DOIP: 102

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of the Dean of Infrastructure & Planning

Space Information Form

(*This form is to be initiated by DOIP office and should be attached with Form* DOIP: 101**)**

Requisition submitted by

Name				Phone/ Mob No.	
Dept./Section		PF No:		Email:	@iitk.ac.in

To be filled by the Chairman, ISPAC

Please select as appropriate

1. Is this proposal acceptable in its present form? **(a)** Yes **(b)** No

If the proposal is acceptable, please complete the following:

2. Will this space belong to **(a)** the concerned Dept./unit **(b)** R&D **(c)** Others (e.g., DOFA)
3. This space will be **(a)** deducted from the projected space allocation **(b)** added to the projected space requirement
4. Space allotted till the last day of _____ /_____
   (mm) (yyyy)

Specific comments by ISPAC, if any:

_____ _____/_____/_____

(Signature of the Chairman, ISPAC) Date: (dd / mm / yyyy)

For Office Use

Space being allotted to ……..

Present space of……. is ……..(sqm)

Projected space requirement of…..…… is ……..(sqm)

The space information is entered in database as well as GIS as on _____/_____/_____
Date: (dd / mm / yyyy)

Comments:		
Request number	– – – –	
Assistant / Superintendent	AR / Sr. DR	ADPI/DOIP