

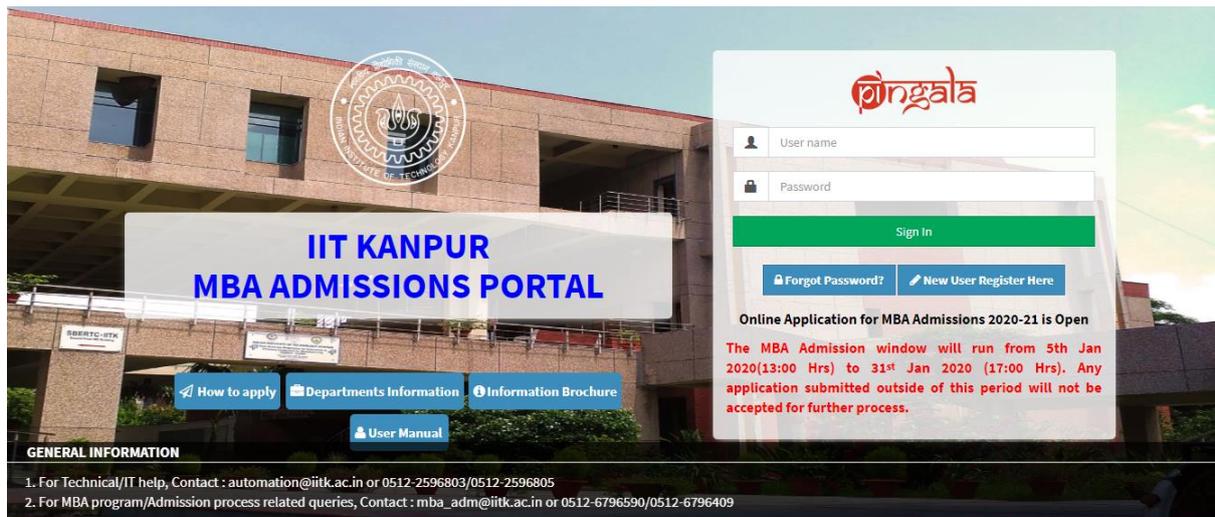
USER MANUAL

Step:1

Login to website <https://pingala.iitk.ac.in/MBADM-0/login>

Step:2

Go to new user register here



Step:3

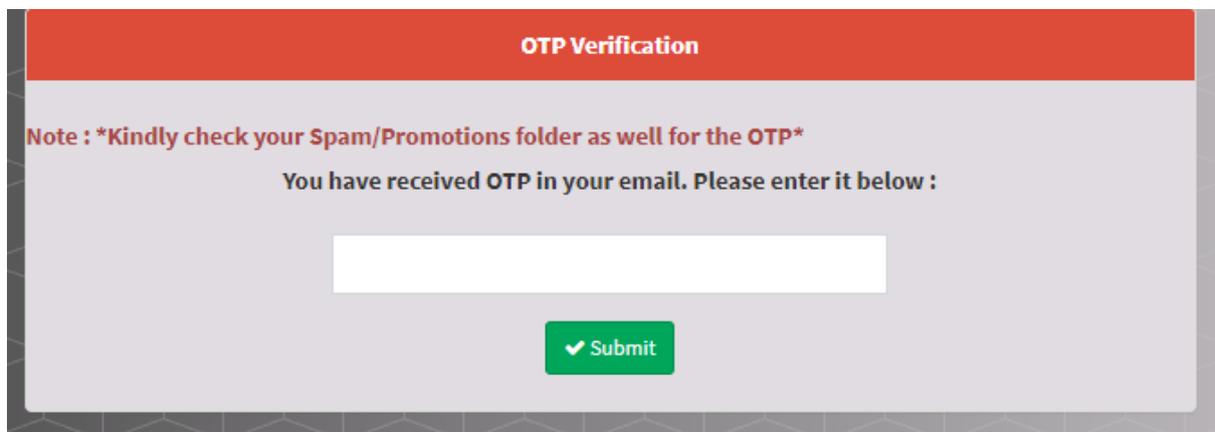
Fill in the blanks required and then click on register

The screenshot shows a user registration form with the following fields and values:

- Email ***: rvpiitk@gmail.com
- Contact No. ***: +91-IN (dropdown), 90984475565
- Date Of Birth ***: 09-02-1995
- Title ***: Ms. (dropdown)
- First Name ***: Rv
- Middle Name**: Kes
- Last Name**: Singh
- User Name**: rvpiitk@gmail.com
- Enter Password ***: [masked], Good (status)
- Re-Enter Password ***: [masked]
- Enter CAPTCHA Code**: FIGPKR

Step:4

Dialog box for OTP Verification will popup. OTP will be sent on your registered Email id



