

# INDIAN INSTITUTE OF TECHNOLOGY KANPUR

## Office of the Dean of Students' Affairs

APPLICATION FOR PERMISSION TO BE A DAY SCHOLAR/DAY SCHOLAR WITH HRA FOR **2026-27/ODD SEMESTER**

<b>Name:</b>	<b>Roll No:</b>	<b>(Tick One)</b> Day Scholar <input type="checkbox"/> Day Scholar with HRA# <input type="checkbox"/>
<b>Department and Programme:</b>	<b>Sponsored/ Part time/ External/ Regular:</b>	<b>Assistanship Amount, if any (in case of Day scholar with HRA):</b>
<b>Email ID:</b>	<b>Mob:</b>	<b>SBRA Waiting List No. (in case of Day Scholar with HRA):</b>
<b>Alternate Email ID:</b>		
<b>Current Place of Stay (tick one)</b> Staying in Campus <input type="checkbox"/> Staying outside Campus <input type="checkbox"/> Staying in campus with spouse <input type="checkbox"/>	<b>Current Address:</b>	<b>Status of last semester</b> Hosteler <input type="checkbox"/> Day Scholar <input type="checkbox"/> Day +HRA <input type="checkbox"/>

**Reason for staying/wishing to stay out of campus:**

**Give the address where the student wishes to stay, with full details of owner:**

**At least one of the family members or guardians is staying with you in the address mentioned above, provide the name, contact no. & the relationship with you. (Spouse details with Roll No/PF No):**

**I undertake that the above information furnished by me is correct and I shall abide by all guidelines pertaining to the sanction of HRA. My spouse (applicable to the married scholars) is not claiming any HRA in Kanpur or has not been provided any official accommodation in Kanpur. If there is any change in the above-mentioned circumstances, I will immediately intimate to the Institute.**

**For PG Student**

		<b>Thesis Supervisor (if applicable)</b>	
<b>Signature of the student with date</b>	<b>Parent/Guardian</b>		<b>Head of the Department</b>

**For UG Student**

<b>Signature of the student with date</b>	<b>Parent/Guardian</b>	<b>Head of the Department</b>	<b>SUGC</b>

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**(For use of DOSA Office)**

Only Day Scholar Recommended <input type="checkbox"/>	Day Scholar with HRA recommended <input type="checkbox"/>	Not Recommended <input type="checkbox"/>
		<b>Approved</b>
<b>DR(DOSA)</b>	<b>DOSA</b>	<b>Director</b>

**#Only married Ph.D., M.Tech, MS and MDes students getting assistantship from the institute and permitted to stay out of campus, are eligible to claim HRA. (For other guidelines please consult the DOSA web page.)**

**\*Statute 23(1): The institute shall be a residential institution and all students, research scholars and research fellow shall reside in the Halls of Residence and hostels built by the Institute for the purpose. In exceptional cases, the Director may permit a student, scholar or fellow to reside with his parents or guardian, but where any such permission is accorded to a student, scholar or a fellow, such student, scholar or fellow, as the case may be, shall be liable of such seat rent as he would have been liable for the payment of seat rent had he resided in the hostel.**