



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
 Dean of Research & Development (DORD) Office
Prime Minister's Research Fellowship

**Request for payment for Direct Purchase of Consumables/LTAS/Non-consumables
 up to Rs. 25,000 from Contingency / Research Grant**

Name of the Student				Department	
Roll number & Pf.No.		Email		Mobile	
Name of the P.I.					
Date of Joining PMRF					
Name and address of the supplier to whom payment is to be made					
Suppliers' Bank details Bank * in case of Bank details are not available in the Invoice	Bank Name & Address				
	Account Holder's Name				
	IFS Code				
	Bank Account No.				

Details of bills claimed for payments:

Sl. No.	Invoice/ Bill no.	Date	Stock- Register Page No.	Goods purchased	Amount (Rs.)
1.					
2.					
3.					
4.					
5.					
Total: (Rs.)					

I am personally satisfied that the goods purchased are of requisite quality and specification and have been purchased from a reliable supplier at reasonable price. (As per rule no. 154 of GFR 2017).

	Forwarded	Forwarded	
Signature of Student	Principal Investigator	H.O.D.	PMRF Coordinator

For Office Use

Assistant	Superintendent	Asst. Registrar(DORD)	Joint Registrar (DORD)

Note: As per the existing Rules, individual cash purchase/ payment can be made up to the value of Rs. 25000/- only.