanpur-208016 (U.P.)

### **2.3 List of documents to be scanned and uploaded within the period of bid submission**

The following mandatory documents to be submitted with online bid submission:

The Online bids (complete in all respect) must be uploaded online in two Envelops as explained here: -

#### **2.3.1 Envelope - 1: Technical Bid**

The following mandatory documents to be provided as a single PDF file in the same sequence as listed for an eligible bid:

1. EMD scanned copy shall be submitted along with the technical bid and original have to be submitted in the office of the tender inviting authority \*\*
2. GST Registration Certificate as per 5.1
3. EPF & ESI Registration
4. Copy of PAN card
5. Affidavit for not being blacklisted/debarred/restrained as per 5.2
6. Performance report of works executed as per 5.3
7. Structure and Organization of the Agency as per 5.4
8. Declaration on Details of the Bidder(s) as per 5.5
9. Details of Similar Nature of Works as per 5.6
10. Declaration about Site Inspection as per 5.7
11. Letter of Transmittal as per 5.8
12. CPWD-7 as per 5.9
13. Tender Certificate as per 5.10
14. Tender Acceptance Letter as per 5.11
15. Financial Information as per 5.12
16. Solvency certificate as per 5.13 (minimum 40% of estimated cost put to tender)  
**Or** Net Worth Certificate (minimum 10% of estimated cost put to tender) from certified Chartered Accountant as per 5.14
17. Integrity Pact as per 5.15
18. **Registration details with the Govt. Department if any (CPWD, BSNL, MES, State PWD, Central PSUs.) OR Specialized agency (having executed similar nature of works) without requisite registration with the Govt. dept. are also eligible to participate.**

**\*\* The bidder must provide an Earnest Money Deposit (EMD) for the amount specified in the tender document. This should be in the form of a bank guarantee (including e-bank Guarantee) or Banker's Cheque or Demand Draft (DD) or Fixed Deposit receipt issued by Scheduled Commercial Bank or Nationalized Bank in favour of "The Director, IIT Kanpur" Payable at Kanpur shall be scanned and uploaded to the e-tendering website by the bidder within the period of bid submission. The**

**hard copy of earnest despite receipt (EMD) shall be submitted in the office of Executive Engineer Div-I, IWD, IIT Kanpur (except in case of e-bank Guarantee) before the date and time of opening of technical bids as specified in the bid document.**

### **2.3.2 Envelope - 2: Financial Bid**

Price bid should be submitted in BOQ format

## **3. Eligibility Criteria**

### **3.1 Eligibility criteria for contractors**

The eligible contractors mean registered in appropriate class and category with CPWD, BSNL, MES, State PWD, Central PSUs OR Specialized agency (having executed similar nature of works) without requisite registration with the Govt. dept. are also eligible to participate.

Eligible Bidders

Eligible bidders should also satisfy the following criteria for an eligible bid:

**1. Average annual financial turn over:** Average annual financial turnover of composite works /civil works should be at least 50% of the estimated cost of work put to tender during the last 3 consecutive financial years by the certified Chartered Accountant. Audited turnover statements to be furnished as proof of the same duly certified by chartered accountant along with Profit & Loss Statements.

### **2. Experience**

(Firms/Contractors must have completed satisfactorily)

- i) One similar work of 80% value of the estimated cost put to tender Or
- ii) Two similar works of 60% value of the estimated cost put to tender Or
- iii) Three similar works of 40% value of the estimated cost put to tender

Works completed during last 7 years ending last day of the month previous to the one in which applications are invited.

And

One completed work of similar nature (either part of above or a separate one) costing not less than the amount equal to 40% of the estimated cost put to tender with Central Government Department / Central Autonomous Body / Central Public Sector Undertakings /State Government Department during last 7 years.

3. Definition of similar work: Similar type of work means “**Design, supplying, installation and commissioning of interior work i/c furnishing, electrical or**

**HVAC & Furniture works for establishing offices/labs etc.”** done in last 7 years.

**Eligible bidders must also satisfy the following conditions and ensure submission of all documents mentioned in 2.3**

1. **Legal:** Unregistered Partnership Firm and Joint Venture or Consortium are not eligible.
2. **Registration:** Bidder should be registered with the Income Tax Department (PAN), Employees Provident Fund (EPF) Organization, Employees State Insurance (ESI) Corporation & GST. Bidders are not eligible in absence of these documents.
3. **Office:** Bidders have to establish its local accessible office to run the awarded work.

#### 4. Bid Evaluation and Award

The following process will be followed for the Technical and Financial Bids Evaluation:

4.1	TECHNICAL BID EVALUATION		
4.1.1	Technical bids received complete in all respects covering the entire scope of work, will only be opened.		
4.1.2	The technical bid evaluation is done only for bidders who satisfy the minimum criteria by submitting documentary proof supporting eligibility criteria and the bids of agencies who have not submitted these documents are liable to be rejected without notice.		
4.1.3	Marking scheme: Maximum marks = 100, Bidders obtaining more than or equal to 70 marks will be technically qualified		
I.	Completion certificate for Similar works within the span of last seven years	:	MAX MARKS: 10
(a)	One similar work of 80% value / (a) Two similar works of 60% value/ Three similar works of 40% value of the estimated cost put to tender	:	7 Marks
(b)	Two similar works of 80% value	:	8 Marks
(c)	Three or more number of similar works of 80% value	:	10 Marks
II.	Average turnover in crore of the organization in last three financial years	:	MAX MARKS: 10

(a)	Turnover more than or equal to Rs. 120.72 lakhs	:	7 Marks
(b)	Turnover more than Rs. 241.44 Lacs	:	8 Marks
(c)	Turnover more than Rs. 362.15 Lacs	:	10 Marks
III.	Performance Report	:	MAX MARKS: 10
(a)	Outstanding	:	10 Marks
(b)	Very Good	:	8 Marks
(c)	Good/ satisfactory	:	7 Marks
IV	Based on the Technical presentation by Bidders in front of the Special technical committee constituted by the competent authority (The tentative date of presentation is 03.06.2026. In case of any rescheduling of date, the same shall be informed on CPPP portal. The time and venue shall be informed before presentation.)		MAX MARKS: 70
(a)	<b>Design Concept &amp; Space-</b> Quality of layout, ergonomics, workflow efficiency, compliance with room-wise.	:	20 Marks
(b)	<b>Sustainability &amp; Materials</b> -Use of sustainable, durability, energy efficiency, certifications.	:	10 Marks
(c)	<b>Furniture &amp; Interior Quality-</b> Furniture design, finish, modularity, warranty, maintenance friendliness.	:	10 Marks
(d)	<b>Visual Design and Aesthetics</b> for the proposed interiors	:	10 marks
(e)	<b>Relevant Experience-</b> Similar completed projects (office interiors, institutional/ smart office projects).	:	10 Marks
(f)	<b>Project Team &amp; Execution Plan-</b> Project manager, timelines, deployment methodology, QA plan.	:	5 Marks
(g)	<b>Certifications &amp; Compliance-</b> ISO & BIS Certifications.	:	5 Marks

## 4.2 Financial Bid Evaluation

For financial bids, the following points shall be followed:

- a. Only the bidders securing minimum of 70 marks out of 100 marks in technical evaluation qualifies for subsequent opening of financial bid
- b. Weightage for total marks obtained by bidder in technical bid shall be 30%, i.e. technical weightage and financial bid shall be 70%, i.e. financial weightage. Thereby, total 100% weightage for the complete bid.

c. Evaluation of Quality Score: Proposal with the highest technical marks (as allotted by the evaluation committee) shall be given a score of 100 (Hundred) and other proposals be given technical score that are proportional to their marks w.r.t the highest technical marks.

d. Evaluation of Financial Score: Similarly, proposal with the lowest evaluated cost may be given a financial score of 100 (Hundred) and other proposals given financial scores that are inversely proportional to their prices w.r.t the lowest offer.

e) Weighted QCBS Score: The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up. On the basis of the combined weighted score for quality and cost, the contractor shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3 etc. The proposal securing the highest combined marks and ranked H-1 shall be recommended for award of contract. In the event two or more bids have the same score in final ranking, the bid with higher technical score will be H-1.

f) QCBS Formula: In such a case, an Evaluated QCBS Score (B) will be calculated for each responsive Bid using the following formula, which permits a comprehensive assessment of the Bid price and the technical merits of each Bid (rounded up to two decimal points):

Normalized Technical Score  $T_s = (T * 100) / T_{high}$

Normalized Financial Score  $F_s = (C_{low} * 100) / C$

Evaluated Combined Bid Score  $B = F_s * (1-W) + T_s * W$

where

C= Evaluated Bid Price

C low= the lowest of all Evaluated Bid Prices among responsive Bids

T= The total Technical Marks awarded to the Bid

T high= the Technical Marks achieved by the Bid that was scored best among all responsive Bids

Ts= Normalized Technical Score

Fs= Normalized Financial Score

W= weightage for the Technical as specified in the AITB/BDS

B= Evaluated Combined Bid Score

i) The Bid with the best evaluated combined Bid Score (B) among responsive Bids shall be the Most Advantageous Bid.

j) Example: Following example illustrates the evaluation of QCBS:

i) In a particular case of selection of contractor, it was decided to have minimum qualifying marks for technical qualifications as 75 (Seventy-five) and the weightage of the technical bids and financial bids was kept as 30:70 (Thirty: Seventy). In response to the Tender Document, three proposals, A, B & C, were received. The technical evaluation committee awarded the following marks as under:

A: 80 Marks

B: 75 Marks

C: 90 Marks

ii) The minimum qualifying marks were 75 (Seventy-five) thus, all the three proposals were found technically suitable. The following normalized technical score are awarded by the evaluation committee:

A:  $80 \times 100 / 90 = 88.89$  points

B:  $75 \times 100 / 90 = 83.33$  points

C:  $90 \times 100 / 90 = 100.00$  points

iii) The financial proposals of each technically qualified contractor were opened after notifying the date and time of bid opening to the successful participants. The price evaluation committee examined the financial bids and evaluated the

quoted prices as under:

A: Rs.120.

