



HALL OF RESIDENCE-IV INDIAN INSTITUTE OF TECHNOLOGY KANPUR



HALL RULES AND REGULATIONS

4. Sports Rules:

- Hall 4 sports facilities are provided to promote fitness, recreation, and bonding among residents.
- All residents must use the facilities responsibly, respecting the space, people, and equipment.

Who Can Use the Facilities?

4.1. Only Hall 4 residents are allowed to use the facilities.

4.2. Non-residents (e.g., friends from other halls) may play only with permission and under specific rules.

4.3. Available Facilities

- Table Tennis Tables
- Chess Board
- Carom Boards
- Badminton Court (Shared/Open Space)
- Access to Basketball Court
- Cricket Kit (bat, stumps, ball, etc.)
- Billiards Table (paid usage)

Note: The badminton set and cricket kit are for use strictly within Hall 4 premises only. Playing outside the hostel (e.g., other hostels or public grounds) using this equipment is not permitted. (More facilities will be added based on space availability and resident feedback.)

4.4. Timings:

- Sports areas can be used between 6:00 AM to 10:00 PM.
- Use of floodlights or court lighting (if any) must be turned off after playing.

4.5. Girls' Priority & Access Control:

- Hall 4 being a girls' hostel, all female residents will have priority for sports facility usage.
- If boys are invited to play (e.g., for badminton or basketball):
- Maximum 2 boys allowed at a time.
- Boys must vacate immediately if any girl resident is waiting.
- No boys are allowed to use the area without a Hall 4 resident present.

4.6. Key Issuance System (TT Room or Sports Room Access)

- Keys can be issued at the Back Gate Security Room between 8:00 AM and 11:00 PM
- Procedure:
- Submit College ID Card
- Fill in the register with:
 - >Name
 - >Roll Number
 - >Room Number
 - >Time of Issue & Signature.
- Upon return, ID card is returned after verifying key submission after key submission.



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- Max Usage Time: 1 hour 30 minutes per session. Late return or misuse will be noted. Repeated misuse may lead to a fine or ban.

4.7. BILLIARDS ROOM – KEY ISSUANCE & USAGE RULES

- Eligibility & Issuance
- Only Hall 4 residents are eligible to issue the key.
- Key can be issued:
 - During Office Hours (Mon–Sat, 10:00 AM – 5:00 PM): From the Hall Office
 - Other Times: Contact
 - nilambenk24@iitk.ac.in | 📞 7575804059
 - anunnyag24@iitk.ac.in

The key will be issued only upon submission of college ID card, which is returned after key submission. Register Entry Required.

- You must fill in the register with:
 - Name
 - Roll Number
 - Room Number
 - Time of Key Issuance
 - Time of Key Return
 - Signature
 - Fee Structure
- A fee of ₹30 per hour will be charged.
- Up to 5 people can use the facility during that hour.
- The person issuing the key (must be a Hall 4 resident) will be billed via electricity and mess charges.

4.8. Time Limit:

- Usage allowed for maximum 2 hours per session.
- After 2 hours, you must return the key.
- Late returns will be recorded; repeated delays or misuse may result in access restrictions or fines.

4.9. Restrictions:

- Do not hand over the key to non-residents or unauthorized individuals.
- The key holder is fully responsible for:
 - > Locking the room after use
 - > Any damage during the session

4.10. If the key holder needs to leave mid-game and another person continues:

- The new person must submit their own ID card and officially take the key.
- The first person's ID will be returned.

4.11. Post-Usage Instructions:

- After using the billiards room, please:
 - > Cover the table with the cloth provided
 - > Place all balls and cue sticks in their designated place
 - > Turn off all lights and fans



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4.12. Equipment Usage:

- Use all items (TT bats, carom pieces, nets, etc.) carefully.
- Do not remove equipment from designated rooms unless allowed.
- Report damage or missing items to the Sports Secretary or caretakers immediately.

4.13. Room Locking & Responsibility:

- The person who takes the key is responsible for:
 - >Locking the room after use
 - >Ensuring equipment is properly placed
 - >Returning the key on time

4.14. Cleanliness & Conduct:

- Maintain cleanliness in all sports areas.
- No food, litter, or loud music allowed in indoor sports rooms.
- Respect each other – avoid dominating courts, forming exclusive groups, or disturbing others.

4.15. Feedback & Suggestions:

- These rules are in a trial phase and may be updated.
- Residents are encouraged to share:
 - >Suggestions for new games
 - >Issues with current system
 - >Ideas for tournaments or events

You can contact the Sports Secretary or drop suggestions in the Hall Sports WhatsApp group.

5. Reading Room Rules & Guidelines

5.1. Sleeping in the Reading Room

- Sleeping inside the reading room is not allowed.
- Fine: ₹200.

5.2. Furniture, Books & Magazines

- Damaging furniture, books, or magazines will require the resident to replace the item with a new one.
- Books and magazines must not be taken outside the reading room.
- Fine for taking books/magazines outside without permission: ₹500.

5.3. Library Timings

- Monday to Saturday
- 8:30 PM to 8:30 PM

5.4. Membership

- Membership fee: ₹50 for 6 months.
- Renewal fee: ₹25.

5.5. Issuing Books & Magazines

- All issued items must be properly entered in the register.
- You may reissue a book or magazine twice.
- Maximum issuance period: 14 days.
- Late return fine: ₹2 per day.

5.6. Damaged Books

- Fine for a damaged book: ₹300.

5.7. Food & Drinks

- No edibles or beverages are allowed inside the reading room.