

**INSTITUTE WORKS DEPARTMENT
ELECTRICAL DIVISION**

No. ED/EE/384

Dated: 03.12.2025

QUOTATION NOTICE

M/s

.....
.....
.....

Dear Sirs,

Sealed quotations are invited from the specialized agency by the undersigned on behalf of the Director, IIT Kanpur "Replacement/Repair of defective Hot Water Geysers in Hall-2, Hall-3, Hall-4 & Hall 5 and elsewhere in the campus at IIT Kanpur. As per enclosed Bill of Quantity/ overleaf, so as to reach in this office on or before 11.12.2025 up to 12.00 PM and the quotation will be opened on the same day at 3.30PM in the presence of quotationers or their representative who want to be present.

The terms and conditions of the quotation are as under:

1. The quotations should be submitted in a properly sealed envelope, addressed to the undersigned. The enquiry nos. and date should invariably quoted on the top of the envelope. Bidder has to drop his quotation in a sealed cover at the Drop box available at office only. Otherwise offers shall not be considered for further evaluation.
2. The contractor should have the following documents and must enclosed the relevant copies:-
 - (i) Copy of proof of specialized agencies. (Specialized agencies mean agency who have similar nature of work experience). The above work must be in the Central Govt. /Central autonomous bodies/central PSU/State PSU/State Govt.
 - (ii) GST registration & Pan card
3. The time allowed for carrying out the above noted work is 21(Twenty One) Days.
4. The rates quoted should be exclusive of GST, no other tax is payable except GST. GST shall be quoted separately
5. Security @ 7.50% shall be deducted from the bills which shall be released on successful completion of defect liability period of six months
6. The estimated cost of quotation is Rs. 2,49,783/-. Earnest Money of Rs. 4,996 /- is to be submitted in the form of FDR pledged in favour of the Director, IIT Kanpur alongwith the quotation. The earnest money of the unsuccessful quotationers will be returned within one months's time.
7. The quotations shall remain valid for 90 days from the date of opening.
8. Income tax & Trade tax will be recovered as per Government norms from the bill and the amount so recovered will be deposited in the State Bank of India at the credit of the firm.
9. The earnest money/Security deposit will be regulated as per the norms of C.P.W.D.
10. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.
11. The material should be used as (ISI) marked.
12. Penalty 1% per week may be imposed on delay completion of the work.