



भारतीय प्रौद्योगिकी संस्थान कानपुर
Indian Institute of Technology Kanpur
विद्युत अभियांत्रिकी विभाग
Department of Electrical Engineering

**Duty Assignment of Non-Teaching Staff and Faculty Coordinators for 2020-21
(With effect from October 1, 2020)**

1. Core Electrical Engineering Laboratory (WLE 313)

Sri S.P. Tyagi In-charge
Sri Srikant Hota
Sri P.M. Ansari
Sri Sarvendra Kumar

Faculty Co-ordinator: Dr. S.K. Chakrabarti

2. Core Electronic Circuits Laboratory (CL 102 and 105)

Sri Raju In-charge
Sri Sri Anand Kumar Maurya
Sri Rahul Kumar

Faculty Co-ordinator : Dr. K. S. Venkatesh

3. EMEC Laboratory (WL 112)

Sri Lekhraj Singh In-charge
Shri Vikash Kumar
Faculty Co-ordinator : Dr. P. Sensarma

4. High Voltage Laboratory (WL 114)

Sri Lekh Raj Singh In-charge
Sri Naveen

Faculty Co-ordinator : Dr. N. Gupta

5. Electronic Circuits Laboratory (WL 212)

Sri. V. K. Yadav In-charge
Sri. Sunil Kumar

Faculty Co-ordinator : Dr. Y. N. Singh

6. Control Systems Laboratory (WL 216)

Sri Ankit Gupta In-charge
Sri Sanjay Kumar Ram

Faculty Co-ordinator : Dr. R.P. Potluri

7. Intelligent Systems Lab (WL213)

Sri Abhay Pratap Singh In-charge

Faculty Co-ordinator : Dr. L. Behera

8. Microprocessors and Microcontrollers Laboratory (WLE 212)

Sri. A. P. Bajpai In-charge
Sri. Shivam Kumar

Faculty Co-ordinator : Dr. S. P. Das

9. Power Electronics Lab (WL 217)

Sri Amit Basu In-charge
Sri Satyendra Kumar

Faculty Co-ordinator : Dr. P. Sensarma,

10. Static Control Lab (WL 111)

Shri A. P. Bajpai In-charge

Faculty Co-ordinator : Dr. S. P. Das

11. Microelectronics & IC Laboratory (WL 127/128/129/133/134)

Sri Pati Ram In-charge

Faculty Co-ordinator : Dr. Amit Verma

12. VLSI/EDA Laboratory (WL 211)

Sri J. Whiteford In-charge

Faculty Co-ordinator : Dr. Y. Chauhan

13. Microwave Laboratory (ACES 225)

Ms. Anchal Agarwal In-charge

Faculty Co-ordinator : Dr. K.V. Srivastava

14. NaMPET Laboratory (WL 110)

Sri Amit Basu In-charge
Sri. Satyendra Kumar

Faculty Co-ordinator : Dr. P. Sensarma

15. GEM Secondary User for Department (WLE 212)

Sri A. P. Bajpai

16. Electronics Equipment & PC Maintenance (WLE211)

Shri Kaushal Kishore

Faculty Co-ordinator : Dr. Dr. Rohit Budhiraja

17. Fabrication Facilities (ACES 116)

Sri A. K. Mishra In-charge

Faculty Co-ordinator : Dr. S. Chakrabarti

18. MOLE Laboratory

Shri Lekhraj Singh In-charge

Faculty Co-ordinator : Dr. S. K. Mishra

19. Printed Circuit Facilities (ACES 125)

Mrs. Sangita Singh In-charge
Sri Ambi Nageswaraiah
Sri Anil Kumar

Faculty Co-ordinator : Dr. Ankush Sharma

20. Power Systems Simulation Lab (ACES 314)

Sri Sugandh Pratap Singh In-charge

Faculty Co-ordinator : Dr. Saikat Chakrabarti

21. Center for Railway Research (DA 325)

Sri Ambi Nageswaraiah
Ravi Shankar

Faculty Co-ordinator : Dr. Rajesh Hegde

22. EE/ACES Stores (WLE 215/217)

Sri M. Kanaujia

Overall In-charge, Equipment issue and return, ledger entry- computer items, stores and stock taking, direct purchase of consumables, departmental purchase including import items, new equipment & consumables receipt, issue and new stock entry, maintenance of accounts. Faculty, research staff, & students' clearance coordination of obsolete stock of computers and equipment

Sri A.P.Bajpai

Faculty, research staff, and students' Clearance, equipment issue and return, stock entry and issue records, condemnation of obsolete stock of computers, equipment, furniture, components and other items (*in absence of Mr. M. Kanaujia*)

Shri Ravi Shankar :

Furniture stock entry, purchase, issue, return and condemnation

Faculty Co-ordinator : Head, EE

23. EE/ACES Library (ACES – 414)

Smt. Anuradha Pandey

In-charge (Until the implementation of the EE-LRC Report)

Faculty Co-ordinator : Dr. Gannavarpu. R.

24. EE/ACES Office (ACES 215-218)

Smt. Meera Kumari:

Overall In-charge, coordination, assisting Head in day-to-day work, Leave and other records of faculty and staff, Imprest account, A/C I payments, admission and management of Defence & DRDO students, maintenance of Pool Fund, Internship / passport / visa NOCs, Course reaction survey.

Sri Ajay K. Srivastava:

Faculty applications, CPDA payments, UGP exams, DUGC work, project accounts, DPA, etc., TA, Temporary Advances, typing work of faculty, staff leave and attendance.

Ms. Chhavi Srivastava:

DPGC work, Students' attendance, leave, scholarship,

Sri Bal Kishan Singh:

Photocopying and general assistance, Mail distribution

Sri Ram Kripal:

Booking and maintenance of class room, conference room and seminar room along with equipment. Correspondence/coordination with IWD for Civil and Electrical works. Temporary advances through Main Account. Monitoring of mail receipt & dispatch of mail. Attendance and payment of daily wage workers. Arrangement of daily wage workers for shifting & dusting.

Sri. Amar Pal Singh:

General assistance, Mail delivery.

(Dr. R. M. Hegde)
Professor & Head, EE/ACES