B: Rs.100.

C: Rs.105.

iv) The committee gave them the following normalized financial score to the Bids:

A:  $100 \times 100 / 120 = 83.33$  points

B:  $100 \times 100 / 100 = 100.00$  points

C:  $100 \times 100 / 105 = 95.24$  points

v) In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:

A:  $88.89 \times 0.30 + 83.33 \times 0.70 = 85.00$  points.

B:  $83.33 \times 0.30 + 100.00 \times 0.70 = 95.00$  points

C:  $100.00 \times 0.30 + 95.24 \times 0.70 = 96.67$  points.

vi) The three proposals in the combined technical and financial evaluation were ranked as under:

Bid A: 85.00 points: H-3

Bid B: 95.00 points: H-2

Bid C: 96.67 points: H-1

vii) Bid C at the evaluated cost of Rs.105 (Rupees One hundred and Five, second lowest bid) was, therefore, declared as winner and recommended for approval, to the competent authority.

- The Bidder meeting the minimum eligibility criteria and with the highest marks rank (i.e., the total of technical evaluation marks and financial evaluation marks) shall be deemed as the successful Bidder.
- If there is a discrepancy between the words and figures, the amount in words shall prevail

## NOTE

The employer reserves the right, without being liable for any damages or obligation to inform the bidder, to:

- Amend the scope and value of contract to the bidder.
- Reject any or all the applications without assigning any reason.

Any effort on the part of the bidder or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.

## **5. Various Forms and Formats**

### **5.1 GST registration certificate**

Signature of bidder(s)

OR

(An authorized Officer of the firm with stamp)

## 5.2 Affidavit for not being blacklisted/debarred/restrained

**Proforma for AFFIDAVIT for not being blacklisted /debarred /restrained (AFFIDAVIT to be submitted on a 'Non-Judicial' stamp paper worth Rs.100/)**  
(Scanned copy of this notarized affidavit to be uploaded at the time of submission of bid)

I/we undertake and confirm that our firm/partnership firm has not been blacklisted and /or debarred /restrained by any Central Govt./ State Govt. Agency/ Autonomous body of the Central or State govt./ PSU etc. Further that, if such information comes to the notice of the Institute, then I/we shall be debarred for bidding in the Institute in future forever. Also, if such information comes to the notice of the Institute on any day before date of start of work, the competent authority shall be free to cancel the agreement and to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.

Signature of bidder(s)

OR

(An authorized Officer of the firm with stamp)

Signature of Notary with Seal

### 5.3 Performance report on work executed

(Proforma of Performance report issued by the concerned department letter head)

(Scanned copy of the Performance Reports to be uploaded at the time of submission of bid)

1. Name of work/project & location:
2. Agreement no.:
3. Estimated cost:
4. Tendered cost:
5. Date of start:
6. Date of completion:
7. Stipulated date of completion:
8. Actual date of completion:
9. Amount of compensation levied for delayed completion, if any:
10. Amount of reduced rate items, if any:
11. Performance Report:
  - (a) Quality of work: Outstanding / Very Good / Good /Poor
  - (b) Technical Proficiency: Outstanding / Very Good / Good /Poor
  - (c) Resourcefulness: Outstanding / Very Good / Good /Poor
  - (d) General Behavior: Outstanding / Very Good / Good /Poor

Signature of Executive Engineer or Equivalent

Dated:

#### **5.4 Structure and Organization of the Agency**

Proforma of providing Structure and Organization of the Bidding Agency  
(To be printed in Company's Letterhead)

(Scanned copy of the Structure and Organization Document to be uploaded at the time of submission of bid)

1. Name & address of the bidder:
2. Telephone no./Telex no./Fax no.:
3. Email address for Communication:
4. Legal status of the bidder (attach copies of original document defining the legal status):
  - (a) An Individual:
  - (b) A proprietary firm:
  - (c) A firm in partnership:
  - (d) A limited company or Corporation:
5. Particulars of registration with various Government Bodies (attach attested photocopy)

Organization / Place of registration	Registration No.
1.	
2.	
3.	
6. Names and titles of Directors & Officers with designation to be concerned with this work.
7. Designation of individuals authorized to act for the organization
8. Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.
9. Any other information considered necessary but not included above.

Signature of bidder(s)

## 5.5 Declaration on Details of the Bidders

Proforma of Declaration on Details of the Bidders  
(To be printed in Company's Letterhead)

(Scanned copy of the Performance Reports to be uploaded at the time of submission of bid)

### DECLARATION

I/We, .....hereby declare that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I/we have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

Particulars of the bidder as per following details:

1.	Name of the firm / organization	:	
2.	Type of the firm / organization: Public Ltd, / Private Ltd./ Registered firm	:	
3	Registered office	:	
4	Address of office	:	
5	Contract people	:	
6	Name & designation	:	
7	Land line & mobile no.	:	
8	Email	:	
9	PAN No.	:	
10	GST No.	:	
11	EPF Registration No.	:	
12	ESI Registration No.	:	
13	EMD/FDR/DD No. & Date	:	
14	Registration details with the Govt. Department if any (CPWD, BSNL, MES, UPPWD, Central PSUs., OR Specialized agency (having executed similar nature of works) without requisite registration with the Govt. dept. are also eligible to participate.	:	
15	Validity of the registration with the Govt. department	:	
16	Tendering limit as per the	:	

	registration details		
17	Has the applicant ever been required to suspend any project for a period of more than six months continuously after Commencement of work?	:	If so, give the name of the project and reasons of suspension of project
18	Has the applicant ever been convicted by a court of law?	:	YES / NO, If yes give details of the case
19	Details of any litigation in which the applicant is / was involved.	:	
20	All forms submitted as desired in the bid	:	Yes / No
21	Undertaking regarding no subletting of work.	:	

We further declare that our organization has not been blacklisted / delisted or put to any holiday by any Institutional agency / Govt. Department / Public Sector Undertaking in the last three years.

Signature of Bidder(s) with seal

Dated:

### 5.6 Details of Similar Nature of Works Completed

Proforma for submission of Details of Eligible Similar Nature of Works Completed\* during the Last Seven Years ending previous day of the last date of submission of tenders (Scanned copy of the Performance Reports to be uploaded)

The contractor needs to submit the supporting documents in the following tabular format:

Table - Similar Nature of work completed

Sr. No	Name of work / project and location	Owners or sponsoring organization	Const of work in crores of rupees	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation/ arbitration cases pending /in Progress with details*	Name and address / telephone number of officers to whom reference may be made	Whether the work was done on back to back basis Yes/ No
1	2	3	4	5	6	7	8	9	10

\* Indicate gross amount claimed and amount awarded by the Arbitrator.

Signature of bidder(s) with seal

Dated:

## 5.7 Declaration About Site Inspection

### Declaration about Site Inspection

(By Bidder)

To  
The Executive Engineer,  
Institute Works Department,  
IIT, Kanpur-208016 (U.P.)

**Subject: Submission of Tender for the work of “Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.”**

Dear Sir/Madam,

It is hereby declared that as per terms and conditions of this tender document, I/ We the bidder inspected and examined the subject site and its surrounding and satisfy myself / ourselves as to the nature of the ground and sub-soil (so far as is practicable), the forms and nature of the site./ ourselves before submitting the bid, the accommodation which may require and all necessary information as to risks, contingencies and other circumstances which may influence or affect our bid have been obtained. I/We the bidder shall have full knowledge of the site and no extra charge consequent upon any misunderstanding or otherwise shall be claimed in later date. I /We bidder shall be responsible for arranging and maintaining at own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by me/us implies that I / We have read this notice and all other contract documents and has made myself /ourselves aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

Sincerely

(Duly authorized signatory of the Bidder)

**5.8 Letter of Transmittal**

To  
The Executive Engineer,  
Institute Works Department  
IIT, Kanpur-208016 (U.P.)

**Name of Work:** Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.

Dear Sir/Madam

Having examined details given in Notice and bid document for the above work, I/we hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We also authorize the Executive Engineer, IWD, Indian Institute of Technology Kanpur or his representative(s) to approach individuals, employers, firms and corporation to verify our competence, work experience, and general reputation.
4. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible completed works:

Sl. No.	Name of work	Amount	Certificate issued by
1			
2			
3			

**CERTIFICATE**

It is certified that the information given in the enclosed eligibility bid are correct. It is also certified that I/We shall be liable to be debarred, disqualified/ cancelation of enlistment in case any information furnished by me/us found to be incorrect.

Signature(s) of Bidder with seal

Enclosures:

Date:

## 5.9 CPWD-7

### CPWD-7

#### PERCENTAGE RATE TENDER & CONTRACT FOR WORKS

**Tender for the “Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.”**

1. To be uploaded as per details uploaded in CPP portal at [www.eprocure.gov](http://www.eprocure.gov)
2. The pre-qualification/Technical bid shall be opened first on due date and time as mentioned above. The time and date of opening of financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.

#### TENDER

(To be signed in Company's Letterhead)

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, updated General Conditions of Contract (For construction works) 2023, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Board of Governors within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for Ninety (90) days from the due date of its opening and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document

If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said Board of Governors or his successors, in office shall without prejudice to any other right or remedy, be at liberty to take action as per GCC 2023. Further, if I/We fail to commence work as specified, I/We agree that Board of Governors or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to

execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clauses 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back-to-back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in Indian Institute of Technology Kanpur in future forever. Also, if such a violation comes to the notice of Indian Institute of Technology Kanpur before date of start of work, the Executive Engineer, IWD shall be free to forfeit the entire amount of Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information / derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety & integrity of IIT Kanpur.

Signature(s) of Contractor(s) with seal

Dated:

Address

Occupation

## 5.10 Tender Certificate

(To be given on Company Letter Head)

Date: .....

To,  
Executive Engineer,  
IWD, IIT,  
Kanpur-208016(U.P.)

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017  
Tender Reference No: .....