OTP Verification

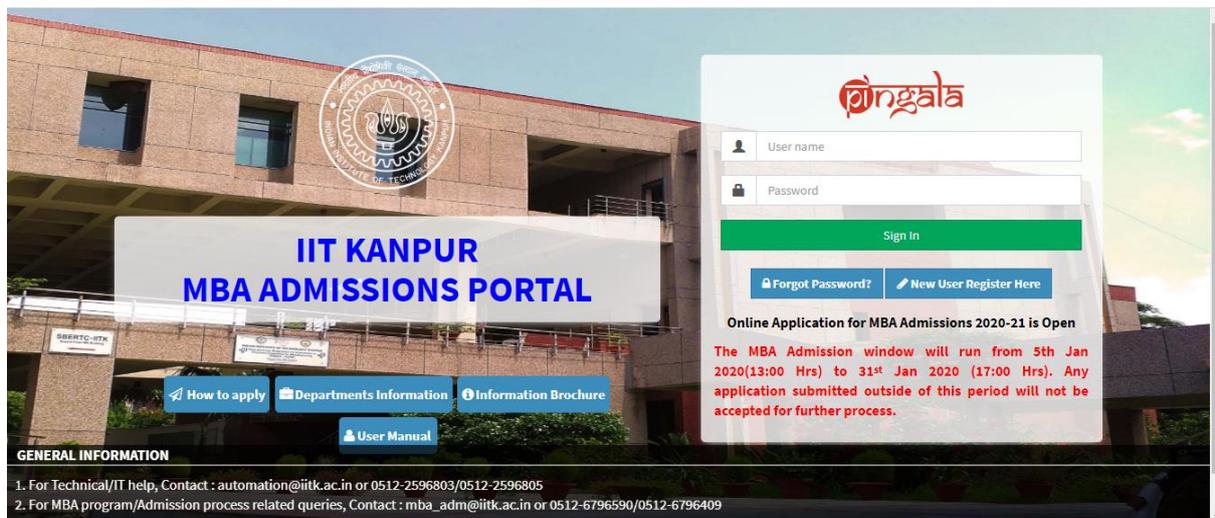
Note : *Kindly check your Spam/Promotions folder as well for the OTP*

You have received OTP in your email. Please enter it below :

✓ Submit

Step:5

After verification, page will automatically redirect to home screen



IIT KANPUR
MBA ADMISSIONS PORTAL

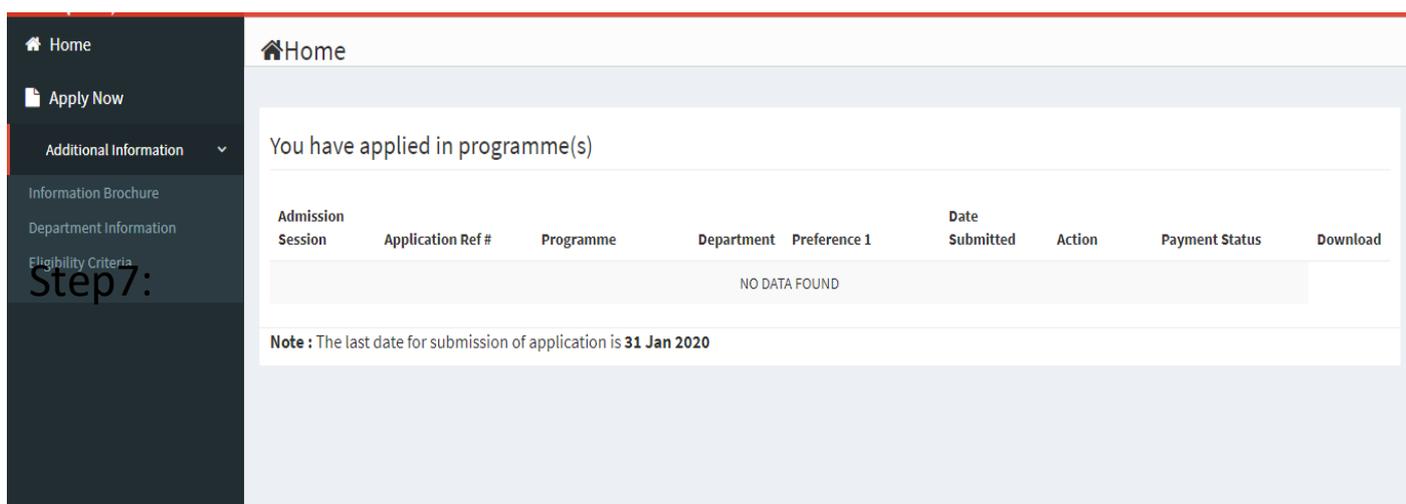
How to apply | Departments Information | Information Brochure | User Manual

GENERAL INFORMATION

1. For Technical/IT help, Contact : automation@iitk.ac.in or 0512-2596803/0512-2596805
2. For MBA program/Admission process related queries, Contact : mba_adm@iitk.ac.in or 0512-6796590/0512-6796409

