



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
कार्यालय अधिष्ठाता, विद्यार्थी कार्य
Office of Dean of Students' Affairs

कोटेशन (भावपत्र) आमंत्रण सूचना

पृष्ठताळ संख्या: IITK/DOSA/HM/2026-2/003 दिनांक: 01.06.2026

विषय: कच्चे खाद्य पदार्थों की आपूर्ति के लिए कोटेशन का अनुरोध।

भारतीय प्रौद्योगिकी संस्थान कानपुर, 1959 में स्थापित, भारत सरकार के शिक्षा मंत्रालय के तहत एक प्रमुख स्वायत्त संस्थान है। आईआईटी कानपुर में पंद्रह हॉल ऑफ रेजिडेंस (छात्रावास) हैं और प्रत्येक हॉल में अपनी मेस (भोजनालय) है। आईआईटी कानपुर स्थित इन मेस सुविधाओं के लिए कच्चे खाद्य पदार्थों की आपूर्ति हेतु कोटेशन आमंत्रित किए जाते हैं।

प्रत्येक हॉल ऑफ रेजिडेंस की आवश्यकताओं के अनुसार, पाक्षिक (हर पखवाड़े) रूप से वितरित किए जाने वाले उच्च गुणवत्ता वाली सामग्री की आवश्यकता है, जैसा कि कार्यालय “अधिष्ठाता, विद्यार्थी कार्य” की वेबसाइट (लिंक: iitk.ac.in/dosa) पर निर्दिष्ट है।

कोटेशन जमा करने की विस्तृत प्रक्रिया नीचे दी गई है:

- जमा करना (Submission):** प्रदान किए गए/संलग्न प्रारूप में कोटेशन को लेटरहेड पर प्रिंट किया जाना चाहिए और विक्रेता द्वारा हस्ताक्षरित होना चाहिए। इसे कोटेशन दस्तावेज में उल्लिखित समय के भीतर संबंधित हॉल में स्थित कोटेशन बॉक्स में एक सीलबंद लिफाफे में जमा किया जाना चाहिए।
- कोटेशन की वैधता: 01.06.2026 से 02.06.2026** तक।
- दर (Rate):** उद्धृत दरें/रियायती दर या छूट प्रतिशत में माल ढुलाई/परिवहन शुल्क शामिल होना चाहिए, और यदि लागू हो तो जीएसटी शुल्क का अलग से उल्लेख किया जाना चाहिए।
- गुणवत्ता (Quality):** सभी वस्तुएं ताजी होनी चाहिए, समाप्ति तिथि (एक्सपायरी डेट) के भीतर होनी चाहिए, और **FSSAI** मानकों को पूरा करती हों। आपूर्ति बिल्कुल वैसी ही होनी चाहिए जैसा कि संबंधित हॉल ऑफ रेजिडेंस द्वारा आपूर्ति आदेश (**Supply Order**) में निर्दिष्ट किया गया है। कोई भी वस्तु जो दोषपूर्ण पाई जाती है या विनिर्देश (**specification**) से अलग होती है, उसे स्वीकार नहीं किया जाएगा और उसे आपके/आपूर्तिकर्ता के जोखिम और लागत पर वापस कर दिया जाएगा।
- वितरण (Delivery):** हॉलों द्वारा कोई भी सामान तब तक स्वीकार नहीं किया जाएगा जब तक कि डिलीवरी चालान/इनवॉइस में पूर्ण आवश्यक सामग्री की जानकारी शामिल न हो।
- वैधता (Validity):** उद्धृत दरें कोटेशन की तारीख से केवल कम से कम एक पखवाड़े/महीने के लिए मान्य होनी चाहिए।

पंद्रह हॉल ऑफ रेजिडेंस (छात्रावासों) की आवश्यक कच्चे माल की सूचियाँ निम्नलिखित लिंक/क्यूआर में संलग्न हैं:

लिंक: <https://iitk.ac.in/dosa/tender-notice-mess-procurement-a>

अधिक स्पष्टीकरण के लिए, कृपया कॉल करें:

हॉल प्रबंधन कार्यालय फोन नंबर: **0512-679-7224** और **6865**





भारतीय प्रौद्योगिकी संस्थान कानपुर
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Office of Dean of Students' Affairs

NOTICE FOR INVITING QUOTATION
INQUIRY NO.: IITK/DOSA/HM/2025-26/003.Date: 01.06.2026

Subject:- Request for Quotation (RFQ) for Supply of Raw Food Materials.