**Name of Tender / Work:** .....

Dear Sir,

1. "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

2. "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all the requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Yours Faithfully,

(Signature of the Bidder(s), with Official Seal)

### 5.11 Tender Acceptance Letter

(to be give on company letter head)

To,  
The Superintending Engineer  
IWD, IIT, Kanpur

Sub: Acceptance of terms & conditions of tender. Reference no.

Name of Tender / Work: .....

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: as per your advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No..... to ( including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official  
Seal)

## 5.12 Financial Information

### Proforma for providing Financial Information

(Scanned copy of the completed information sheet to be uploaded at the time of submission of bid)

Financial Analysis: Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last five financial years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

<b>Financial Years</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
<b>Gross Annual turnover</b>					
<b>Profit/Loss</b>					

Signature of Chartered Accountant with Seal

Signature of bidder(s)

### 5.13 Banker's Certificate from a scheduled Bank

#### **Proforma of Banker's Certificate from a Scheduled Bank**

(To be printed in Bank's Letterhead)

(Scanned copy of the Certificate to be uploaded at the time of submission of bid)

This is to certify that to the best of our knowledge and information that M/s./Sh..... having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs ..... (Rupees ..... ). This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

.....  
(Signature for the Bank)

#### NOTE:

1. Bankers certificates should be on letter head of the Bank, addressed to tendering authority.
2. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

**5.14 Net Worth Certificate by certified Chartered Accountant**

**Proforma of Net Worth Certificate by certified Chartered Accountant**

(To be printed in Letterhead of Chartered Accountant)

(Scanned copy of the Certificate to be uploaded at the time of submission of bid)

This is to certify that as per the audited Balance Sheet and Profit & Loss statement of the account during the financial year ....., the net worth of M/s./Sh.....(Name & Registered Address of individual/firm/company) as on 31.3.2025 is Rs.....(Rupees. ....) after considering all liabilities. It is further certified that the net worth of the company has not eroded by more than 30% in the last three years ending on 31.3.2025.

.....  
(Signature of the Chartered Accountant)

.....  
(Name of the Chartered Accountant)

.....  
(Membership No. of ICAI)

.....  
(Date & Seal)

## 5.15 Integrity Pact

**Pre-Contract Integrity Pact**  
(Applicable for all tenders of the value above Rs.1 Crore)

**General**

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_\_ day of the month of \_\_\_\_\_ 202\_\_.

**BY AND BETWEEN**

The Indian Institute of Technology Kanpur represented through "**The Registrar**", having its office located at G.T. Road, Kalyanpur, Kanpur, Uttar Pradesh – 208016 (hereinafter called the "**BUYER**", which expression shall mean and include, unless *the* context otherwise requires, his successors in office and assigns) of the **First Party**;

**AND**

M/s \_\_\_\_\_ a  
company incorporated under the Companies Act, 2013 through its representative/authorized signatory (insert name and designation of the officer) vide resolution dated \_\_\_\_\_ passed by the Board of Directors, having its registered office at \_\_\_\_\_

(hereinafter referred to as "**The Bidder(s)/Contractor(s)**") which terms or expression shall, unless excluded by or repugnant to the subject or context, mean and include its successor-in-office, administrators or permitted assignees) of the **Second Party**;

**WHEREAS**, the Institute/Buyer has floated the Tender bearing No. \_\_\_\_\_ (hereinafter referred to as "**Tender/Bid**") and intends to award, under laid down organization procedures, contract(s) for \_\_\_\_\_ (Name of the work/goods/ services). The Institution values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor(s).

**AND WHEREAS**, the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is a body corporate and has been established under the provisions of the Institutes of Technology Act, 1961.

**AND WHEREAS**, in order to achieve these goals, in consultation with the CVC, the Govt. of India, Ministry of Education has appointed Independent External Monitors (IEMs), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**NOW, THEREFORE**, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-



Enabling the BUYER to obtain the desired said stores/equipment at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:

**Section 1: Commitments of the BUYER**

1. The BUYER commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
  - (a) No employee of the BUYER, personally or through family members, shall in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - (b) The BUYER shall treat all Bidder(s) with equity and reason during the tender process. The BUYER shall, in particular, before and during the tender process, provide to all Bidder(s) the same information and shall not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in the tender process or the contract execution.
  - (c) The BUYER shall exclude from the process all known persons having conflict of interest.
2. If the BUYER obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the BUYER shall inform the Chief Vigilance Officer, IIT Kanpur and in addition shall initiate disciplinary proceedings.

**Section 2: Commitments of BIDDERS**

1. The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-
  - (a) The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.

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- (b) The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Government for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other contract with the Government.
- (c) The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly, the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign entity or associates, if any. Further details as mentioned in the "Guidelines of Indian Agents of Foreign suppliers" shall be disclosed by the Bidders(s)/Contractor(s). Further, as mentioned in the Guidelines all payments made to the Indian Agent/representative have to be in Indian Rupees only.
- (d) BIDDERS shall disclose the payments to be made by them to agents/brokers or any other intermediary, in connection with this bid/contract.
- (e) The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorised government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- (f) The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the BUYER or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- (g) The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- (h) The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- (i) The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

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- (j) The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- (k) The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- (l) If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the BUYER, or alternatively, if any relative of an officer of the BUYER has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filing of tender. The term 'relative' for this purpose would be as defined in Section 2(77) of the Companies Act, 2013.
- (m) The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the BUYER.

**Section 3: Disqualification from tender process and exclusion from future contracts:**

1. If the Bidder(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the Institute/Buyer is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of Business Dealing".
2. Any violation of Integrity Pact would entail disqualification of the bidder(s) and exclusion from future business dealings, as per the existing provisions of GFR-2017, PC Act, 1988 and other Financial Rules/Guidelines etc. as may be applicable to the organization concerned.

**Section 4: Compensation for Damages:**

1. If the Institute/Buyer has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Institute/Buyer is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Institute/Buyer has terminated the contract according to Section 3, or if the Institute/Buyer is entitled to terminate the contract according to Section 3, the Institute/Buyer shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

**Section 5: Previous Transgression**

1. THE BIDDER(S) to disclose any transgressions with any other public/government organization that may impinge on the anti-corruption principle. The date of such transgressions, for the purpose of disclosure by the BIDDER(s) in this regard, would be the date on which cognizance of the said transgression was taken by the competent authority. The period for which such transgression(s) is/are to be reported by the bidders

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shall be the last **three years** to be reckoned from date of bid submission. The transgression(s), for which cognizance was taken even before the said period of three years, but are pending conclusion, shall also be reported by the BIDDERS.

2. The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

**Section 6: Equal Treatment of all Bidders/Contractors/Sub-Contractors:**

1. In the case of sub-contracting, the principal/main Contractor shall take the responsibilities of adoption of the Integrity Pact by the Sub-contractor.
2. The BUYER will enter into agreements with the identical conditions as this one with all bidders and Contractors.
3. The BUYER will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section 7: Criminal Charges against violating Bidder(s)/Contractor(s)/Sub-Contractors:**

1. If the Buyer obtains knowledge of the conduct of a Bidder, Contractor or Sub-contractor, or of an employee or a representative or an associate of a Bidder, Contractor or Sub-contractor which constitutes corruption, or if the Institute/Buyer has substantive suspicion in this regard, the Institute/Buyer will inform the same to the Chief Vigilance Officer, IIT Kanpur.

**Section 8: Sanctions for Violations**

1. Any breach of the aforesaid provisions by the BIDDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required: -
  - (i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
  - (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason, therefore.
  - (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
  - (iv) To recover all sums already paid by the BUYER, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the BUYER in connection

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with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.

- (v) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments already made by the BUYER, along with interest.
  - (vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/rescission and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
  - (vii) To debar the BIDDER from participating in future bidding processes of the Institute for a minimum period of two years, which may be further extended at the discretion of the BUYER.
  - (viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
  - (ix) In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the BUYER with the BIDDER, the same shall not be opened.
  - (x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
2. The BUYER will be entitled to take all or any of the actions mentioned at para 9.1 (i) to (x) of this Pact also on the Commission by the BIDDER or anyone employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
  3. The decision of the BUYER to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes of this Pact.

#### **Section 9: Fall Clause**

1. The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/systems or sub-systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

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### Section 10: Independent Monitors

1. The IEMs have been appointed by the Ministry of Education in consultation with the Central Vigilance Commission. The details of the IEMs are as follows:
  - (a) Mr. Ranvir Singh, [IEM1@iitk.ac.in](mailto:IEM1@iitk.ac.in)
  - (b) Mr. P.V.V. Satyanarayana, [IEM2@iitk.ac.in](mailto:IEM2@iitk.ac.in)
2. The task of the Monitor shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
3. The Monitor shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently.
4. Both the parties accept that the Monitor has the right to access all the documents relating to the project/procurement, including minutes of meetings.
5. As soon as the Monitor notices, or has reason to believe, a violation of this Pact, he will so inform the Authority designated by the BUYER.
6. The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.
7. The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
8. The Monitor will submit a written report to the designated Authority of BUYER within 8 to 10 weeks from the date of reference or intimation to him by the BUYER / BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
9. A person signing the IP Pact shall not approach the Court while representing the matter to IEMs and shall await the decision in the matter.
10. The IP would be implemented through a panel of Independent External Monitors (IEMs), appointed by the Ministry. The IEM would review independently and objectively whether and to what extent parties have complied with their obligations under the Pact on receipt of any complaint by them from the Bidder(s).
11. Integrity Pact (IP), in respect of a particular contract, shall be operative from the date IP is signed by both parties. The IEMs shall examine all the representations/grievances/complaints received by them from the bidders or their authorized representatives related to any discrimination on account of lack of fair play in modes of procurement and bidding systems, tendering method, eligibility conditions, bid

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evaluation criteria, commercial terms & conditions, choice of technology/specifications etc.

