

Indian Institute of Technology, Kanpur
Office of the Dean of Infrastructure and Planning

DOIP/IITK/2022/OO-02-05-1

Date: 02/05/2022

OFFICE ORDER

Subject: Sharing the proof of submission of the processing fees

After opening the tender, a copy of 'Annexure B' (if applicable) must be sent to the DOIP Office. As per the Office Order DOIP/IITK/2022/OO-24-01-02 dated 24-01-2022, 'Annexure B' is the proof of submission of the processing fees that all bidders must submit. Further, the revised Non-refundable Processing fees is enclosed in Table 1.

This Office Order is issued with the approval of Competent Authority & is applicable with immediate effect.

This is for the necessary information to all concerned.



Dean, Infrastructure and Planning

Copy to:

1. Director
2. Dy. Director
3. Registrar
4. Jt. Registrar, F & A
5. SE, IWD
6. Web master - for circulation among all concerned

Annexure A

Performa of Bid Security Declaration

(To be submitted by bidder on its Company Letterhead (scanned copy) on <http://eprocure.gov.in/eprocure/app>)

It is here by submitted that if I/We ----- (Name of bidder/firm/company) withdraw or modify the bids during period of validity, or if I/We ----- (Name of bidder/firm/company) are awarded the contract and I/We ----- (Name of bidder/firm/company) fail to sign the contract or to submit a performance security before the deadline defined in the tender documents, I/We ----- (Name of bidder/firm/company) will be suspended to take part in IIT Kanpur's tendering process for the period of two years from the date of occurrence of the above mentioned default."

Date:

Authorized Signatory

Annexure B

Format for Proof of submission to be uploaded along with transaction slip

| NIT No: | Name of Agency | GST Number of the Agency | Date of Transaction | Total Amount Transferred | UTR Number |
|---------|----------------|--------------------------|---------------------|--------------------------|------------|
| | | | | | |

Annexure C

Details of Institute Account for submitting tender processing fees

| Bank Name | Beneficiary Name | A/C No: | IFSC code |
|----------------|---------------------|-------------|-------------|
| SBI IIT Kanpur | The Registrar, IITK | 30632766814 | SBIN0001161 |

Table 1: Non-refundable Processing Fees

| Tender Amount | Revised Processing Fees Amount (inclusive of 18% GST) | Having MSME/NSIC/Startup Registration * |
|----------------------|--|--|
| Up to 5 Lacs | Rs. 500/- | Rs. 200/- |
| 5 Lacs to 10 Lacs | Rs. 2000/- | Rs. 1500/- |
| 10 Lacs to 20 Lacs | Rs. 5,000/- | |
| 20 Lacs to 30 Lacs | Rs. 7,000/- | |
| 30 Lacs to 40 Lacs | Rs 10,000/- | |
| 40 Lacs to 50 Lacs | Rs. 15,000/- | |
| 50 Lacs to 60 Lacs | Rs. 20,000/- | Rs. 10000/- |
| 60 Lacs to 70 Lacs | Rs. 25,000/- | |
| 70 Lacs to 80 lacs | Rs. 30,000/- | |
| 80 Lacs to 90 Lacs | Rs. 35,000/- | |
| 90 Lacs and above | Rs. 40,000/- | |

*Even the bidder having MSME/NSIC/Startup registration certificate, the processing fee is compulsory.