Indian Institute of Technology Kanpur, established in 1959, is a premier autonomous institution under the Ministry of Education, Government of India.

IIT Kanpur has Fifteen Halls of Residence with in-house messes in each hall.

Quotations are invited for the supply of **raw food materials** for these mess facilities located at IIT Kanpur. There is a requirement for high-quality ingredients to be delivered in accordance with the requirements of each Hall of Residence fortnightly, as specified on the Dean of Student Affairs website(Link: iitk.ac.in/dosa).

Detailed procedure for submission of Quotation is given below-

1. **Submission:** The quotations in the provided/enclosed format should be printed on letterhead and signed by the vendor and submitted in a quotation box located at the respective hall in a sealed envelope within the time mentioned in the quotation document.
2. **Validity for submission of quotation:** From **01.06.2026 to 02.06.2026**.
3. **Rate:-** The quoted rates/discounted rate or discount percentage should be inclusive of Freight/Transport charges, and GST charges should be mentioned separately if applicable.
4. **Quality:** All items must be fresh, within expiry dates, and meet FSSAI Standards. The supply should be exactly as specified in the Supply Order by the respective Hall of Residence. Any item found defective or deviating from the specification will not be accepted and will be returned at your/supplier's risk and cost.
5. **Delivery:** No Goods will be accepted by the Halls unless the delivery challan/invoice includes the complete required material information.
6. **Validity:** The quoted rates should be valid from the date of quotation only for atleast a fortnight/month.

The required raw material lists from the Fifteen Hall of Residences are enclosed in the following link/QR:

<https://iitk.ac.in/dosa/tender-notice-mess-procurement-at-halls>

For further clarification, please call.
Hall Management Office
Phone Nos. **0512-679-7224 & 6865**.



INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.- 13****Month Of June-2026(Grains items)**

S. No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
1	ARHAR DAL (1)	BAHUBALI	Kg	150	
2	BESAN	N/A	Kg	250	
3	CHANA DAL (1)	LOOSE	Kg	150	
4	CHANA DESHI	N/A	Kg	210	
5	CHANA KABULI (1)	N/A	Kg	150	
6	DAL KALI URAD CHILKA	N/A	Kg	60	
7	DAL KALI URAD WHOLE	N/A	Kg	90	
8	DAL MASOOR BLACK	N/A	Kg	60	
9	DAL MASOOR RED (1)	N/A	Kg	60	
10	DAL MOONG DHOVA	LOOSE	Kg	60	
11	DAL MOONG WHOLE (1)	N/A	Kg	90	
12	DAL URAD CHHILKA	Grade I	Kg		
13	DAL URD DHOVA	N/A	Kg	60	
14	DALIYA	N/A	Kg	90	
15	FLOUR	MAYUR/CHAKKI MIL	Kg	5000	
16	MAIDA	MAYUR/CHAKKI MIL	Kg	500	
17	MATAR WHOLE	N/A	Kg	90	
18	RAJMA(1)	CHITRA	Kg	90	

S. No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
19	RICE RAM BHOG	N/A	Kg		
20	RICE BIRYANI	INDIAGATE	Kg	60	
21	RICE DOSA	N/A	Kg	400	
22	RICE GALAXY MOGRA	N/A	Kg	1200	
23	RICE IDLI	N/A	Kg		
24	RICE MOGRA	RATAN JI	Kg	1000	
25	RICE POHA	N/A	Kg	90	
26	RICE PULAO WHITE	GAJAL	Kg	360	
27	ROSTED CHANA	N/A	Kg	80	
28	SINGDANA	N/A	Kg	25	
29	SUGAR	DSCL/DCM	Kg	1000	
30	SUZI	N/A	Kg	50	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.- 13

