

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

Members Present : Prof(s): Appu Kumar Singh (BSBE), Dipin S Pillai (CHE),, Animesh Mandal (ES), Vinay Ramani (DoMS), Sarosh Ghausi (KSS), Anikesh Pal (ME), Pritam Chakraborty (MSP), Arijit Ganguly (MTH), Sapam Ranjita Chanu (PSE) Prof(s): Arnab Samanta (AE), Gaurav Tiwari (CE), , Madhav Ranganathan (CHM), Debadatta Mishra (CSE), Sarani Saha (ECO), Abhishek Kumar Gupta (EE), Rajarshi Sengupta (HSS), Shobit Omar (MSE), Prof. Sharvari N Ghosh on behalf of Kunal P Mooley (SPASE) , Aakash Chand Rai (SEE)

Members Absent: Prof(s): Chanchal Sow (PHY), Ark Verma (CGS), Shatarupa Thakurta Roy (DES), Ketan Rajawat (IS), Sapam Ranjita Chanu (PSE)

Senate Nominee: Prof. Sudhanshu Shekhar Singh (Absent), Prof. Naren Naik

Student representatives: Mr. Kartik Rout (Absent), Mr. Utkarsh Tripathi, Ms. Kumari Ritika, Mr. Mohak Pravin Pachpor (Absent)

A) Confirmation of minutes of 4th SPGC meeting held on January 2, 2026

The Minutes were confirmed

B) To ratify the following decisions taken /approvals given by Chairman, SPGC:

a) Requests below were submitted to SPGC with recommendations from supervisor and DPGC. SPGC ratified the approval given by Chairperson, SPGC to the requests.

S. No.	Roll No.	Name	Dept.	Prog.	Request For	Due/Extended Date	Approved Till
1	231030609	Saurabh Srivastava	CE	PhD (Part-time)	Extension of 2 nd comprehensive exam deadline. The student failed in the 1 st attempt. Medical emergency in family.	Due date: 19/09/2025 1 st extension approved: 31/12/2025 1 st comprehensive exam date: 30/12/2025 (Failed)	16/03/2026
2	251280604	Ojal S Kumar	CGS	PhD	Extension of 2 nd comprehensive exam deadline. The student failed in the 1 st attempt.	Due date: 30/11/2025 1 st comprehensive exam date: 05/12/2025 (Failed)	31/01/2026
3	251190612	Nabajit Bora	DES	PhD	Extension of 1 st comprehensive exam deadline	Due date: 30/11/2025	30/01/2026
4	241090610	Nabin Kumar Pidikaka	PHY	PhD	Extension of 1 st comprehensive exam deadline. CPI criterion was not met after 1 st year.	Due date: 19/09/2025	28/02/2026

P. S. Ch
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

S. No.	Roll No.	Name	Dept.	Prog.	Request For	Due/Extended Date	Approved Till
5	21108272	Tinu Dhali	MTH	PhD	Extension of thesis submission deadline	Due date: 14/01/2026	14/04/2026
6	17128265	Vivek Singh Sikarwar	CGS	PhD	Extension of thesis submission deadline	Due date: 27/12/2025	27/03/2026

b) Personal leave from 20/01/2026-27/02/2026 (39 days) as per clause 5. (Suprotim Saha/ 20109874/ PHY/PhD) - SPGC approved the leave request.

c) To note the approval of the following items by SPGC through email: (Annexure-A)
 SPGC noted the approval.

D) **Extension of Comprehensive Examination Deadline:**

The following decisions were made.

S. No	Roll No	Name	Dept	Prog	Supervisor/ Course Inst. and DPGC Recommendation	SPGC Decision
1.	251030628	Yatharth Mittal	CE	PhD	Recommended	Extension till 28/03/2026 approved
2.	232290609	Mudit Vishal Choudhary	SEE	PhD	Recommended	Extension approved till start of 2026-27-I semester

P. Saha
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

E) Change of registration from MSR/MDES/MTech to PhD Program:

SPGC discussed the requests of the students (Table below) as per clause 4.8 of the PG manual. Change will be considered w.e.f Summer Term-2026.

S. No.	Roll No	Name	Dept	Prog	Supervisor & DPGC Recommendation	Remark	SPGC Decision
1.	241190023	Roshan Antony	DES	MDES	Recommended	CPI = 9.63 CU = 72 TC = 36S/0X As per 4.6.(b) (External MDES student, want to change registration to external PhD)	Approved
2.	241310009	Shubhangi Singh	SPASE	MTECH	Recommended	CPI = 9.10 CU = 72 TC = 36S/0X As per 4.6.(b)	Approved
3.	241310004	Ashwin Raju Kharat	SPASE	MTECH	Recommended	CPI = 9.05 CU = 73 TC = 36S/0X As per 4.6.(b)	Approved

*Students have completed courses and CPI requirement as per clause 4.6 of PG Manual

F) Change of Registration from Full-Time to Part-Time MTech/MDES/MSR/PhD program: SPGC discussed the requests of the student (Table below) as per clause 4.8 of the PG manual. Change will be considered from semester 2025-26-II.

S. No	Roll No	Name	Dept	Prog	Supervisor and DPGC Recommendation	Remark	SPGC Decision
1.	22103402	Ajin Rufus	CE	MSR	Recommended	CU=69/TU=117S/0X CPI= 9.14 NOC -attached	Approved

*Student has completed courses and CPI requirement as per clause 4.8 of PG Manual

Reban Chelangat
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

G) Appeal for reinstatement:

The following decisions were made.

