

INSTITUTE WORKS DEPARTMENT  
ELECTRICAL DIVISION

No. ED/SE/55

Dated: 15/06/2023

**QUOTATION NOTICE**

M/s .....

Dear Sirs,

Sealed quotations are invited from the electrical agency by the undersigned on behalf of the Director, IIT Kanpur, " **Repairing & overhauling and rewinding ceiling fans & exhaust fans in JEE office-106,108, H.B.L.T, CL-204A, NCL-300, Estate Office & WL-303C etc other labs and offices in academic area on complaint basis.** As per enclosed Bill of Quantity/ overleaf, so as to reach in this office on or before 27/06/2023 up to 3.00 PM and the quotation will be opened on the same day at 3.30PM in the presence of quotationers or their representative who want to be present.

**The terms and conditions of the quotation are as under:**

1. The quotations should be submitted in a properly sealed envelop, addressed to the undersigned. The enquiry nos. and date should invariably quoted on the top of the envelop.
2. The contractor should have the following documents and must enclosed the relevant copies.
  - (i) Copy of Registration with the Department. The contractor should be registered in any of CPWD, BSNL, MES, PWD, Railways, Central PSUs/ State PSUs in the appropriate class.
  - (ii) Registration Certificates of EPF & ESIC.
  - (iii) "A" class Electrical License.
  - (iv) GST Registration & PAN Card
3. The time allowed for carrying out the above noted work is 21(Twenty One) Days.
4. The rates quoted should be exclusive of GST, no other tax is payable except GST. GST shall be quoted separately.
5. Security @ 6.00 % shall be deducted from the bills which shall be released on successful completion of defect liability period of six months.
6. Bid Security declaration is to be submitted ,alongwith the quotation. (Estimated cost **Rs. 73,766.00**)
7. The quotations shall remain valid for 90 days from the date of opening.
8. Income tax & Trade tax will be recovered as per Government norms from the bill and the amount so recovered will be deposited in the State Bank of India at the credit of the firm.
9. The earnest money/Security deposit will be regulated as per the norms of C.P.W.D.
10. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.
11. The material should be used as per enclosed approved list of make.