

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
INSTITUTE WORKS DEPARTMENT
DIVISION-I

No. Enquiry/IWD/Div-I/ 238
Dated: 17/01/2024

To,

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Dear sir,

The quotations under sealed covers are invited for the **"Supply and fixing of tentage materials for Republic Day (26th January, 2024) celebrating at Institute Auditorium Hall or Main stadium"** from the requisite similar type of experience of agencies are invited. The duly filled quotations shall be received on or before 23.01.2024 upto 12.00 Noon and shall be opened on the same day at 12.30 PM in the office of the Executive Engineer-I, IWD, IIT Kanpur. The quotation if submitted without PAN & GST registration shall not be considered.

Selection Criteria:

1. The firm should have valid GST registration, PAN the same should be submitted along with the bid.
2. Firm should have excellent goodwill and name –fame in the town / district / state.
3. Firm should have minimum 5 (five) ears experience of providing and fixing of tentage materials.
4. Firm should have completed at least 3 similar orders for providing & fixing of tentage in the event of IITs/ IIITs or any other Central Government department.
5. Firm should have an average turnover of at least Rs. 10.00 Lacs during the last 5 (five) years.

Specification of the work:

1. A branded new Unitex red / green matting, Kaleen white cloth and tent etc. Shall be brought one day before start of the laying of matting / Kaleen at auditorium or main stadium. After satisfying the quality of matting Kaleen, white cloth and tent the same be allowed to provide and fixed at the required locations as per the satisfaction of Executive Engineer, IWD.
2. The all flowers to be brought for the decoration shall be fresh and of excellent quality of different colours. The decoration work shall be completed on the desired locations as per the entire satisfaction of Executive Engineer, IWD.

Terms & conditions:

1. The agencies are advised to visit the site to understand the requirement before submitting their offer.
2. The rates quoted should be F.O.R. Kanpur and free delivery including loading, carting, unloading at auditorium hall or main stadium IIT Kanpur or any other place in IIT Campus and stacking as directed by Engineer-in-charge at site of work.



3. The rates offered should be inclusive of all taxes, T&P, cartage & erection cum dismantling charges. The GST shall be quoted separately.
4. The flower decoration and carpeting work at main entrance of auditorium or main stadium must be completed by 10.00 PM on 25.01.2024.
5. All works except Sl. No. 10 shall be completed before 10.00 AM on 25.01.2024.
6. A penalty @1% shall be charged if the work is not completed in time.
7. A temporary proper fixing arrangement for tri colour balloon gate to be fixed at main entrance of auditorium or main stadium shall also be provided by the agency. The agency is advised to quote their rates accordingly.
8. All works must be completed as per satisfaction of Engineer-in-charge upto 6.30 AM on 26.01.2024 in all respect.



(R.K. Verma)
Executive Engineer-I

Copy to:

1. Notice Board
2. Institute web site for up loading the quotation.

Proforma for AFFIDAVIT for not being blacklisted/debarred/restrained
(AFFIDAVIT to be submitted on a 'Non-Judicial' stamp paper worth Rs.100/)

I/we undertake and confirm that our firm/partnership firm has not been blacklisted and/or debarred/restrained by any Central Govt./ State Govt. Agency/ Autonomous body of the Central or State govt./ PSU etc. Further that, if such information comes to the notice of the Institute, then I/we shall be debarred for bidding in the Institute in future forever. Also, if such information comes to the notice of the Institute on any day before date of start of work, the competent authority shall be free to cancel the agreement and to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

.....
(Signature of Bidder(s))

Or

.....
(An authorized Officer of the firm with stamp)

.....
(Signature of Notary with seal)