MONTH-JUNE-2026

S.No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
1	5 CP TRAY WITH LID WHITE		pcs	400	
2	AEROMATIC POWDER		Kg.	10	
3	AKHROT		KG		
4	ALOO BHUJIA PKT (5 RS.)	Haldiram	Pkt	1500	
5	ARAROT		kg	100	
6	BADAM		Kg.	1	
7	BADI ILAICHI		KG	2	
8	BAKING POWDER	REX	Kg	15	
9	BOURNVITA	CADBURY 1 KG/PCK	KG	65	
10	BUSH COLOR RED ORANGE	Loose	Kg.	6	
11	CHANA SATTU	Loose	Kg.		
12	CHAT MASALA	SUHANA	KG	8	
13	CHAT DONA		Kg.	30	
14	CHILLY SAUCE	DADDY CHOICE	pcs	72	
15	CHIRAUNJI		KG	2	
16	CHOCOS		kg	5	
17	CLEEN FOIL		PCS	2	
18	COFFEE POWDER	BRU	KG	5	
19	CORNFLAKES	MOHUN'S	kG	24	
20	CUSTARD POWDER		kg	15	
21	DISPOSIL GLASS 300ML		PCS	1000	
22	ENO		PCS		
23	FRUIT COCKTAIL		PCS		
24	FRYMS PIPE		KG		
25	FRYMS CHIPS TRIANGLE	Loose	Kg.	90	
26	GARAM MASALA	GOLDI	Kg.	3	
27	GUD		Kg.	40	
28	GULAB WATER	HAJARA	PCS	6	
29	HAND WASH		Kg.	30	
30	HONEY	Dabur	KG		
31	HORLICKS		PCS	12	
32	JALJEERA MASALA		Kg	4	
33	JAM (MIX FRUITS)	MALAS	KG	80	

S.No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
34	KAJU 2 PCS		KG	20	
35	KAJU 4 PCS		KG	30	
36	KAJU SABUT		Kg.		
37	KALA NAMAK POWDER		KG	25	
38	KALAUNJI		KG	0.5	
39	KEWADA WATER		PCS	2	
40	KHARBOOJA SEEDS		Kg		
41	KHAS KHAS		KG	1	
42	KISMISH		Kg.	2	
43	LIQUID DISHWASH		KG	400	
44	MACRONI		Kg.	120	
45	MAGAJ TARI		Kg.	30	
46	MAGGI		PKT		
47	MAGGI MASALA		PKT		
48	MAKHANA		Kg.	2	
49	MAKKA ATTA		KG		
50	MARKEEN	Double urge	MTR	30	
51	MATCH BOX		BOX	1	
52	MAYONICE		pkt	24	
53	MEETHA SODA		KG	1	
54	MISHRAMBHU		bott		
55	MISHRI		Kg.	50	
56	MOJITO		Kg.		
57	NARIYAL POWDER		Kg.	30	
58	NIRMA POWDER		Kg.	100	
59	NOODELS (650GM PACK)		pkt	100	
60	ORGANO		kg	1	
61	P. O. ROLL		pcs	160	
62	PAPAD		Kg	40	
63	PASTA		Kg.	90	
64	PASTA PAINI		Kg	60	
65	PEANUT BUTTER	Viva	pcs	144	
66	PICKLE MIX	Nilon`s	kg	36	
67	PISTA		KG	0.5	
68	PLASTIC POLY PACKING 5*7		Kg.	1	
69	ROOHAFJA		pcs	36	

S.No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
70	RUBBER BAND		KG	0.5	
71	SABUDANA		KG		
72	SALT WHITE	I shakti	KG	300	
73	SATARI		PKT	2	
74	SEWAI		KG	42	
75	SILVER BAG 5X7		KG	1	
76	SILVER DONA (20 PCS) SMALL		KG		
77	SILVER FOIL 72 MTR		pcs	5	
78	SOYA BADI		kg	20	
79	SOYA SAUCE		pcs	24	
80	SOYABEAN CHURA		KG	15	
81	TEA LEAF	Taza	Kg	24	
82	TOMATO DIP SAUCE	Kissan	Pcs	168	
83	TOOTH PICK		pcs		
84	VINEGAR		pcs	48	
85	WHITE TILL		Kg.	2	
86	WOODEN SPOON 160MM		pcs	500	
87	AJWAIN	LOOSE	Kg	2	
88	AMCHUR POWDER	LOOSE	Kg.	5	
89	AMCHUR WHOLE	LOOSE	KG	2	
90	BANARSI RAI	LOOSE	KG		
91	BIRYANI MASALA	GOLDEE	Kg.	6	
92	CHHOLA MASALA	SUHANA	KG	5	
93	CHHOTI ELAICHI	LOOSE	KG	1	
94	CHICKEN MASALA	LOOSE	Kg.	8	
95	CHILLY FLACKS	LOOSE	KG	2	
96	DALCHINI	LOOSE	KG	3	
97	DEGI MIRCH POWDER	MDH	KG	8	
98	DHANIA POWDER	GOLDI	KG	40	
99	DHANIA WHOLE	LOOSE	Kg	2	
100	GARAM MASALA POWDER	GOLDI	KG	3	
101	HALDI POWDER	GOLDI	KG	30	
102	HALDI WHOLE		Kg		
103	HEENG POWDER	ASHOK	Kg.	6	
104	JAIPHAL	LOOSE	KG		
105	JAVITRI	LOOSE	Kg.	0.5	

