



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
कार्यालय अधिष्ठाता, विद्यार्थी कार्य
Office of Dean of Students' Affairs

कोटेशन (भावपत्र) आमंत्रण सूचना

पुछताछ संख्या: IITK/DOSA/HM/2026-2/008 दिनांक: 01-10-2026

विषय: कच्चे खाद्य पदार्थों की आपूर्ति के लिए कोटेशन का अनुरोध।

भारतीय प्रौद्योगिकी संस्थान कानपुर, 1959 में स्थापित, भारत सरकार के शिक्षा मंत्रालय के तहत एक प्रमुख स्वायत्त संस्थान है। आईआईटी कानपुर में पंद्रह हॉल ऑफ रेजिडेंस (छात्रावास) हैं और प्रत्येक हॉल में अपनी मेस (भोजनालय) है। आईआईटी कानपुर स्थित इन मेस सुविधाओं के लिए कच्चे खाद्य पदार्थों की आपूर्ति हेतु कोटेशन आमंत्रित किए जाते हैं।

प्रत्येक हॉल ऑफ रेजिडेंस की आवश्यकताओं के अनुसार, पाक्षिक (हर पखवाड़े) रूप से वितरित किए जाने वाले उच्च गुणवत्ता वाली सामग्री की आवश्यकता है, जैसा कि कार्यालय “अधिष्ठाता, विद्यार्थी कार्य” की वेबसाइट (लिंक: iitk.ac.in/dosa) पर निर्दिष्ट है।

कोटेशन जमा करने की विस्तृत प्रक्रिया नीचे दी गई है:

- जमा करना (Submission):** प्रदान किए गए/संलग्न प्रारूप में कोटेशन को लेटरहेड पर प्रिंट किया जाना चाहिए और विक्रेता द्वारा हस्ताक्षरित होना चाहिए। इसे कोटेशन दस्तावेज में उल्लिखित समय के भीतर संबंधित हॉल में स्थित कोटेशन बॉक्स में एक सीलबंद लिफाफे में जमा किया जाना चाहिए।
- कोटेशन की वैधता: 01.10.2026 से 02.10.2026 तक।**
- दर (Rate):** उद्धृत दरें/रियायती दर या छूट प्रतिशत में माल ढुलाई/परिवहन शुल्क शामिल होना चाहिए, और यदि लागू हो तो जीएसटी शुल्क का अलग से उल्लेख किया जाना चाहिए।
- गुणवत्ता (Quality):** सभी वस्तुएं ताजी होनी चाहिए, समाप्ति तिथि (एक्सपायरी डेट) के भीतर होनी चाहिए, और FSSAI मानकों को पूरा करती हों। आपूर्ति बिल्कुल वैसी ही होनी चाहिए जैसा कि संबंधित हॉल ऑफ रेजिडेंस द्वारा आपूर्ति आदेश (Supply Order) में निर्दिष्ट किया गया है। कोई भी वस्तु जो दोषपूर्ण पाई जाती है या विनिर्देश (specification) से अलग होती है, उसे स्वीकार नहीं किया जाएगा और उसे आपके/आपूर्तिकर्ता के जोखिम और लागत पर वापस कर दिया जाएगा।
- वितरण (Delivery):** हॉलों द्वारा कोई भी सामान तब तक स्वीकार नहीं किया जाएगा जब तक कि डिलीवरी चालान/इनवॉइस में पूर्ण आवश्यक सामग्री की जानकारी शामिल न हो।
- वैधता (Validity):** उद्धृत दरें कोटेशन की तारीख से केवल कम से कम एक पखवाड़े/महीने के लिए मान्य होनी चाहिए।

पंद्रह हॉल ऑफ रेजिडेंस (छात्रावासों) की आवश्यक कच्चे माल की सूचियाँ निम्नलिखित लिंक/क्यूआर में संलग्न हैं:

लिंक: <https://iitk.ac.in/dosa/tender-notice-mess-procurement-at-halls>

अधिक स्पष्टीकरण के लिए, कृपया कॉल करें:

हॉल प्रबंधन कार्यालय फोन नंबर: 0512-679-7224 और 6865





भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
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Office of Dean of Students' Affairs

NOTICE FOR INVITING QUOTATION
INQUIRY NO.: IITK/DOSA/HM/2025-26/008 Date: 01-10-2026

Subject:- Request for Quotation (RFQ) for Supply of Raw Food Materials.