Step:6

Login with the same user name and password



Home

Apply Now

Additional Information

Information Brochure

Department Information

Eligibility Criteria

Step 7:

Home

You have applied in programme(s)

Admission Session	Application Ref #	Programme	Department	Preference 1	Date Submitted	Action	Payment Status	Download
NO DATA FOUND								

Note : The last date for submission of application is 31 Jan 2020

Fill all the personal details and click on save and next

The screenshot shows the 'Personal Details' section of an application form. The form is titled 'Application Form' and has a navigation bar with tabs for 'Personal Details', 'Program Details', 'Academic Details', 'Experience Details', 'Questions and Answer', and 'Document Upload Details'. A note at the top states: 'Note: All fields marked with an asterisk (*) are required.' Below the note are three buttons: 'Save as Draft' (green), 'Save & Next' (green), and 'Cancel' (red). The form fields are as follows:

Title *	Ms.	First Name *	Rv
Middle Name	Kes	Last Name	Singh
Email ID *	rvpilitk@gmail.com	Alternate Email ID	Enter Alternate Email ID
Mobile No. *	+91 9097447553	Alternate Mobile No.	+91 Enter Alternate Mobile
Date Of Birth *	09-02-1995	Place Of Birth	Enter the place of birth

Step8:

Window asking for financial support option will appear. Choose a relevant option from drop down then Click on save and next

The screenshot shows the 'Program Selection' section of the application form. It features three buttons at the top: 'Save as Draft' (green), 'Save & Next' (green), and 'Cancel' (red). The form fields are as follows:

Programme *	MASTER OF BUSINESS ADMINISTRATION
Department *	INDUSTRIAL & MANAGEMENT ENGINEERING (IME)
Please Select Relevant Financial Support	Self Financed

Step9:

Fill in the blanks with correct academic details and then click on save and next

Home

Apply Now

Additional Information

Information Brochure

Department Information

Eligibility Criteria

Note: All fields marked with an asterisk (*) are required.

Save as Draft Save & Next Cancel

CAT Score Details

Exam *	CAT Registration No. *	Percentile *	Exam Year *	Quantitative Aptitude (Percentile) *	Data Integration & Logical Reasoning (Percentile) *	Verbal & Reading Comprehension (Percentile) *
CAT	1234567	96.50	2019	90	56	99

Note: Please fill the Percentile as in the CAT Scorecard (up to second decimal digit, if applicable).

Qualifying Degree Details

The degree on the basis of which you are applying for the programme

Qualifying Degree * BE/BTech - Bachelor of Discipline * Chemical Engineering [CH]

University Name * Adikavi Nannaya University, Institute / College Name * jp nolda

Technical_Manual....docx Failed - Network error Show all

Step10:

Fill your overall experience details and then click on save and next

Overall Experience Details

Years Months Days

Note: If you are a fresher please fill 0. Internship should not be considered as work experience. Please provide details of your full time employment below.

Full Time Experience Details

Designation Organization (With Location)

From(MM-YYYY) To

To Roles & Responsibilities

Gross Montly Salary (As Per

Step11:

Answer the questions in the Space provided and then click on save and next

Answer the Following question in the space provided below

Note: Questions have to be answered in less than 500 characters. Question 1, 2 and 3 have to be answered compulsorily. The following special characters can be used in the answer text below : or . or - only.

Q 1. What do you consider to be your salient Strengths and Weaknesses ? *

You have not answered all required fields

Q 2. List three professional or personal achievements of your life. *

Q 3. Mention any major initiative(s) which you took in your life.(Maximum 3) *

Step12:

Upload your recent photograph and signature with the additional documents. Size should not exceed 500 KB.

Note: All fields marked with an asterisk (*) are required.

Photo Upload

Upload Photo *

(Only JPG,JPEG,GIF Up to 500 KB allowed)

Choose File puja.JPG

Upload Signature *

(Only JPG,JPEG,GIF Up to 500 KB allowed)

Choose File sign.jpg

Document upto 2MB are allowed, you can upload multiple files using the u

Document Name*

Birth Certificate / High School(X) Date Of Birth Certificate

Qualifying Degree/Mark Sheets

Additional Documents (Earlier Qualification, Certificates, C

Document Name

Cover Letter / Statement of Purpose

Click on preview aand submit

Step13:

Verify the information before final submit. Click on Declaration and submit your form

Documents Details	
Document Name	Download Document
Birth Certificate / High School(X) Date of Birth Certificate	 
Qualifying Degree/Mark Sheets	 

Please Verify The Information Before Final Submission

Declaration

Certified, that the information (including uploaded documents) provided by me on this application form is Authentic and Correct. I understand that any willful misrepresentation of facts will result in the termination of my academic program from the institute. If admitted, I shall abide by all the rules and regulations of the institute.





Click on Final submit

