



Hall of Residence VIII

Indian Institute of Technology, Kanpur



Minutes of 1st Special Open HEC meeting

The meeting was convened in the TV room on 26th November, 2017 at 16:00 HRS and was chaired by the Warden-in-charge. The meeting was adjourned at 18:05 HRS. The attendance is attached.

Agenda 1: Issues with canteen

On 19.11.2017, an informal meeting regarding all the canteen issues had taken place wherein a long list of complaints regarding canteen were received and noted. After discussing all the complaints in best possible detail, wherein the canteen owner himself was also a part of, it was decided by the house that simultaneously two things will be done:

1. The second canteen feedback survey will be floated soon.
2. The President and the Acting Canteen Secretary will go to the Estate office to know the procedures of **issuing Warning/Show-cause letters** and etc. within the probationary period. The procedure of terminating him will also be asked for.

And, the main points discussed can be summarized as follows:

1. Anything regarding rates/introduction of new items/modification/rate revision should be discussed in open house first before even forwarding which is exactly where the HEC due to ignorance may have done a mistake. The President apologized and the house took cognizance of this issue so that such things does not get repeated in future. Also regarding the misuse of the hall 8 letterhead, the president apologized as that was mistakenly used in drafting the letter and such misuse would be henceforth carefully avoided.
2. The house recognised his practices as cheating and termed the complaints against him as unresolvable and the wardens admonished him for the malpractices and misbehaving.
3. HEC misled the residents meaning in the request letter from the canteen owner that was mere forwarded to the estate office, there were items which was already included in the original tender document and price list, but with a separate/increased price,

which was not checked in detail, neither by the canteen secretary nor by the President. The Wardens and the house asked the HEC to be much more cautious regarding this sort of thing which may easily put them into trouble.

4. The canteen committee alongside the three nominated GBM- ***Mr. Abhi Mukherjee, Mr. Shamik Ghosh and Mr. Archan Mukhopadhyay*** are advised to do some random checking for the quantity and quality of food in our canteen as compared to other canteens inside the campus premises and submit a comprehensive report after a month or so for further evaluation.
5. There will be strict action taken against those who feed or encourage to feed dogs inside/beside/very close to the canteen or mess area as there were reports of dogs licking canteen-utensils (which were found to be lying across the hall premises) which is very much unhygienic and cannot be continued. Notices saying “**DO NOT FEED DOGS**” will be hung around the canteen premises. ***Residents violating this rule will have to face action in the consecutive open HEC meeting and non residents not abiding by the same will be barred from hall 8.***

Agenda 2: Regarding misbehavior by one of the guests with the hall office staff and steps to be taken

The house after a lengthy discussion decided that this issue will be discussed further in the next open HEC meeting.

Agenda 3: Problems regarding reimbursement of DCF 2016-17

The President and the Accounts Secretary informed the house about the bottlenecks being faced by the hostel to get the reimbursements of the previous DCF. After quite a long discussion, it was deliberated that the Warden-in-charge, the President and the Accounts Secretary will meet with ADHA in presence of the Asst. Registrar J. Sarangi with all documents.



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Annexure: Attendance

Sl. No.	Name	Designation
1	Dr. A.V.Ravishankar Sharma	Warden-in-charge
2	Dr. Suparno Mukhopadhyay	Maintenance Warden
3	Dr. Priyanka Ghosh	Mess Warden
4	Saurav Bhattacharjee	President
5	Rahul Ramanujam	Accounts Secretary
6	Sougata Mardanya	Acting Mess Secretary
7	Rintu Bhaskar	Acting Canteen Secretary
8	Abraham Benjamin	Acting Maintenance Secretary
9	Arjak Bhattacharjee	Garden Secretary
10	M Balamurugan	Reading Room Secretary
11	M Manoj Kumar	Sports Secretary
12	Raghavendra Naidu	Computer Room Secretary
13	Ashwani Sengar	Cultural Secretary
14	Abhi Mukherjee	General Body Member
15	Shamik Ghosh	General Body Member
16	Archan Mukhopadhyay	General Body Member