Indian Institute of Technology Kanpur, established in 1959, is a premier autonomous institution under the Ministry of Education, Government of India.

IIT Kanpur has Fifteen Halls of Residence with in-house messes in each hall.

Quotations are invited for the supply of **raw food materials** for these mess facilities located at IIT Kanpur. There is a requirement for high-quality ingredients to be delivered in accordance with the requirements of each Hall of Residence fortnightly, as specified on the Dean of Student Affairs website(Link: iitk.ac.in/dosa).

Detailed procedure for submission of Quotation is given below-

1. **Submission:** The quotations in the provided/enclosed format should be printed on letterhead and signed by the vendor and submitted in a quotation box located at the respective hall in a sealed envelope within the time mentioned in the quotation document.
2. **Validity for submission of quotation:** From 01.10.2026 to 02.10.2026.
3. **Rate:-** The quoted rates/discounted rate or discount percentage should be inclusive of Freight/Transport charges, and GST charges should be mentioned separately if applicable.
4. **Quality:** All items must be fresh, within expiry dates, and meet FSSAI Standards. The supply should be exactly as specified in the Supply Order by the respective Hall of Residence. Any item found defective or deviating from the specification will not be accepted and will be returned at your/supplier's risk and cost.
5. **Delivery:** No Goods will be accepted by the Halls unless the delivery challan/invoice includes the complete required material information.
6. **Validity:** The quoted rates should be valid from the date of quotation only for atleast a fortnight/month.

The required raw material lists from the Fifteen Hall of Residences are enclosed in the following link/QR:

<http://iitk.ac.in/dosa/tender-notice-mess-procurement-at-halls>



For further clarification, please call.
Hall Management Office
Phone Nos. **0512-679-7224 & 6865.**

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.-	10
MONTH, YEAR:	OCTOBER
Vendor name:	
Vendor Contact No.:	

GROCERY

S.No.	Particulars	Brand	Unit	Quantity Recd	Unit Rate	Total Value
3	5 CP Tray With Lid WHITE		KG	400	11.6	
5	ALOO BHUJIA PKT (5 RS.)	Haldiram	Pkt			
7	Ararot		Kg	10	40	
12	BADAM	Loose	Kg.	1	940	
13	BADI ILAICHI	Loose	Kg.	3	1850	
14	BAKING POWDER	Rex	Kg.	6	112	
15	BREAD CRUMBS	Non Branded	kg	0	150	
20	BOONDI		KG			
21	BOURNVITA	CADBURY 1 KG/PCK	PCS	12	290	
24	CHILLY SAUCE	ALL TIME	BOTT	24	34	
25	CHIRAUNJI	Loose	Kg.	1	1450	
27	CHOCOS	MOHUNS	KG	4.8	250	
28	COFFEE POWDER	Bru	Kg.	5	920	
29	CORNFLAKES	Mohun's/FRUTINS	Kg.	48	150	
30	CUSTARD POWDER	Loose	Kg.	10	90	
31	CUSTARD POWDER	BROWN & PULSON	Kg.	10		
32	DALIYA	1st	Kg	60		
33	DATES(CHUARA)		KG		300	
41	GREEN TEA		Kg.	10		
44	GOOR/ Jaggary		Kg	50	68	
45	GREEN CHLLI PICKLE	PCS	REAL	10	69	
48	HAKKA NOODLESS	PKT	POUCHONG	20	70	
51	HAND WASH 5 LTR	LTR	LIFEBUOY		100	
52	HAND WASH 5 LTR	PCS	dettol	30	138	
54	HONEY	Patanjali	Kg.			
55	HORLICKS	Classic Malt	Kg.	12	312365	
56	IRON SCRUBER			120	8.5	
58	JAM -MIX FRUITS (1 Kg)	Kissan		16	220	
60	KAJU (2 Pcs.)	Loose		10		
61	KAJU (4 Pcs.)	Loose		30	749	
63	KALA NAMAK POWDER	Shankh		25	14	
64	KALAUNJI	Non Brand		1	300	
65	KEWADA WATER	Haji		2	100	
67	MAGAJTARI/ MUSK MELON	Loose		30	554	
68	KHAS KHAS	Loose	Kg.	2	1350	
69	Kishmis	INDIAN	KG	6	380	
74	MACRONI	Golden shine	Kg			
75	Maggi		Kg	192	14.2	
78	MAKHANA	Loose	Kg.	1	1000	
80	MARKEEN		Mtr.	40	30	
82	MATCH BOX	Chameli	Box	10	9.3	
84	MEETHA SODA	Loose	Kg.	4	40	

