

**APPLICATION FORM FOR GRANT OF FINANCIAL SUPPORT AND ADVANCE FOR PARTICIPATION IN  
CONFERENCES IN INDIA**

1. NAME OF THE STUDENT \_\_\_\_\_ 2. ROLL No. \_\_\_\_\_  
3. PROGRAMME \_\_\_\_\_ 4. DEPARTMENT \_\_\_\_\_  
5. No. OF SEMESTERS COMPLETED \_\_\_\_ 6. CPI \_\_\_\_ (Attach a copy of the last semester's grade sheet)  
7. Details of support for previous travel with dates and name of the conference:

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8. Details about the conference for which the Institute support to be requested.

(a) Title of the paper to be presented (Attach a copy of letter of acceptance)

(b) Name of the conference \_\_\_\_\_

(c) Dates of Conference from \_\_\_\_\_ to \_\_\_\_\_

(d) Venue \_\_\_\_\_

(e) Name of Organizing agency (give full details) \_\_\_\_\_

9. The details of expenses involved: (a) Return Air/Rail Fare 3rd AC \_\_\_\_\_

(b) Registration Fee \_\_\_\_\_ (Attach document stating Registration Fee) (c) DA @ Rs.1000/- per day

\_\_\_\_\_ 10. Total amount of support requested: \_\_\_\_\_

(Signature of the Student)

Specific recommendation of Thesis Supervisor/Project Mentor

(Signature and Name of the Thesis Supervisor/Project Mentor)

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Recommended for attending the conference

(Convener, DP(U)GC)

(Head of the Department)

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The Claim has been checked. An amount of Rs. \_\_\_\_\_ (in words)  
\_\_\_\_\_ may kindly be  
sanctioned.

Dealing Asst./Supdt.

Jt. Registrar/Astt. Registrar (Academics)

Approved

Dean, Academic Affairs

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Forwarded to Dy. Registrar (F&A) for Payment Asst. Registrar (Academics)