12. For ensuring the desired transparency and objectivity in dealing with the complaints arising out of the tendering process, the matter should be examined by the full panel of IEMs jointly, who would look into the records, conduct an examination, and submit their joint recommendations to the Management. In case the full panel is not available due to some unavoidable reasons, the available IEM(s) will conduct examination of the complaints. Consent of the IEM(s), who may not be available, shall be taken on the records.
13. In the event of any dispute between the management and the contractor relating to those contracts where Integrity Pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time-bound manner. If required, the organization may adopt any mediation rules for this purpose.  
  
In case, the dispute remains unresolved even after mediation by the panel of IEMs, the organization may take further action as per the terms & conditions of the contract.  
  
The fees/expenses on dispute resolution shall be equally shared by both parties.
14. If the Monitor has reported to the Management of the BUYER a substantiated suspicion of an offense under the relevant IPC/ PC Act, the Management of the BUYER will take action after examination of the veracity of the intent of the action.
15. The word "**Monitor**" would include both singular and plural.

#### **Section 11: Facilitation of Investigation**

1. In case of any allegation of violation of any provisions of this Pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents, including the Books of Accounts of the BIDDER, and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

#### **Section 12: Law and Place of Jurisdiction**

1. This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER i.e., Kanpur Nagar.

#### **Section 13: Other Provisions**

1. The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.
2. Changes and supplements, as well as termination notices, need to be made in writing. Side agreements have not been made.



3. In case of a joint venture, all the partners of the joint venture should sign the Integrity Pact. In case of sub-contracting, the principal contractor shall be solely responsible for the adherence to the provisions of IP by the sub-contractor(s).
4. Issues like Warranty/Guarantee etc. shall be outside the purview of the IEMs.
5. This Integrity Pact is deemed as part of the contract.

**Section 14: Validity**

1. The validity of this Integrity Pact shall be from the date of its signing and extend up to 5 years or the complete execution of the contract to the satisfaction of both the BUYER and the BIDDER/Seller, including the warranty period, whichever is later. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.
2. Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement with their original intentions.

**IN WITNESS WHEREOF**, the parties hereunto set their hands and seals and executed this Integrity Pact as of the date/month/year first above written in the presence of following witnesses:

For & on behalf of  
**The Indian Institute of Technology Kanpur**  
**(First Party)**  
 Signed, Sealed and delivered by

For & on behalf of  
**The M/s .....**  
**(Second Party)**  
 Signed, Sealed and delivered by

*Vishwa*  
 Name: **Vishwa Ranjan** विश्व रंजन / Vishwa Ranjan  
 Designation: **Registrar**, कुलसचिव / Registrar  
 Address: **IIT Kanpur** भारतीय प्रौद्योगिकी संस्थान कानपुर  
 (Authorized Signatory) INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
 कानपुर - 208 016 (उ.प्र.) भारत  
 KANPUR - 208 016 (U.P.) INDIA

Name: .....  
 Designation: .....  
 Address: .....  
 (Authorized Signatory vide resolution dated ..... passed by the Board of Directors)

**In the presence of Witness:**

- |                    |         |
|--------------------|---------|
| 1. .... (Indenter) | 1. .... |
| 2. ....            | 2. .... |

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## 6 Proforma of Schedules

Operative schedules shall be supplied separately to each intending tenderer

<b>SCHEDULE "A"</b>	Schedule of Qty	Uploaded separately
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### SCHEDULE 'B'

Schedule of materials to be issued to the contractor:

S. No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
NIL				

### SCHEDULE 'C'

Schedule of Tools and Plants to be hired to the contractor

S. No.	Description	Hire charges per day	Place of issue
1	2	3	4
-----NIL-----			

<b>SCHEDULE "D"</b>	Extra schedule for specific requirements/document for the work, if any:	As attached in tender form.
<b>SCHEDULE "E"</b>	Schedule of component of other Materials, Labour, POL etc. for price escalation	<b>N. A.</b>
<b>SCHEDULE "F"</b>	Reference to General Conditions of contract.	<b>GCC 2023 with up to date corrections</b>
<b>Name of Work:</b>	<b>Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.</b>	
<b>Estimated cost of the work:</b>	<b>Rs. 2,41,43,389/-</b>	
<b>Earnest money</b>	<b>Rs. 4,82,868/-</b>	
<b>Performance Guarantee</b>	PG shall be 5% of the Estimated cost put to tender (ECPT) or contract amount whichever is higher, valid up to stipulated date of completion and Six (6) months beyond that. a) A bid will be treated abnormally low if the quoted amount is lesser than 80% of estimated cost put to tender.	

	<p>b) Requirement of Additional Performance Guarantee (APG): In case of abnormally low bids as defined above, the bidder shall be required to submit Additional Performance Guarantee (APG) in addition to the Standard Performance Guarantee (PG). The amount of Additional Performance Guarantee (APG) shall be equivalent to the difference between the 80% amount of ECPT and quoted amount. (e.g. if is A and quoted amount is 0.7A then the amount of APG shall be 0.8A-0.7A).</p> <p>The Additional Performance Guarantee (APG) shall be in the prescribed format of Performance Guarantee and has to be submitted within the time frame prescribed for submission of Performance Guarantee. The other terms and conditions of release etc. of APG shall be same as that of PG.</p>
<b>Security Deposit</b>	<p>2.5% of tendered value will be deducted from each bills as security deposit and will be released after completion of work as mentioned below:</p> <p>First year: 0% (zero percent)  Second year: 1.00% (one percent)  Third year: 1.5 0 % (one point five percent)</p>

**General rules and direction:**

Officer inviting tender	<b>Superintending Engineer, IWD, IIT, Kanpur</b>
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**Definitions:**

<b>2(vi)</b>	Engineer-in-charge	
	For Interior & Furniture work For Electrical & HVAC	Executive Engineer-I Superintending Engineer
<b>2(viii)</b>	Accepting authority	Superintending Engineer, IWD, IIT Kanpur
<b>2(x)</b>	Percentage on cost of materials and labour to cover all overheads and profits	NA
<b>2(x)(b)</b>	Standard Schedule of Rates: Civil Items of Work: E&M Item of Work:	D.S.R. 2023-GST with up to date correction Slips DSR-2025
<b>2(xi)</b>	Department	IWD, IIT Kanpur

<b>9(ii)</b>	Standard CPWD contract Form:	GCC construction 2023, CPWD form-7 as modified & corrected up to date.
<b>Clause 1</b>	<p>i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance</p> <p>ii) Maximum allowable extension with late fee @0.1% per day of performance guarantee amount beyond the period as provided in i) above</p>	<p>7 Days</p> <p>7 Days</p>
<b>Clause 1A</b>	Recovery of Security Deposit	Applicable.
<b>Clause 2</b>	Authority for fixing Compensation under Clause 2	SE, IWD, IIT, Kanpur. Or successor thereof
<b>Clause 2A</b>	Whether Clause 2A shall be applicable	Yes
<b>Clause 5</b>	<p>i) Number of days from the date of issue of issue of letter of acceptance for reckoning date of start</p> <p>ii) Time allowed for execution of work</p>	<p>7 days</p> <p><b>Three (03) Months</b></p>
<b>i)</b>	Number of days from the date of issue of letter of acceptance for reckoning date of start	7 days
<b>ii)</b>	Mile stone	Time allowed for execution of work along with the amount to be withheld in case of non-achievement of milestone are shown in Tables 6

<b>Authority to decide</b>	Extension of time	EE/SE, IWD, IIT, Kanpur. Or successor thereof
<b>Clause 6/6A</b>	Computerized Measurement of bills	APPLICABLE
<b>Clause 7</b>	Payment on intermediate certificate to be regarded as Advances	APPLICABLE
<b>Clause 10A</b>	Material to be provided by the contractor	APPLICABLE
<b>Clause 10B (ii), (iii)</b>	Whether clause 10-B (ii) and 10-B (iii) shall be applicable.	NOT APPLICABLE
<b>Clause 10 C</b>	Component of labour expressed as percentage of value of work	NOT APPLICABLE
<b>Clause 10 CA</b>	Materials covered under this clause Nearest Material for which All India Wholesale Price Index is to be Followed	NOT APPLICABLE
<b>Clause 10 CC</b>	Increase/Decrease in Price of materials/wages	NOT APPLICABLE
<b>Clause 11</b>	Work to be Executed in Accordance with Specifications, Drawings, Orders etc.	As per BOQ
<b>Clause 12: Type of work</b>		Original work.
Clause 12.2 & 12.3: Deviation limit beyond which clause 12.2 & 12.3 shall apply for Building works	Apply for work	100%

<b>Clause 16</b>	Competent Authority for deciding reduced rates: For Civil items	S.E., IWD IITKANPUR
<b>Clause 17</b>	Defect liability period	Three years
<b>Clause 18</b>	List of mandatory machinery, tools & plants to be deployed by the contractor at site	As per site requirement
<b>Clause 32</b>	Requirement of Technical Representative(s)	As per table 9

The details of appointed engineers/technical staffs have to be verified and approved by Engineer- in-charge

**Table 6  
Major milestones of the project**

Sl. No.	Description of Milestone (Physical)	Time allowed from date of start	Maximum duration of work	Amount to be withheld in case of non achieve of the milestones (% of composite tendered amount)
1.	Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.	12 weeks	12 weeks	1 %

The detailed program chart approved by the engineer-in-charge shall indicate how the resources will be deployed by the contractor to maintain desired progress and for the completion of the work within the specified period. If the submitted program is approved, the milestone shall be redefined accordingly by the Superintending Engineer, IWD Indian Institute of Technology Kanpur. The amount to be withheld in such a case, for non-achievement of milestone(s), shall remain unaltered i.e., 1% of tendered amount

1.	Time allowed for execution of work	<b>Three (03) Months</b>
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**Table 7  
Authority to decide**

1.	Extension of time (EOT)	SE, IWD IIT Kanpur
2.	Rescheduling of milestones	SE, IWD, IIT, Kanpur
3.	Shifting of start in case of delay in handing over of site.	SE, IWD, IIT, Kanpur

**Table 8:**  
N.A.

**Table 9**  
**Requirement of Technical staff as per Clause 32**

Sl. No.	Qualification	Number	Minimum Experience in years	Designation	Rate at which the recovery shall be made from the contractor in the event of not fulfilling provision of Clause 32
1.	Graduate	1	5	Project / Planning / construction / billing Engineer (Civil)	Rs. 50000/- (Rupees Twenty Five Thousand only) per month, per person

Note: Assistant Engineers retired from Government services who are holding Diploma will be treated at par with Graduate Engineers. Diploma holder with minimum 10 years relevant experience with a reputed construction co. can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineer.