86	MISHRAMBHU	Any Brand	Kg.			
87	MISHRI	Loose	Kg.	20	68	
91	NARIYAL POWDER	Mangal	Kg.	2	260	
96	P. O. Roll			60	17	
97	Papad zyco		kg	4		
100	PAPAD	KG	KUSHAL	10	195	
107	PEANUT BUTTER	PINTOLA/MY FITNESS	Pcs	200	345	
109	PICKLE MIX	KG	VRINDA	50	45	
111	PICKLE GREEN CHILLY	PANCHWATI	KG	10	69	
112	PICKLE Mango	Navrang/ nylons	kg	2	50	
116	PICKLE RED CHILLY	PANCHWATI	KG	10	170	
119	ROSTED CHANA	Any Brand	KG	80	97	
	RASANA	TANG	KG	12	330	
	ROOHFZA		KG	12	150	
	RATLAMI SEV	BIKAJI	KG	15	200	
120	Sabudana		Kg	10	70	
121	Sabudana Nylon	Non Brand	Kg.	15	160	
124	SCRUBER	Scotch Brite	Pcs	100	16	
126	SEWAI .800GMS/PACK	KG	BABINO	42	57	
127	Sighara Atta		Kg	25		
131	SILVER FOIL 72 MTR 14MICRON	PKT		10	290	
132	SING DANA	1st	Kg	100	117	
135	SOYA BADI	KG	FORTUNE	60	105	
139	SOYABEEN CHURA	Fortune	kg	20	90	
140	SUGAR	DUBLE REFINED	Kg	800	59	
142	SUZI	1st	Kg	60	35	
144	TATA SALT	Tata I Shakti	Kg.	250	8.9	
145	TEA LEAF 2KG PACKET	KG	TAAZA	20	170	
149	TOMATO SAUCE 930GM	Kissan	DIP	84	59	
153	WASHING POWDER	KG	ANKITA	200	38	
156	WHITE TILL	Loose	Kg.	2	240	
157	Wooden Spoon	Pkt.		0	55	
	VINEGER		ALL TIME	12	22	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.-	10
MONTH, YEAR:	OCTOBER
Vendor name:	
Vendor Contact No.:	

GRAINS

S.No.	Particulars	Brand	Unit	Quantity Recd	Unit Rate
5	ARHAR DAL (1)	BAHUBALI	Kg.	180	106
6	ARHAR DAL (2)		Kg.		
8	BIRYANI RICE	Hari Patti Natural	Kg.	60	118
9	CHANA DAL (1)		KG	180	73.4
10	CHANA DAL (2)		Kg.		
11	CHANA DESHI 1	1st	kg	210	69.2
12	CHANA DESHI (II)		Kg.		
13	CHANA KABULI (1)		Kg.	150	87
14	CHANA KABULI (2)		kg		
16	Dal Moong Dal Yellow (1)		KG	180	88.5
17	Dal Moong Yellow (2)		Kg.		
19	Dal / PULSE URAD WHITE (I)		Kg.	120	111.5
20	Dal / PULSE URAD WHITE (II)		Kg.		
22	DAL KALI URAD WHOLE		Kg.	60	
23	LAL MASOOR DAL (1)		Kg.	60	68.5
24	URAD CHILKA BLACK		kg	60	111.5
25	Dal MOONG WHOLE (1)		Kg.	60	87
26	YRAD WHOLE BLACK		KG	60	109.25
30	MASOOR BLACK		KG	60	68.6
31	MASOOR WHOLE black		KG		
33	MATAR WHOLE White	Grade I	KG	60	50.5
34	RAJMA	RED	KG	120	110.5
35	RAJMA (i)	CHITRA	KG		
40	RICE BIRYANI	India Gate	KG		
41	RICE DOSA	1st	KG	200	29
43	RICE GALAXY MOGRA	GALAXY	KG		
44	RICE Galaxy Golden-I		KG		
45	Rice Golden Galaxy 2nd		KG	150	77.9
47	RICE-IDLI	Grade I	KG	52	34.5
48	RICE MOGRA	Ratan	KG	1600	56.75
49	RICE -POHA	Fortune / Barwarchi	KG	60	50
50	ATTA FLOUR	MAYUR	KG	2500	31.5

