



भारतीय प्रौद्योगिकी संस्थान, कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Kanpur 208016, Uttar Pradesh, India
शैक्षिक विभाग
ACADEMIC SECTION

No. IITK/DOAA/2024-25/1810-A

January 29, 2026

OFFICE ORDER

Subject: Travel and Contingency Grant and Reimbursement Policy for FARE Fellowship Program.

➤ **Travel Support:**

Travel support of up to **₹75,000** will be provided for the **initial six months**. Upon completion of six months, an additional **₹37,500** will be released for the **subsequent three months** (i.e., up to nine months). Beyond this period, travel support will be reimbursed **up to the maximum eligible grant** for the remainder of the tenure.

➤ **Contingency Expenses:**

Reimbursement of contingency expenses will be provided on a **pro-rata basis**, in accordance with applicable norms.

➤ **Combined Cap on Travel and Contingency:**

The **combined total** of travel support and contingency expenses is capped at **₹75,000** for the **first six months**. After completion of six months, an additional **₹37,500** will be released for the **next three months** (up to nine months). Thereafter, reimbursements under both heads will be allowed **up to the maximum eligible grant** for the remaining duration of the tenure.

Note: At the end of the tenure of a FARE Fellow, whether by resignation or completion of the full term, the entire contingency fund will be calculated on a pro-rata basis for the duration of the fellowship.

This order is issued with the approval of the competent authority.

This office order supersedes the earlier order No. IITK/DOAA/2024-25/1810 April 03, 2025.

Ashoke De

Dean, Academic Affairs

Copy to:

1. Director
2. Deputy Director
3. Head of Department(s)
4. Convener, DPGC, Department(s)
5. DR, Finance and Accounts Section