## **7. Terms & Conditions of Contract**

### **7.1 Timely Completion**

1. The work included in this tender is of urgent nature.
2. The work of all components must be started simultaneously and has to be delivered together or early within the given time schedule.
3. The contractor has to deploy the labor and supervisory staff in shifts to meet the targeted completion date. The work may be executed in extended shifts or two shifts.
4. Number of days from the date of issue of letter of acceptance for reckoning date of start shall be as per Schedule. If the Contractor commits default in commencing the execution of the work as aforesaid, the performance guarantee shall be forfeited.
5. The detailed program chart approved by the engineer-in-charge shall indicate how the resources will be deployed by the contractor to maintain desired progress and for the completion of the work within the specified period. If the submitted program is approved, the milestone shall be redefined accordingly by the Executive Engineer of IWD, IITK. The amount to be withheld in such a case, for non-achievement of milestone(s), shall remain unaltered. Any delay in achieving the milestone must be compensated within the limitations of time imposed in the Contract document.
6. The contractor shall procure the required materials in advance so that there is sufficient time for testing of the materials and approval of the same before use in the work, as required.
7. Temporary Electric connection (Single/ Three phase) shall be provided by the Institute from its distribution network and the charges shall be realized prevalent commercial tariff of the institute presently recovery rate is Rs. 9.19 Per unit on the basis of actual consumption through the separate meter under the control of Engineer-In-Charge. If the rates are revised in future the same shall be applicable to the contractor. The contractor at his own cost shall arranged the cables for the service connection and the sub meter. The fixed charges shall be payable as per Institute policy.

### **7.2 Rates**

1. Unless otherwise provided in the schedule of quantities of the work the rates tendered by the contractor shall be all inclusive and shall apply to all heights, lifts, leads and depths of the building (Inclusive of GST) and nothing extra shall be payable to him on this account.
2. The rates for all items of work shall, unless clearly specified otherwise, include cost of all labors, materials and other inputs involved in the execution of the

item irrespective of whether they have been specifically mentioned in the tender document or not.

3. In case the same item (s) appear more than once in the schedule of work / BOQ under the same sub head or among the different subhead of works, the lowest rate quoted for that item (s) shall be considered for the particular item(s) wherever appeared in any part of BOQ / Schedule of works for the purpose of tender evaluation although web generated e-price bid may incorporate different quoted rate for same item(s) as per the quoting pattern of the tenderer. The tendered amount thus worked out shall be final & shall be binding on the contractor.
4. The rates quoted by the contractor will be deemed to be inclusive of any extra expenditure of this reason. The contractor has to increase the manpower or other tools etc. to do the work as per requirement of the work at his own expenses. Nothing shall be paid on this account.
5. The contractor shall provide at his own cost suitable weighing, surveying and leveling and measuring arrangements as may be necessary at site for checking. All such equipment's shall be got calibrated in advance from laboratory, approved by the Engineer-in-Charge. Nothing extra shall be payable on this account.
6. Other agencies may also simultaneously execute and install the works and the contractor shall afford necessary facilities for the same. The contractor shall leave such recesses, holes, openings, trenches etc. as may be required for such related works (for which inserts, sleeves, brackets, conduits, base plates, clamps etc. shall be available as specified elsewhere in the contract) and the contractor shall fix the same at the time of casting of concrete, stone work and brick work, if required, and nothing extra shall be payable on this account.
7. All materials shall only be brought at site as per advice and prior approval of the Engineer-in- Charge. Any pre-delivery of the material not required for immediate consumption shall not be accepted and thus not paid for.
8. The contractor shall be responsible for the watch and ward / guard of the buildings, safety of all fittings and fixtures including sanitary and water supply fittings and fixtures provided by him against pilferage and breakage during the period of installations and thereafter till the building is physically handed over to the client department. No extra payment shall be made on this account.
9. The rates quoted by the Contractor are deemed to be inclusive of site clearance, setting out work, profile, establishment of reference bench mark(s), taking spot levels, construction of all safety and protection devices, barriers, preparatory works, working during monsoon, working at all depths, height, lead, lift and

location etc until / unless specified otherwise and any other incidental works required to complete this work. Nothing extra shall be payable on this account.

### 7.3 Quality and Workmanship

1. The contractor shall be entirely responsible and answerable for all the works done by him regarding quality, adherence to the laid down specifications, terms and conditions, warranty/guarantee etc. and he shall be liable to bear any compensation that may be levied by the department under any of the clauses of the agreement.
2. The materials having ISI mark shall have precedence over the one conforming to IS specifications.
3. The proposed is for Institute premises and quality of work is paramount importance. Contractor shall have to engage well experienced skilled labour and deploy modern T & P and other equipment to execute the work.
4. Samples of all materials and fittings to be used in the work in respect of brand manufacturer and quality shall be approved from the Engineer-in-Charge, well in advance of actual execution and shall be preserved till the completion of the work.
5. All materials used in the work shall be new and of good quality, conforming to the relevant specifications as per good engineering practice. All the materials proposed to be used in the work should be approved from Engineer in Charge before use in work.
6. Articles bearing BIS certifications mark shall only be used unless no manufacturer has got BIS/ISI mark for the particular material. Any material/fitting whose sample has not been approved in advance and any other unapproved material brought by the contractor shall be immediately removed as soon as directed. Where the make of any particular material is not specified in the Contract document, the material shall be supplied as per makes desired by the engineer-in-charge.
7. It will be the responsibility of the contractor / bidder to ensure use of genuine materials in the work. The department reserves the right to get (any / all materials / components) inspected by the manufacturer or their authorized representatives at any stage of the execution of work. If any of the materials, supplied and used in work is found spurious at any stage, then the department reserves the right to ask the contractor to replace it by genuine one and make suitable recovery till it is done, even if any payment against that material is already made.

8. No material to be brought and used at site without the prior knowledge & approval of Engineer-in-Charge.
9. The department may ask for any valid document like manufacturer's test certificate, document for purchase of the material, document for import/shipment of imported material etc. as deemed fit by the engineer-in-charge to ascertain genuineness of material supplied by/used in the work by the contractor. The contractor shall remain bound to submit all such documents to the department failing which payment may not be made or if already paid may be recovered/ withheld from subsequent running account payment.
10. All equipment and their components, and all the materials to be used in the work shall be suitable for the environmental conditions at the location of the work.
11. The contractor shall ensure quality control measures on different aspects of construction including materials, workmanship and correct construction methodologies to be adopted. He shall have to submit quality assurance programme within two weeks of the award of work. The quality assurance programme should include method statement for various items of work to be executed along with check lists to enforce quality control.
12. The contractor shall get the source of all other materials, not specified elsewhere in the document, approved from the Engineer-in-Charge. The contractor shall stick to the approved source unless it is absolutely unavoidable. Any change shall be done with the prior approval of the Engineer-in-Charge for which tests etc. shall be done by the contractor at his own cost. Similarly, the contractor shall submit brand/ make of various materials not specified in the agreement, to be used for the approval of the Engineer-in-Charge along with samples and once approved, he shall stick to it.
13. The contractor shall arrange carrying out of all tests required under the agreement through the laboratory as approved by the Engineer-in-Charge and shall bear all charges in connection therewith including fee for testing. The said cost of tests shall be borne by the contractor/ department in the manner indicated below.
  - a) By the contractor, if the results show that the test does not conform to relevant CPWD Specifications / BIS code or specification mentioned elsewhere in the documents.
  - b) By the department, if the results conform to relevant CPWD Specifications / BIS code or specification mentioned elsewhere in the documents.
14. Sample of building materials fittings and other articles required for execution of work shall be got approved from the Engineer-in-Charge. Articles

manufactured by companies of repute and approved by the Engineer-in-Charge shall only be used. Articles bearing BIS certification mark shall be used in case the above are not available, the quality of samples brought by the contractor shall be judged by standards laid down in the relevant BIS specifications. All materials and articles brought by the contractor to the site for use shall conform to the samples approved by the Engineer-in-Charge which shall be preserved till the completion of the work.

15. The contractor shall ensure quality construction in a planned and time bound manner. Any sub-standard material/work beyond set out tolerance limit shall be summarily rejected by the Engineer-in-Charge.
16. BIS marked materials except otherwise specified shall be subjected to quality test at the discretion of the Engineer-in-Charge besides testing of other materials as per the specifications described for the item/materials. Wherever BIS marked materials are brought to the site of work, the contractor shall if required, by the Engineer-in-Charge furnish manufacturers test certificate or test certificate from approved testing laboratory to establish that the material produced by the contractor for incorporation in the work satisfies the provisions of BIS codes relevant to the material and/or the work done.
17. All materials brought by the contractor for use in the work shall be got checked from the Engineer-in-Charge or his authorized representative of the work on receipt of the same at site before use.

#### **7.4 Natural calamity:**

No payment will be made to the contractor for any damage caused by rain, snow fall, floods, dampness, fire, sun or any other natural cause whatsoever during the execution of work. The damage to the work due to above reason, if any, shall have to be made good by the contractor at his own cost and no claim on this account shall be entertained.

#### **7.5 Stocking and Disposal of Materials & Debris**

1. The contractor shall take instructions from the Engineer-in-Charge regarding collection and stacking of materials at any place. No excavated earth or building rubbish shall be stacked on areas where other buildings, roads, compound wall, services etc. are to be constructed.
2. After completion of work the agency shall remove materials and debris etc. from site as per the direction of Engineer-in-Charge, at no extra cost.
3. Contractor's job will also include removing of all malba and debris arising in the process of painting including washing of floor to remove stains of paint,

at no extra cost.