51	MAIDA	MAYUR	KG	400	33
52	MAIDA	Fortune	KG	400	
53	BESAN	LOOSE	KG	210	
54	BESAN	FOUTUNE	KG	210	83
55	SINGDANA		KG	50	117
56	SUJI	MAYUR	KG	50	50
57	SUGAR	DOUBLE REFINED	KG	800	59
58	BHUNA CHANA		KG	80	109
59	DALIYA		KG	60	34.5

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.-			10			
MONTH, YEAR:			OCTOBER			
Vendor name:						
Vendor Contact No.:						
SPICES						
S.No.	Particulars	Brand	Unit	Quantity Recd	Unit Rate	Total Value
2	AJWAIN	Loose	Kg.	0		
3	AMCHUR POWDER	wah	kg			
5	AMCHUR POWDER	GOLDEE	kg	4	203.8	
9	ARAROT	Loose	kg	10	40	
11	BANARSI RAI	Loose	Kg.	2	150	
30	DALCHINI	Loose	Kg.	2	290	
34	DESHI RAI	LOOSE/ WAH	Kg.	10	90	
39	DHANIA WHOLE	Loose	Kg.	5	200	
57	HEEING POWDER	ASHOK	Kg.			
59	HEENG POWDER	LOOSE	Kg.	10	190	
62	JAIPHAL	Loose	kg	1		
63	JAVITRI	Loose	Kg.	1		
66	JEERA WHOLE	3 ekka	kg	15	270	
70	KALAUNJI	WAH INDIA	Kg.	1	300	
71	KALI MIRCH WHOLE	LOOSE/ wah	kg	5	780	
75	Kalimirchi Powder		Kg.	5	580	
83	KASURI METHI (500GM PACK)	MAYUR	Kg.	5	300	
84	KASURI METHI (500GM PACK)	GOLDEE	kg	5	400	
87	KESAR 1 GMS	SUHANA	Kg.			
88	KHASKHAS (GRADE-1)		kg	2	1350	
89	Kitchen King Masala		Kg.	5	676.2	
94	LAUNG	LOOSE /wah	Kg.	1	810	
103	METHI WHOLE	Loose	kg	2	90	
	RAI PILI	loose	kg	2	140	
110	Mircha Whole Without Dandi Loose	loose	Kg.	5	320	
111	REETH		Kg.	1		
134	SALT	I SHAKTI	KG	250	8.9	
141	SATARI	HATHI	kg	1		
143	SAUF MAHEEN NATURAL	RANI	Kg.	20	185	
149	SENDHA SALT	Shankh		2	40	
153	STAR PHOOL	Loose		1	480	
155	TEJ PATTa	Loose/Wah		0		
157	TEJ PATTa (WITHOUT DANDI)			1	100	
158	DALCHINI TECHK..			2	260	
159	CATCH MASALA		%		31	
160	GOLDEE MASALA		%		40	
161	ASHOK MASALA		%		26	

162	EVEREST MASALA		%			
163	WAHA INDIA		%		40	
164	MDH		%		22.5	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR					
HALL OF RESIDENCE NO.-			10		
MONTH, YEAR:			OCTOBER		
Vendor name:					
Vendor Contact No.:					
NON VEG					
S.NO.	ITEM	UNIT	Quantity Required	Unit Rate	Total Value
2	BONELESS CHICKEN	KG	350	245	
3	CHICKEN	KG	600	194	
5	CHICKEN KEEMA	KG	20	284	
6	CHICKEN LEGPIECE	KG	20	284	
7	CHICKEN LOLIPOP	KG	25	284	
8	CHICKEN THAI BONELESS	KG	20	284	
11	Egg	Box	14000	6.14	
14	FISH BHETKI	kg	15		
16	Fish Bonless	Kg	36	450	
17	Fish Finger Bonless	Kg		20	
18	FISH HILSA	kg	40	1800	
19	FISH KATLA	KG	25	260	
20	FISH PABDA	kg	25	700	
22	FISH POMPRET	kg	20	1200	
23	FISH PRAWN Frozen	kg	40	1000	
24	FISH ROHU	KG	40	260	
25	MUTTON	KG	30	630	
26	Mutton Bonless	Kg		690	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.-	10
MONTH, YEAR:	OCTOBER
Vendor name:	
Vendor Contact No.:	

