



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of the Dean of Infrastructure & Planning

DOIP: 121

Project Justification Form

(This form should be initiated by the Project Lead based on committee discussions/deliberations and should be attached with all project proposals above 50 lakhs, which require DyDir/Dir/ BOG approval)

Title of the Project:

Provide an appropriate title of the proposal for future references

Background and Prior Actions:

Provide relationship with existing building/projects and background of initial requisition for the proposal. Attach user committee details, green cell recommendation etc.

Purpose of the Project:

Justify the project objectives based on the relevance in current scenario and anticipated benefits in future. Attach separate sheets as necessary.

Project Description

Describe the project scope, considered major features and details, if project is to be undertaken in phases. Also, specify in percentage the proposed space for Research /Office /Academic /Common area/ Residential /Commercial/ Parking etc., in case of building proposals. Attach proposed preliminary architectural drawings for reference

Alternatives for the current requirement, if any

Specific details of other possible considered / deliberated alternatives for current requirement

Reasons for considering the current proposal as the most desirable*Specific reasons for considering the proposed solution and the consequences, if the project is cancelled.*_____
(Signature of the Project Lead)_____/_____/_____
Date: (dd / mm / yyyy)**Project Details to be completed by HOS, IWD**

Type of Project	<i>Academic/Residential/Sports and Recreational/Services, etc</i>
Proposed Location	<i>Attach location plan(s) showing proposed development in relation to surrounding properties/buildings</i>
Proposed Ground Coverage Area	
Proposed Built-up Area	
Duration of the Project	
Estimated Cost	
Estimated Service Life	
Users Envisioned	<i>Specify (whole campus community, faculty, students, researchers, staff, campus residents etc.)</i>
Projected Number of Users	
Projected Cost per person-year	<i>Project yearly cost (considering the service life) plus yearly recurring cost divided by the number of users</i>

Funding

Anticipated Sources	
Details	<i>Please specify the details of funding sources if anticipated through grants/donations/ MHRD/ etc. and also specify, if planned in phases</i>
Project Funding Duration	<i>Provide expected project duration. Also, provide timeline from the Project Sponsor(s), if any</i>

HOS, IWD

Remarks	Signature	Date

DOIP

Remarks	Signature	Date

Dy. DIRECTOR/DIRECTOR

Remarks	Signature	Date