4. The contractor shall conduct work so as not to interfere with or hinder the progress or completion of the work being performed by other contractor(s) or by the Engineer-in-Charge and shall as far as possible arrange his work and shall place and dispose of the materials being used or removed so as not to interfere with the operations of other contractor or he shall arrange his work with that of the others in an acceptable and coordinated manner and shall perform it in proper sequence to the complete satisfaction of others.
5. For construction/renovation works which are likely to generate malba/rubbish to the tune of more than a tempo/truck load, contractor shall dispose of malba, rubbish & other unserviceable materials and wastes at their own cost to the notified/specified dumping ground and under no circumstances these shall be stacked/dumped, even temporarily outside the construction.
6. Dismantled but useful materials/components/equipment, if any, should be returned to the Institute as per the direction of Engineer-in-Charge.

## **7.6 Painting**

1. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.
2. Contractor will first submit the shade cards of relevant make of paint to IIT for approval of color before procuring the paint in bulk.
3. No mixing will be allowed with Stainer to achieve a particular color. Contractor will procure direct colour paint of approved shade and apply directly.
4. Contractor shall have to brought at least 50% quantity of total premium acrylic smooth exterior silicon additives paint and water proofing cement paint and shall deposit it in the custody of concerned site Engineer before start of work. The consumption shall be monitored by the Institute. All empty drums shall have to be kept till completion of the work.
5. Contractor has to make a sample of exterior painting on the surface of wall and after getting approval from the competent authority. The contractor has to finish the rest of work accordingly as per satisfaction of Engineer-in-charge.

## **7.7 Safety and Security**

1. The contractor has to follow all safety norms as laid down in National Building Code of India. All the workers shall be equipped with the required safety gadgets while working at site such as ISI marked helmets, Shoes and safety

belts, gumboots, gloves etc.

2. The contractor, the authorized representative(s), workmen etc., shall strictly observe orders pertaining to fire precautions prevailing in the area.
3. The contractor shall be fully responsible for the safe custody of materials brought by him/ issued to him even though the materials may be under double lock key system.
4. The contractor shall be responsible for the watch and ward/guard of the buildings, safety of all fittings and fixtures including sanitary and water supply fittings and fixtures provided by him against pilferage and breakage during the period of installations and thereafter till the building is physically handed over to the department. No extra payment shall be made on this account.
5. The contractor shall take all precautions to avoid accidents by exhibiting necessary caution boards day and night speed limit boards red flags, red lights and providing barriers. He shall be responsible for all dangers and incidents caused to existing / new work due to negligence on his part. No hindrances shall be caused to traffic during the execution of the work.
6. It shall be ensured by the contractor that no electric live wire is left exposed or unattended to avoid any accidents in this regard.
7. The Institute shall not have any responsibility or liability in case of any accident injury to the personnel to the contractor at work site or to the general public at the work site due to mishandling equipment by the personnel of the contractor or any other similar reason. The responsibilities and liabilities for such accidents and incidents shall be borne by the contractor.

#### **7.8 Approach to Site**

1. The tenderer shall see the approaches to the site. In case any approach from main road is required at site or existing approach is to be improved and maintained for cartage of materials by the contractor, the same shall be provided, improved and maintained by the contractor at his own cost.
2. Contractor shall take all precautionary measures to avoid any damage to adjoining property. All necessary arrangement shall be made at his own cost.

#### **7.9 Water and Flooding**

1. The contractor shall have to arrange water of desirable quality for the construction purpose for which he may have to install water purifier at site or might have to bring/ purchase water from outside as per decision of Engineer-in-charge. Nothing extra shall be paid on this account.

2. For works below ground level the contractor shall keep that area free from water. If dewatering or bailing out of water is required the contractor shall do it and nothing extra shall be paid except otherwise provided in the items of schedule of quantity.
3. In case of flooding of site on account of rain or any other cause and any consequent damage, whatsoever, no claim financially or otherwise shall be entertained notwithstanding any other provisions elsewhere in the contract agreement. Also, the Contractor shall make good, at his own cost, the damages caused, if any.

#### **7.10 Acts and Laws**

1. The Contractor shall keep himself fully informed of all acts and laws of the Central & State Governments, all orders, decrees of statutory bodies, tribunals having any jurisdiction or authority, which in any manner may affect those engaged or employed and anything related to carrying out the work. All the rules & regulations and bye-laws laid down by Collector / MC etc. and any other statutory bodies shall be adhered to, by the contractor, during the execution of work.
2. The Contractor shall also adhere to all traffic restrictions notified by the local authorities.
3. All statutory taxes, levies, charges (including water and sewerage charges, charges for temporary service connections and / or any other charges, as applicable) payable to such authorities for carrying out the work, shall be borne by the Contractor.
4. The Contractor shall arrange to give all notices as required by any statutory / regulatory authority and shall pay to such authority all the fees that is required to be paid for the execution of work. He shall protect and indemnify the Institute and its officials & employees against any claim and /or liability arising out of violations of any such laws, ordinances, orders, decrees, by himself/herself or by his/her employees or his/her authorized representatives. Nothing extra shall be payable on these accounts.
5. The fee payable to statutory authorities for obtaining the various permanent service shall be borne by the Institute.

#### **7.11 Labour and Laws**

1. The Contractor shall display all permissions, licenses, registration certificates, bar charts, other statements etc. under various labour laws and other regulations applicable to the works, at his site office.

2. Huts for labour are not permitted within the premises of the Institute. No extra cost shall be payable even if the contractor provides such accommodation at a place as is acceptable to the local body.

#### **7.12 Nondisclosure Agreement.**

1. The Agency shall take all precautions not to disclose, divulge and/or disseminate to any third party any confidential information, proprietary information on the Institute business or security arrangements (including but not limited to the Assignment instructions, Schedules and other subsequent Arrangements) and/or business of the Institute. The obligation is not limited to any Scope and the Agency shall be held responsible in case of breach of the confidentiality of Institute's information.
2. If the Agency receives enquiries from Press/Media/Radio/Television or other bodies / persons, the same shall be referred by the Agency to Institute immediately on receipt of such queries.

#### **7.13 Indemnification:**

1. The agency shall be directly responsible to indemnify the Institute against all charges, dues, claims, etc. arising out of the disputes relating to the dues and employment of the personnel deployed and further for any claim/compensation against all damages and accidents caused due to negligence on the part of the agents, employees and other personnel of the agency.
2. That the contractor shall keep the IITK indemnified against all claims whatsoever in respect of the employees deployed by the contractor. In case any employee of the contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the contractor to contest the same. In case IITK is made party and is supposed to contest the case, IITK will be reimbursed for the actual expenses incurred towards Counsel Fee and other expenses which shall be paid in advance by the Contractor to IITK on demand. Further, the contractor shall ensure that no financial or Any other liability comes on IITK in this respect of any nature whatsoever and shall keep IITK indemnified in this respect.

#### **7.14 Force Majeure:**

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosion, epidemics quarantine restriction, strikes, lockouts

or acts of god (hereinafter referred to as events) provided notice of happenings of any such event, is served by party seeking concession to the other as soon as practicable, but within 21 days from the date of occurrence and termination thereof. Provided the Party satisfies Institute adequately of the measures taken by it. Neither party shall, by reason of such event, be entitled to terminate this contract, nor shall either party have any claim for damages against the' other in respect of such non-performance or delay in performance. Further, the services under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of Institute as to whether the services have to resume or not shall be final and conclusive, provided further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, Institute may at his option, terminate the contract.

#### **7.15 Dispute resolution**

1. The institute reserves the right to amend rules whenever and wherever considered necessary and appropriate. The same shall be intimated to the agency in due course.
2. Any dispute arising out of and in relation to this agreement shall be referred to the arbitration by sole arbitrator to be appointed by Director of the Institute. The arbitration would be conducted and governed by and under the provisions of Arbitration Act, 1996 and its amendments. Any legal dispute will be subject to jurisdiction of Kanpur Courts only and no other court shall have the jurisdiction.
3. Any dispute arising out of and in relation to this agreement shall be referred to the arbitration by sole arbitrator to be appointed by Director of the Institute. The arbitration would be conducted and governed by and under the provisions of Arbitration Act, 1996. Any legal dispute will be subject to jurisdiction of Kanpur Courts only and no other court shall have the jurisdiction.

#### **7.16 Arbitration**

1. Except as otherwise provided anywhere in this Agreement, if any dispute, difference, the question of disagreement or matter, whatsoever, arises between the parties, as to the meaning, operation or effect of the Agreement or out of or relating to the Agreement or breach thereof, the same shall be referred to a Sole Arbitrator, to be appointment by the Director of the Institute at the time of the dispute.
2. If the Arbitrator, to whom the matter is originally referred, dies or refuses to

act or resigns for any reasons from the position of arbitration, it shall be lawful for the Director of the Institute to appoint another person to act as Arbitrator in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by its predecessor, provided both the parties consent to this effect, failing which, the arbitrator shall be entitled to proceed on the matter de- novo.

3. It is a term of the Agreement that the party invoking the arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration under the clause.
4. It is a term of the contract that the cost of arbitration shall be borne by the parties themselves.
5. The place of the arbitration shall be Kanpur Nagar, Uttar Pradesh, India.
6. Subject as aforesaid, the provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications, amendments or re-enactment thereof and rules made the reunder and for the time being in force, shall apply to the arbitration proceeding under this clause.
7. Except as otherwise provided anywhere in this Agreement, the Arbitration proceedings shall be conducted in English and the Agreement shall be constructed, interpreted and governed by the law of India, for the time being in force.

#### **7.17 Jurisdiction of Courts**

The court(s) at Kanpur Nagar, Uttar Pradesh, shall have the exclusive jurisdiction to try any asall the disputes(s) between the parties arising out this Agreement.

### **8. Scope of work**

The Institute desires to renovate/Construct and do other associated works in the institute. This project aims to complete such renovation works on a timely basis.

#### **8.1 Brief of the works**

The work included in this contract will be as follows:

Interior designing and allied works of Level-6 of Faculty Building Annexe at IIT Kanpur.