DAIRY & CONFRCTIONERY

SR.NO.	ITEM NAME	UNIT	Quantity Required	Unit Rate	Total Value
1	AMUL AFGHAN DRY FRUIT 4LTR GELLAN	KG	25		
3	AMUL BUTTER (100GM PACK)	KG	30	575.8	
5	AMUL BUTTER (500GM PACK)	KG	90	566.2	
8	AMUL BUTTER SCOTCH 4LTR GELLAN	KG	40	495	
11	AMUL CHEESE SLICE 750GM	KG	2		
13	AMUL CHOCOLATE 4LTR GELLAN	KG	25	520	
17	AMUL CURD (15KG JAR)	Pkt	30	63	
19	AMUL CURD (85 GRAM PACK)	Pkt	10		
24	AMUL FRESH CREAM	KG	12	123.5	
28	AMUL GOLD MILK (6Ltr Pack)	KG	96		
31	AMUL MANGO ALPHONSO 4LTR GELLAN	KG	25	420	
34	AMUL MILK TAZA (6 LTR PACK)	Pkt	2800	55.8	
36	AMUL STRAWBERRY 4LTR GELLAN	KG	25	390	
39	AMUL VANILLA 4LTR GELLAN	KG	25	390	
47	Butter 10gm	KG	30	594.2	
48	Butter 500 ins	KG	45		
49	CHEESE BLOCK 1 KG	KG	2		
50	CHEESE CUBE 1 KG	KG	2		
57	DELICIOUS BUTTER(500 GM)	KG	10		
63	GHEE- Amul	Kg.	20	603.9	
64	KHOYA/ Mawa	KG	10	260	
66	LOOSE MILK	KG	2500	48.5	
68	MOZERELLA CHEESE	KG	5	520	
72	PANEER	KG	750	264.5	
75	PANEER TIKKA	KG	50		
76	NOTE-1 KG MILK=-----GM KHOYA				

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR					
HALL OF RESIDENCE		10			
MONTH, YEAR:		OCTOBER			
Vendor name:					
Vendor Contact No.:					
FUEL,WOOD&COAL					
SR.NO.	ITEM NAME	UNIT	Quantity Required	Unit Rate	Total Value
1	Fire Wood	Kg	500	10	
2	Wood Coal	Kg	350	34.9	
3	Kanda	Kg	150	5	
4	CUGL GAS	kg	2500	59	
NOTE	FIRE WOOD LENGTH MINIMUM 4FEET				

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR

HALL OF RESIDENCE NO.-	10
MONTH, YEAR:	SEPTEMBER
Vendor name:	
Vendor Contact No.:	

BAKERY

S. No.	Item	BRAND	UNIT	Quantity Required	Unit Rate
8	BREAD BROWN 400 G	Britannia bread	PKT	400	38
12	Bread WHOLE WHEAT 450 G	Britannia bread	PKT	800	53
21	BURGER 12 PCS (GOLDEN BakeRy)		PKt	160	30
27	PAV (PAV-9 PCS)	GOOD MORNING	Pkt.	160	34
33	WHITE BREAD 400 GM	Britannia	Pkt.	80	38

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.-****10****MONTH, YEAR:****OCTOBER****Vendor name:****Vendor Contact No.:****FRUITS& VEGITABLES**