S.No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
106	JEERA WHOLE	3 EKKA	Kg.	30	
107	KALAUNJI	LOOSE	KG	0.5	
108	KALI MIRCH WHOLE	LOOSE	KG	4	
109	KALIMIRCH POWDER	LOOSE	KG	1	
110	KASHMIRI MIRCH		Kg.		
111	KASOORI METHI	GOLDI	Kg	6	
112	KESAR		gm	10	
113	KITCHEN KING MASALA	SUHANA	Kg	4	
114	LAUNG	LOOSE	Kg	3	
115	Masale	Goldie	Kg		
116	Masale	ASHOK	Kg		
117	Masale	MDH	Kg		
118	Masale	Everest	Kg		
119	MEAT MASALA	SUHANA	Kg	12	
120	METHI WHOLE	LOOSE	Kg	0.5	
121	MIRCHA POWDER	Goldie	KG	40	
122	MIRCHA WHOLE	LOOSE	KG	8	
123	MIRCHA WHOLE WITHOUT DANDI	LOOSE	KG	8	
124	PANEER MASALA	GOLDI	Kg.	4	
125	PAV BHAJI MASALA	SUHANA	KG	3	
126	RAI BLACK	LOOSE	KG	8	
127	RAI PILI SARSO		KG		
128	RAITA MASALA	SUHANA	KG	2	
129	RAJMA MASALA	GOLDI	KG	2	
130	REETHA		KG	1	
131	HIT Spray	hit	kg	12	
132	SAHI PANEER MASALA	GOLDI	Kg.	3	
133	SAMBHAR MASALA	SUHANA	Kg.	5	
134	SATARI		Kg	2	
135	SAUF MAHEEN	Loose	Kg.	20	
136	SAUF MOTI	Loose	KG	2	
137	SENDHA SALT		Kg		
138	STAR PHOOL		KG	0.5	
139	SOAP		PCS	2	
140	TEJ PATTI	LOOSE/ wah	KG	11	
141	ICE		KG	500	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.- 13****MONTH, JUNE-2026**

S. No.	Particulars	Rate/Unit	Rqrd QTY	Unit Rate
1	ADRAK	KG	120	
2	ANAAR	KG	12	
3	APPLE	KG	30	
4	ARBI	KG		
5	BAIGAN GOL	KG	20	
6	BAIGAN SABJI	KG	20	
7	BANANA	DOZZEN	1200	
8	BEANS	KG	110	
9	BHINDI	KG	250	
10	CABBAGE	KG	200	
11	CARROT	KG	300	
12	CHUKANDAR	KG	450	
13	FROZEN MATAR	KG	300	
14	GARLIC	KG	210	
15	GRAPES GREEN	KG		
16	GREEN BANANA	KG	50	
17	GREEN CHILLY	KG	240	
18	GREEN DHANIYA	KG	200	
19	GREEN ONION	KG		
20	GREEN PAPAYA	KG	50	
21	IMLI	KG	50	
22	KADDU	KG	200	
23	KAKADI	KG		
24	KARELA	KG		
25	KATAHAL	KG		
26	KHEERA	KG	2400	
27	KUNDRU	KG		
28	LAUKI	KG	250	
29	LEMON	KG	350	
30	LOBIYA	KG	80	
31	MUSHROOM	KG		