Sub Heads:

- i. Finishing & Interior works i/c flooring, wall paneling, false ceiling, Electrical, HVAC (VRF) & Furniture works etc. of both Dy. Director & Director 's cabin with their meeting rooms.
- ii. Finishing & Interior works i/c flooring, false ceiling, Electrical, HVAC & Furniture works etc. of both Dy. Director & Director 's office space & their waiting area.
- iii. Finishing & Interior works i/c false ceiling, Electrical, HVAC & Furniture works etc. of common waiting for both Dy. Director & Director.
- iv. Finishing & Interior works i/c false ceiling, Electrical & Furniture works etc. of IMOC & AIOTA.
- v. Finishing & Interior works i/c wall paneling, false ceiling, Electrical, HVAC & Furniture works etc. of Board Room & Pre-Functional area.
- vi. False ceiling, Electrical & Furniture works etc. of Officers Cabin.
- vii. Finishing, false ceiling & Electrical works in corridor areas (Common space).
- viii. Finishing works in various places as when as required or as per Engineer In Charge.
- ix. HVAC ducting is already installed in various locations.
- x. The fire-fighting system is already installed.

But this work is indicative. The contractor should be able to execute work within the deviation limit of the contract value on same terms and conditions of the contract.

**Note: The scope of the works listed above is indicative only. For the details of the works, please refer to the BoQ and the work has to be done strictly as per the specifications in the BoQ.**

## 8.2 Materials Verification

The contractor shall inform the Engineer in charge in advance, for verifying the measurement of the concealed items if any like reinforcement bars, pipes laying etc., done by the contractor on the very day of the above said events.

**8.3 List of Preferred Makes for all Works (as applicable)**  
**LIST OF MAKE**

The Following Brand Makes/ Manufacturer 's Makes Listed Below May Be Used with Prior Approval of the Engineer-in-charge. In Case it is established that any material as listed below is not available in the market, approved equivalent materials and finishes of any other specialized Brand Names/ Manufacture Makes may be used as per approval of the Engineer-in-charge.

The items are categorized under respective sub head to make it easy to search.

<b>CIVIL / INTERIOR WORKS</b>		
S.No.	Item Description	Make/Brand
<b>A</b>	<b>Cement &amp; Steel</b>	
1	Cement (OPC/PPC/ Portland Slag)	ACC/Ambuja/Ultra Tech/JK
2	Structural Hollow Steels sections/ Tubular section	Tata Steel / JSW / SAIL / Apollo
<b>B</b>	<b>Wall</b>	
1	Exposed Brick Wall	Sona Brick or approved equivalent
<b>C</b>	<b>Paint, Primer, Putty &amp; POP</b>	
1	White Cement/Putty	JK White / Birla /Asian
2	P.O.P	Gyproc/USG Boral or approved by EIC
3	Steel Primer (Red Oxide Zinc Chromate Primer& Pink Primers)	Asian Paints/ Nerolac, Berger/ ICI
4	1st Quality Paint 1. Acrylic Distemper, 2. Acrylic/ Plastic Emulsion , 3. Synthetic Enamel Paint, 4. Acrylic Exterior Paint, 5. Anti-bacterial Paint	Asian Paints/ Dulux / Nerolac
5	<b>Textured Paints</b> -Interior	Asian Paints/Neel Gagan Pigments/Oikos(SIRCA)/ Color Tek Paints
<b>D</b>	<b>Floor Finish</b>	
1	<b>Vitrified Tiles:</b> Vitrified /Glazed Vitrified/Double Charged/ Full body/Antiskid tiles/Rectified tiles	Simpolo/Nitco/Kajaria /Somany/Johnson

2	<b>Wooden Flooring (Laminates/Engineered wood etc.)</b>	Merino/Pergo/Floor Pan/Wood Brew
<b>E</b>	<b>Ceiling &amp; Panelling</b>	
1	Gypsum board/tile	USG Boral/Shera/Gyproc/India Gypsum/Saint Gobain/Lafarge/Knauf
2	Perforated Gypsum Board/Tile	Knauf/ Anutone
3	Calcium Silicate Boards/Tiles	Usg Boral/Shera/Gyproc/ Hilux (Ramco Industries Ltd.)/Aerolite
4	Metal Ceiling (Clip-In and Lay-In)	Armstrong/ Ecotone/UsG Boral/Knauf
5	Open Cell /Baffle Ceiling Metal	Armstrong/Durlum/Hunter Douglas/Knauf
6	Wooden Ceiling (Tile/board/slats)	Knauf/ Anutone/Hunter Douglas
7	Acoustic False Ceiling	Armstrong/Ecophon/ Top acoustic/ Knauf/Anutone/Knauf
8	Stretch Fabric Ceiling	Anutone/ Knauf
9	Acoustic Wall Panel	Hera design/ Anutone/ Knauf/Tectum/ Ferrari/Barisol/wall track
10	Extruded Polystyrene Board	Styrofoam by DOW Chemicals / Insuboard by Supreme Industries
11	Sound Isolation for roof	Magnum/Anutone/Win Win
<b>F</b>	<b>Wood Work</b>	
1	Block Board & Plywood	Duroply Industries Ltd./ Green Ply/ Century ply/ Merinolam
2	MDF	Duro/ Green ply/ Century Ply
3	Decorative Laminate	Formica/ Greenlam/ Merinolam/Duro/ Ventura/Century ply
4	Natural Wood Veener	Century ply/ Ventura/ Greenlam/ Duro/ Green ply
5	Flush Door	Centuryply/ Duro/ Archid/ Greenply/ Greenlam
<b>G</b>	<b>Doors/Windows (Metal &amp; Misc.)</b>	
<b>A</b>	<b>Aluminium</b>	
1	Aluminium Extruded Profiles	Hindalco/ Jindal/Indal
<b>B</b>	<b>UPVC</b>	
1	UPVC Door/Windows	Fenesta/Kommerling/Deceuninck
<b>C</b>	<b>Accessories</b>	
1	Window Turn Handles, Friction Hinges	Ipsa/ Dorma/ Ebco/ Hettich/ Geze/ Kich
2	1. SS Handles, 2. Tower Bolts,	Hafele/ Dorma/ Geze/ Hettich/ Kich/Dorset/Ozone

	<ul style="list-style-type: none"> <li>3. Hinges, Aldrop</li> <li>4. Floor Stopper,</li> <li>5. Casement Stay,</li> <li>6. Safety Chain,</li> <li>7. Magnetic Door Catcher,</li> <li>8. Magic Eye,</li> <li>9. Drawer Glides,</li> <li>10. Panic Bar/ Push Bar, etc.</li> </ul>	
3	Floor Spring, Patch Fittings For Frameless Doors	Dorma/Hettich/Dorset/Geze/Kich/Hafele/Ozone
4	Stainless Steel Fire Rated Hardware	Dorma/ Geze/ Hafele
5	SS Railing/ SS Glass Railing (SS AISI 304 Grade/ SS AISI 316 Grade)	Kich/Ozone
6	Fire door accessories	Briton/ Hettich/ Geze
7	Door closer	Hardwyn/ Godrej/ Dorma/ Doorking/ Everite/ Kitch/ Dorset
<b>H</b>	<b>Glass/Mirror</b>	
1	Hermetically-Sealed Double Insulated Glass	Saint Gobain/Ais Asahi India Glass Ltd./Gsc Trutuf
2	Clear Float Glass/ Toughened Glass/ Frosted Glass	Saintgobain /Ais Asahi India Glass Ltd/ Modiguard
3	Structural Glazing/ Spider Glazing	Dorma/Kalco/Consolidated Group/Alumax India/Domal
4	Glass Film	3M, Llumar
5	Mirror	Saintgobain /Ais Asahi India Glass Ltd/ Modiguard
<b>I</b>	<b>Elevation/External Facade Work</b>	
1	ACP Panels	Alucobond/Alstrong/Aludecor/Alstone
2	GRC Jali	Unistone/ Kuber Fibrostone/ Everest Composites/ Birla white
<b>J.1</b>	<b>Adhesive/release agent etc</b>	
1	Glue/ Adhesives for Woodwork	Fevicol/Dunlop/ Vemicol/ Araldite
2	Release Agent	FOSROC/ Pidilite Industries Ltd./ BASF/ Sunanda Specialty Coating Pvt. Ltd./ M/s Ado additives Technologies Pvt. Ltd.
3	Tile Adhesives	Laticrete/Roffe/Pidilite/Kitcol/Araldite/ MAPEI/Kerakoll
<b>J.2</b>	<b>Sealants</b>	