Particulars	Rate/Unit	Quantity Required	Unit Rate	Total Value	Remarks
ADRAK	KG	120	87		
ALOO	KG	600	9		
ALOO CHIPSONA	KG	1600	9		
ANAAR	KG	10	60		
ANANAS (RANI)	Pcs.	15			
Apple	Kg	400	110		
BABY CORN	KG	10			
Baigan	Kg	20	20		
Baigan Gol	Kg	25	25		
BAIGAN SABJI	N/A	25	25		
BAIGAN STUFF	N/A	20	20		
BEANS	KG	100	65		
Bhindi	Kg	500	24		
BLACK GRAPES	Kg.				
BROCCOLY	KG	10			
Cabbage/ BANDHA	Kg	150	27		
CHUKANDAR/ Beetroot	KG	250	20		
FROZEN MATAR	N/A	300	48		
GAJAR/ Carrot	KG	200	24		
Garlic/LEHSUN	Kg	150	125		
Cauliflower/ Phool GOBHI	Kg	40	35		
Green Banana	Kg	40	25		
Green Chilly	Kg	250	35		
Green Dhaniya	Kg	120	65		
GRAPES GREEN	Kg.	100	400		
Green Papaya	Kg	40	30		
IMLI	KG	60	60		
KADDU	KG	300	12		
KARELA /Bitter Gourd	Kg.	300	45		
KATHAL	KG				
KAKADHI	KG	150			
KELA/ Banana	KG	800	49		
Kheera/ Cucumber	Kg	1500	22		
KUNDRU	KG	100			
Lauki/ Bottle Gourd	Kg	600	16		
Lemon/ Nimbu	Kg	300	115		
MIRCHA PAKODA	KG	16	50		
MOOLI with patta	KG	50	32		
Mooli/ Reddish	Kg	15	32		

MUSHROOM	KG	15	200		
Nariyal Whole	Nos	350	22		
Naspati	Kg	600	63		
Onion/ Pyaz	Kg	2200	42		
ORANGE /KINNU/MUSAMMI	N/A	100			
PALAK (SPINACH)	KG	150	44		
PALAK KHATTI	KG	10	60		
Papaya/ Papita	Kg	100	40		
PARWAL	KG	250	80		
SEM	KG	20			
SHIMLA MIRCH	KG	250	48		
SHIMLA RED	Kg.	10	210		
SHIMLA YELLOW	Kg.	10	210		
SOYA METHI	KG	0	0		
GUAVA	Kg.	100			
SWEET CORN	KG	60	70		
TOMATO DESI	Kg.	1200	28		
TOMATO PAHADI	Kg.	1200	28		
Watermelon	Kg	0	0		

<u>INDIAN INSTITUTE OF TECHNOLOGY, KANPUR</u>							
HALL OF RESIDENCE NO.-		10					
MONTH, YEAR:		OCTOBER					
Vendor name:							
Vendor Contact No.:							
OILS							
Item	BRAND	UNIT	Quantity Required	us month Un	Unit Rate	Total Value	Remarks
DALDA	Vanaspati	Ltr.				0	
KACHHI GHANI 15 LTR	FORTUNE	TIN	2	2740		0	
REFINED OIL 13 KG TIN	TIN	FORTUNE	90	2320		0	
REFINED OIL 15 KG TIN	TIN	FORTUNE	0	0		0	
REFINED OIL COTTON SEEDS		VITALIFE (GOKUL)	0	0		0	

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**HALL OF RESIDENCE NO.-****10****MONTH, YEAR:****OCTOBER****Vendor name:****Vendor Contact No.:****STATIONERY & DIPOSALS**

S. No.	Particulars	Unit	Quantity Required	Unit Rate	Total Value
1	RUBBER BAND	Kg.			
2	Register	Nos	5		
3	Stock Register	Nos	1		
4	Purchase Register	Nos	1		
5	Pen	Nos	5		
6	White Bored Marker	Nos	2		
7	PO Roll	Nos	60		
8	Pencil		2		
9	STEPLER PIN	Nos	2		
10	STEPLER SMALL		1		
11	STEPLER BIG	Pcs.	1		
12	FEVI STICK (15 G)	Pcs.	5		
13	CALCULATOR	Pcs.	1		
14	PAPER RIM (A4 75GSM)	Pcs.	2		
15	HAJIRI CARD	Pcs.	50		
16	REBATE BOOK	Pcs.	1		
17	EXTRA MESSING REGISTER	Pcs.	2		
18	COMMON REGISTER (220	Pcs.	5		
19	PAPAR CLIP	Pcs.	5		
20	PRINTER CARTAGE	Pcs.	1		
21	SCISSOR	Pcs.	1		
22	Hand Gloves	Pkt	100		
23	Spring caps	Pkt	200		
24	DUSTER	Pcs	2		
25	SLIVER FOIL	PCS	10		