S. No.	Particulars	Rate/Unit	Rqrd QTY	Unit Rate
32	MUSKMELON	KG		
33	NARIYAL WHOLE	PCS	360	
34	ONION	KG	4500	
35	PALAK	KG	50	
36	PALAK KHATTI	KG	30	
37	PAPAYA	KG		
38	PAPITA KACHCHA	KG	50	
39	PARWAL	KG	150	
40	POTATO CHIPSONA	KG	4000	
41	POTATO NEW	KG		
42	PUDINA HARA	KG	10	
43	SHIMLA MIRCH	KG	250	
44	SHIMLA RED & YELLOW	KG	15	
45	SWEET CORN	KG	100	
46	TARBOOJ SARASWATI	KG	4500	
47	AMIYA(Green Mango)	KG	150	
48	TOMATO	KG	2200	
49	WATERMELON	KG		

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.- 13

MONTH, June -2026

S. No.	Particulars	Unit	Rqrd QTY	Unit Rate
1	AMUL BUTTER (100GM PACK)	KG	45	
2	AMUL BUTTER (500GM PACK)	KG	150	
3	AMUL FRESH PANEER (6Kg Pack)	KG	30	
4	AMUL MILK TAZA (2LTR PACK)	KG		
5	AMUL MILK TAZA (6 LTR PACK)	LTR	6000	
6	CHEESE BLOCK 1 KG	KG	3	
7	CREAM 1 LTR	Pkt	12	
8	CREAM 250 G PACK	Pkt	32	
9	CURD AMUL (15KG JAR)	KG	2500	
10	GHEE- Amul	KG	10	
11	ICE CREAM AMUL AFGHAN DRY FRUIT 4LTR GELLAN	LTR	10	
12	ICE CREAM AMUL BLACK CURRENT 5LTR GELLAN	LTR	20	
13	ICE CREAM AMUL BUTTER SCOTCH 4LTR GELLAN	LTR	40	
14	ICE CREAM AMUL CHOCO CHIP 5LTR GELLAN	LTR		
15	ICE CREAM AMUL CHOCOLATE 4LTR GELLAN	LTR	20	
16	ICE CREAM AMUL MANGO ALPHONSO 4LTR GELLAN	LTR	10	
17	ICE CREAM AMUL STRAWBERRY 4LTR GELLAN	LTR	20	
18	ICE CREAM AMUL VANILLA 4LTR GELLAN	LTR	20	
19	LOOSE MILK	LTR	2200	
20	MAWA	KG	200	
21	PANEER	KG	1300	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.- 13****MONTH June -2026**

S. No.	Particulars	Unit	Unit	Rqrd QTY	Unit Rate
1	CHINA REHU	N/A	KG		
2	BONELESS CHICKEN		KG	250	
3	CHICKEN		KG	1200	
4	Chicken Chest Boneless		Kg		
5	CHICKEN KEEMA		KG		
6	CHICKEN LEG PIECE		KG	60	
7	CHICKEN LOLIPOP		KG	80	
8	CHICKEN THAI BONELESS		KG		
9	CHICKEN WINGS		KG	200	
10	Egg		Box	120	
11	FISH BATA	Non brand	kg		
12	FISH BHETKI	Non brand	kg		
13	FISH BONELESS KEEMA		KG		
14	Fish Bonless		Kg		
15	Fish Finger Bonless		Kg	50	
16	FISH KATLA		KG		
17	FISH PABDA	Non brand	kg		
18	Fish Paryasi		Kg		
19	FISH POMPRET	Non brand	kg		
20	FISH PRAWN Frozen	Non brand	kg		
21	FISH ROHU		KG		
22	MUTTON		KG	60	
23	Mutton Bonless		Kg		

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.- 13****MONTH, JUNE -2026**

S.No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
1	DALDA	Vanaspati	Ltr.		
2	KACHHI GHANI 15 LTR	FORTUNE	TIN	10	
3	REFIND OIL	FORTUNE	TIN	110	
4	MUSTARD OIL	FORTUNE	TIN	10	
5	MUSTARD OIL KACHI GHANI	DHARA	TIN		
6	MUSTARD OIL KACHI GHANI	VITA LIFE	TIN		
7	RAAG VANSPATI OIL 15 KG	FORTUNE	TIN		

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
HALL OF RESIDENCE NO.- 13
MONTH, JUNE-2026