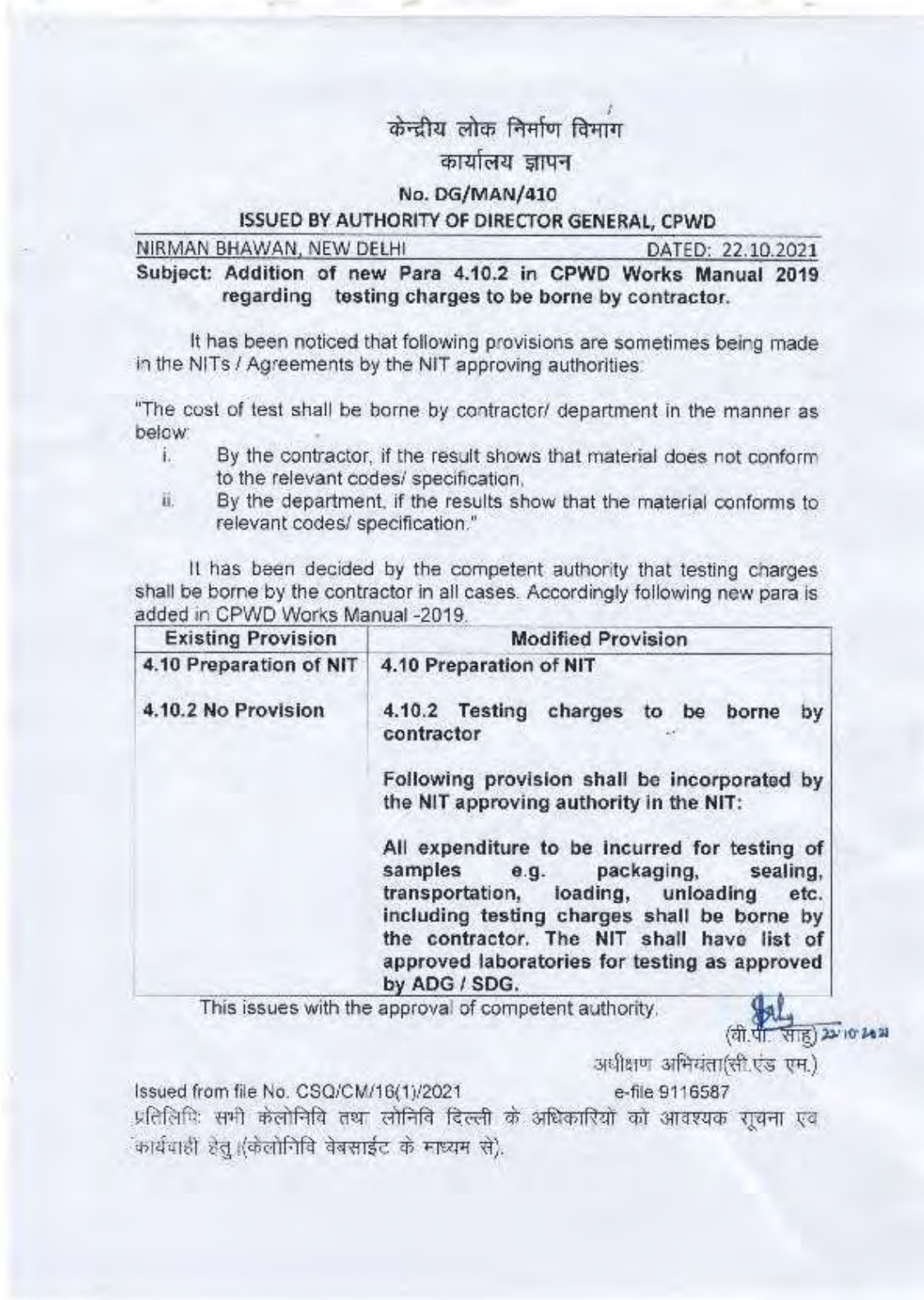
1	Silicon sealants /Weather Sealant / Structural Glazing Sealant	GE- Silicon/ Pidilite/ Forsoc/ Cico / Dow Corning /Sika/ Wacker/ Becker/ MAPEI
2	Epoxy Grout	Laticrete/Roffe/Pidilite/Kitcol/Araldite/ MAPEI/Kerakoll
3	Silicone Spray	GE- Silicon / Pidilite / Forsoc / Cico /Dow Corning /Sika/ Wacker/ Becker
4	Polysulphide Sealant	Pidilite/Fosroc/Basf/IWL india Pvt Ltd./ Sika/ STP/ MAPEI
5	Fire Seal	Sealz/ Alstroflam/ Abacus
6	Fire: Sealant	Birla/ 3M/ Hilti
7	Non-Shrink Grout: /Micro concrete	Fosroc / Sikka/ Pidilite or equivalent/ MAPEI
8	Grouting Compound	Bal Endura/ Pidilite/ Laticrete/ Unitile
9	PVC Water Stop Bars	Fixopan, BASF/ Fosroc/ Syntex
<b>J.3</b>	<b>Steel Accessories</b>	
1	Fasteners	Fischer/Hilti/Bosch/Canon
2	HSFG Bolts	Unbrako Precision /Panchsheel Fasteners/ Laxmi Precision Fasteners
3	Stainless Steel Clamps	Hilti /Bosch/Fischer/Intellotech Konzept or equivalent
4	Self-Taping Screws	Hilti/ Landmark
5	Welding Rod/ Electrodes	ESAB Ferro Speed plus/ D&H Norma / Advani-Orlikon/ Weld Alloy/ Lincoln Industries Ltd./ BASF.
<b>J.4</b>	<b>Insulation</b>	
1	Thermal Insulation/ Rockwool / Glass Wool/ Mineral Wool/ Puf	Twiga/ Polyglass/ Owens Corning
<b>K</b>	<b>Misc</b>	
1	Crash Guard/ Corner Guard	MDD/ TSI/ LSR/ Radius
2	Blinds	Vista/ Decorex/ Elegant Décor/ Hunter Douglas
3	SFRC / RCC Manhole Covers/ Perfect RCC Grating	KK Manholes / SK Precast Concrete/ Advent concreteovision / Daya concrete
4	Terracotta Jaali	Jindal/ Nuvcotto/ Mahaluxmi BMF Industries Pvt. Ltd.
5	Terracotta Tile	Paragrid Solutions/ Terreal/ Clayton
6	False Floor	Pallium Marketing Pvt. Ltd/Hewetson/Tate
7	Automatic Sliding door	Dormakaba/Ozone

8	Polycarbonate sheet	DPI
9	Carpet	Obeetee Pvt. Ltd./ Ruggyfy/Jaipur rugs
10	Planters	Sereno/Unistone
11	Signage	Signage Times Co/Sarham Enterprises
<b>L</b>	<b>Electrical</b>	
1	MS Conduit (ISI marked) & Accessories	BEC/ AKG / RM CON / Steel Krafts
2	PVC Conduit & Accessories	BEC/AKG/Polycab/Indeana
3	PVC / XLPE insulated aluminium / Copper conductor armoured /Enamoured MV Cables up to 1100 V (ISI Marked)	KEI / Polycab / R.R.Kabel/Rallison
4	FRLS PVC insulated copper conductor stranded flexible wires i/c control cables (ISI Marked)	KEI / Polycab / R.R.Kabel/Rallison
5	Cable Glands	Dowells/ Commet / Gripwell/ Raychem/HMI
6	Cable Lugs & Thimbles	Dowells/ Commet /Ascon
7	Cable Raceway Floor / wall mounted and accessories	Schneider/ Legrand / MK (Honeywell)
8	Cable Tray & Accessories	MEM /BEC/ RM CON/ Indeana/Ralbo
9	Modular Switch , Socket & Accessories	Legrand/ Panasonic / Schneider
10	Metal clad Industrial Socket outlet and Sheet Steel Enclosure for MCCB/MCB	Legrand / Hagar / Schneider/ Hensel
11	Distribution boards	Siemens / Schneider / Legrand / LK / ABB
12	Protection Device (MCB/RCCB/RCBO/ELCB)	Siemens / Schneider / Legrand / LK / ABB
13	LED Lighting fixture	Wipro/Havells/Bajaj/Philips

14	External Lighting	Wipro/Polycab/Havells/Bajaj/Philips/K-Lite/Lighting Technologies
15	Emergency Lighting / Exit Sign boards	Bajaj/ Prolite/ Glo-Line/ASES
16	Ceiling Fan, Fresh Air Fan, Exhaust fan	Havells/ Crompton/ Usha/ Orient/Polycab/Bajaj
17	MCCBs	Siemens / Schneider / Legrand / LK / ABB/Eaton
18	ACB(Air Circuit Breaker)	Siemens / Schneider / Legrand / LK / ABB/Eaton
21	Electronic Digital Meters	Schenider / LK/ Secure/ Siemens/ ABB/Elmeasure/Trinity
22	Current transformer /Potential transformer	Entes/ Gilbert & Maxwell/ Pragati/ Precise/L&T/ Kappa/Trinity
23	Indicating Lamps LED type, Push Button	Siemens / Schneider / LK / ABB
24	Power contactor	Siemens / Schneider / Legrand / LK / ABB
25	Surge Protection Devices	Siemens/L&T / Schneider / Legrand/ OBO
26	Selector Switch	Salzer/Seimens/BCH/Kaycee/L&T
27	Auxiliary Relays	Siemens/ L&T / Schneider / Legrand / ABB
28	Paint	Nerolac / Asian / Berger/ICI
29	Lightning Protection System & Earthing	OBO/ Cape Electric/ APS/Indelec
30	G.I. Pipe	Tata, Jindal-Hissar, Prakash Surya
31	Rubber Mat (ISI Marked)	Jyoti / Deep Jyoti/ Premier
32	Fire Alarm System	Notifier/ Johnson Control/ Honeywell Xls-3000/ Apollo/ ASES
33	Public Address System	Honeywell/ASES/Bosch
34	Camera/ NVR	Honeywell/Tyco/panasonic

35	Hard Disk	SEAGATE/WD/KINGSTON
36	LED Display Monitor	SAMSUNG/LG/PHILIPS
37	POE Switches	CISCO/ARUBA/JUNIPER
38	IT Passive Components	DLINK/MOLEX/COMMSCOPE
39	IT Racks	DYNAMIC/MTS/DIGITEK
40	EPBAX	MATRIX/CISCO/TADIRAN
41	Analogue phone	BEETEL/REPUTED
42	Krone Box	ITL / Krone / MALSON
43	Access Door Controller	Tyco softwarehouse/Honeywell Temaline/DDS
44	Smart card readers	HID/SUPREMA
45	Recessed/Surface mounted Electromagnetic Locks	Ebelco/Algatech/Bel
46	Server	DELL/HP/LENOVO
47	UPS	Eaton/Vertiv/Schneider
48	Safety Equipments	ASS/Fire Hut/Reputed
M	HVAC	
1	VRF system	Voltas/Blue star/ Toshiba/Daikin/ Mitsubishi Electric
2	Copper refrigerant piping	Mandev/Rajco/ Maxflow
3	uPVC plumbing drain pipe	Supreme /Finolex
N	Furniture	
1	All Furnitures	Geeken, Sogno, Delite, Godrej, Durian, Featherlite

## 9.0 Testing Charges



**Figure 1: Modified provisions in CPWD works manual 2019 regarding testing charges to be borne by contractor.**

# 10. Layout Plans:

