



Indian Institute of Technology Kanpur
Office of the Dean Students' Affairs
Form for Pronite & Events Ground/OAT Booking

DETAILS OF THE APPLICANT			
NAME (in block letters)		PF/Roll No.	
Designation		Department	
Residential Address			
Purpose of Booking			
Contact No		Email Id	
Ground	Pronite <input type="checkbox"/>	Events <input type="checkbox"/>	OAT (Open Air Theatre) <input type="checkbox"/>
Category of Booking	A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/> S <input type="checkbox"/>
Booking Dates	From		To
Duration of Booking	Half Day	8:00AM to 1:00 PM <input type="checkbox"/>	2:00 PM to 8:00 PM <input type="checkbox"/>
	Full Day	8:00 AM to 8:00 PM <input type="checkbox"/>	
Date		Signature of the applicant	

(For Verification by the Competent Authority)				
It is verified from the records available in this office that the particulars given above are correct and have the approval for the said purpose.				
Date		Name		Signature and seal of competent Authority

(For Office use only)			
Amount Received:			
Transaction Refence No		Date	
Dealing Assistant	Officer- In-Charge1/2		

- Please attached the payment receipt.

Norms & Guidelines for Users

- DOSA office will only provide the ground, a separate request must be made to the IWD/appropriate section for electricity, water and other services. Additionally, permission from the SAEC (Security section) must be obtained for all the events.
- Booking will be done on First come first serve basis.
- To book, the user must apply at least 7 days prior to the events. Once availability is confirmed, payment must be made through the SBI I-Collect portal under Ground Booking. After payment confirmation, booking will be confirmed.

Category and Charges

Category A: Physical Education Activities, Inter IIT Sports Contingent Activities, Staff Gymkhana Activities.

Category B: IIT Kanpur Department Activities, Booking by IIT Kanpur Faculty/Staff/Students.

Category C: Any other booking outside IIT Kanpur. (i.e. Kendriya Vidyalaya, banks, outside Agencies etc.)

Category S: Students Gymkhana

Sl. No	Place	Category A (Rs.)		Category B (Rs.)		Category C (Rs.)		Category S (Rs.)	
		Half Day	Full Day	Half Day	Full Day	Half Day	Full Day	Half Day	Full Day
1	Pronite Ground	2000 + GST	2500 + GST	2500 + GST	3000 + GST	3000 + GST	4000 + GST	1500 + GST	2000 + GST
2	Events Ground	1000 + GST	1500 + GST	1500 + GST	2000 + GST	2000 + GST	3000 + GST	750 + GST	1000 + GST
3	Open Air Theatre	1000 + GST	1500 + GST	1500 + GST	2000 + GST	2000 + GST	3000 + GST	NIL	NIL