S. No.	Item	BRAND	UNIT	Rqrd QTY	Unit Rate
1	Bun - AMERICAN 4 PCS- 250 gm	Britannia bread	PKT		
2	BREAD 250 GRAM (GOOD MORNING) AATA ++		Pkt.	3500	
3	BREAD 400 GRAM BROWN POWER (GOOD MORNING)		PKt		
4	BREAD 400 GRAM MILK MALAI WHITE (GOOD MORNING)		PKt		
5	BREAD BROWN 400 G	Britannia bread	PKT		
6	BREAD JUMBO 600gm.		PKT	50	
7	BROWN BREAD 250 GM	Good morning	Pkt.		
8	BROWN BREAD 250G	Britannia bread	PKT		
9	BROWN BREAD 350 GM	Britannia	Pkt.		
10	BROWN BREAD 350G	Britannia bread	PKT		
11	BROWN BREAD 400 GM (POWER)	Good morning	Pkt.		
12	BURGER (12PCS) BIG SIZE	Golden Bakery	Pkt.		
13	PAV (PAV-9 PCS)	Golden Bakery	Pkt.		
14	PAV-9 PCS (250 GM)	Good morning	Pkt.	1000	
15	WHITE BREAD 300 GM	Britannia	Pkt.	1000	
16	WHITE BREAD 400 GM	Britannia	Pkt.		
17	WHITE BREAD 400 GM (MILK MALAI)	Good morning	Pkt.		
18	WHITE BREAD 450 GM	Britania	Pkt.		
19	WHITE BREAD 450 GM	Good morning	Pkt.		

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.- 13

MONTH JUNE-2026

S. No.	Particulars	Unit	Rqrd QTY	Unit Rate
1	Fire Wood	Kg	600	
2	Wood Coal	Kg	500	
3	Kanda	Kg		

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.- 13

MONTH,JUNE-2026

S. No.	Particulars	Unit	Rqrd QTY	Unit Rate
1	Register 200 PAGE	Nos	10	
2	Stock Register	Nos	1	
3	Purchase Register	Nos	1	
4	Pen	PKT	10	
5	WHITE BOARD MARKER INK	Pcs.	1	
6	Whitner	Nos		
7	White Bored Marker	Nos	5	
8	Parmanent Marker	Nos		
9	Student Register	Nos	10	
10	PO Roll	box	2	
11	Pencil	pkt	1	
12	Eraser	Nos		
13	Isscu Sheet	SET	1	
14	BDMR Sheet	SET	1	
15	STEPLER SMALL	Pcs.	2	
16	STEPLER BIG	Pcs.		
17	STEPLER PIN SMALL	Pcs.	1	
18	STEPLER PIN BIG	Pcs.	2	
19	FEVI STICK (15 G)	Pcs.	2	
20	CELLO TAPE	Pcs.	2	
21	HIGH LIGHTER	Pcs.	2	
22	INK PAD MEDIUM	Pcs.	1	
23	INK PAD BIG	Pcs.		

S. No.	Particulars	Unit	Rqrd QTY	Unit Rate
24	CALCULATOR	Pcs.	1	
25	PAPER RIM (A4 75GSM) JK	Pcs.	1	
26	BOX FILE FOLDER	Pcs.	6	
27	HAJIRI CARD	Pcs.		
28	PAD COMSUMTION REPORT(BOTHSIDE PRINTED)	Pcs.		
29	PER DAY USED ITEM REGISTER	Pcs.		
30	PURCHASE REGISTER	Pcs.	1	
31	REBATE BOOK	Pcs.		
32	EXTRA MESSING REGISTER LAGER(300 PAGE)	Pcs.		
33	COMMON REGISTER (172 PAGE)	Pcs.		
34	COMMON REGISTER (220 PAGE)	Pcs.	5	
35	PUNCHING MACHING	Pcs.		
36	PAPAR CLIP	Pcs.		
37	PRINTER CARTAGE	Pcs.	1	
38	TRANSPERANT FILE FOLDER	Pcs.	6	
39	STEEL RULAR	Pcs.	2	
40	SCISSOR	Pcs.		
41	Hand Gloves	Pkt	10	
42	Spring caps	Pkt	10	
43	Gas Lighter	Pcs		