S. No.	Roll No	Name	Dept	Prog	Supervisor	DPGC	SPGC Recommendation for reinstatement
1.	22104124	Vikalp Kumar	EE	MTech	Recommended	Recommended	Based on the recommendation of the supervisor and the DPGC, reinstatement was recommended from 2025-26-II-. Must complete registration. (Request for Transfer from MTech to MTech (with project) as per clause 7.9 of the PG Manual is approved subject to reinstatement in Programme.

*This matter will be sent to the Senate for consideration.

H) To consider requests for academic extension for the semester 2025-26-II from those P.G. students who have completed four years (M. Tech/M.Des./MSR), Regular Ph.D students who have completed six years of their academic programme. Students enrolled in PhD (in engineering) programmes with qualifying degree of B.Tech./ B.S. (4 years)/M.Sc who have completed seven years of their academic programme. And add an additional year in case of part-time/external students:

S.No.	Roll No.	Student's Name	Prog.	Dept	2 or More extension exceeded	Thesis Supervisor (s) Recommendation	DPGC Recommendation	SPGC Recommendation
1	20104061	Lingampally Viroopaksha	MTech	EE	Yes	Yes	Yes	Last extension permitted. Thesis submission to be submitted by 11-05-2026.
2	21211402	Deepak B Hegde	MSR	CSE	No	Yes	Yes	Recommended

*This matter will be sent to the Senate for consideration.

Patam Cholech
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

I) Exit from PhD programme with MTech/MS-Research/MA-Research Degree

S. No.	Roll No.	Name	Dept	Prog	Supervisor and DPGC Recommendation	Details	SPGC Recommendation
1	231110605	Pushkar Bhardwaj	CSE	PhD	Recommended	CU = 69 TU = 63S/54X CPI = 6.86 Last Qualifying: MTech (As per 7.8.2)	Recommended to exit with MTech degree
2	252010603	Ram Vishnu Surya Jannu	AE	PhD	Recommended	(As per 7.8.3)	Recommended to exit with MTech degree

*This matter will be sent to the Senate for consideration.

J) Request to appoint External Co-Supervisor

S. No.	Roll No	Name	Dept	Prog	Supervisor and DPGC Recommendation	Approval for Co-Supervisor	SPGC Decision
1	241230608	Gayatri Sahoo	ES	PhD	Recommended	Dr. Arun Kumar Ojha Senior Scientist (CSIR-NGRI Hyderabad)	Recommended. To be sent to Chairman, Senate for approval
2	19211264	Neelabjo Shubhashis Choudhury	CSE	PhD	Recommended	Prof. Chetan Gupta Assistant Professor Grade- I (Department of Computer Science and Engineering, Indian Institute of Technology Roorkee).	Recommended. To be sent to Chairman, Senate for approval

Rabam Choudhury
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

K) Any other item with the permission of chair:

S. No.	Item Description	Remark
1.	To discuss the term CFTIs for the waiver of GATE Score in the admission criteria	After due deliberation SPGC recommends to rename CFTIS as MoE Funded Technical Institutions (MOEFTIs) https://www.education.gov.in/en/technical-education-1 Appropriate changes to be made to the PG Manual and to be placed before senate for approval.
2.	Request to kindly decide or facilitate sending of sponsored-MS(R) admission clause to departments for opinion	After due deliberation SPGC informed the concerned department to suggest suitable changes in clause 2.8 of PG Manual for discussion in SPGC.
3.	Request for academic leave (Priyanka Rajeev/22105263/ME/PhD)	SPGC approved the leave as a special case
4.	Request for extension of Master thesis submission under the PhD exit (Amal MS/22101262/AE/MSR)	Last extension granted till 07/03/2026. No more extension to be allowed.
5.	Proposal to increase the number of reviewers for PhD thesis review (Annexure-B)	SPGC deliberated on the proposal. Comments and suggestions are as follows: (i) Continue with three reviewers instead of four. (ii) To approach reviewers for their consent as soon as reviewer committee is formed. (iii) The other procedures and timelines can be kept as it is. (iv) In convocation 2025, the percentage of review reports received within 60 days has dropped to 35% which is significantly lower than the previous two years. This needs to be further investigated. (v) A module to track the status of review of thesis can be developed.
6.	Request for extension of comprehensive exam deadline (Debkanta Chakraborty/22211261/CSE/PhD)	Extension granted till end of February -2026
7.	Request for extension of comprehensive exam deadline beyond four semesters (Durgesh Chahar/232080602/MTH/PhD)	Extension granted till end of March -2026

Pradip Chakraborty
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

Annexure-A

S. No.	Dept.	Details of requester	Request For	Other Details	SPGC Decision
1	BSBE	Prof. Robert Sonowal	Proposal for a new course	Course No: BSE673, Course Title: Model Organisms in Biology, Credits: 3-0-0-0 (9)	Approved
2	CHE	Prof. Ishan Bajaj	Proposal for a new course	Course No: CHE647, Course Title: Linear and discrete optimization for process systems engineering, Credits: 3-0-3-0 (12)	Approved
3	CHE	Prof. Himanshu Sharma, Prof. Raj Deo Tewari	Proposal for a new course	Course No: CHE653, Course Title: Fundamentals of Reservoir Engineering, Credits: 3-0-0-0 (9)	Approved
4	DES	Prof. Rajeev Jindal	Proposal for a new course	Course No: DES647, Course Title: Business and Finance Fundamentals for Design Entrepreneurs, Credits: 3-0-0-0 (9)	Approved
5	DES	Prof. Gowdham Prabhakar	Proposal for a new course	Course No: DES648, Course Title: Music Technology: Sound Design & Musical Interfaces, Credits: 3-0-0-0 (9)	Approved
6	DES	Prof. Amar Kumar Behera	Proposal for a new course	Course No: DES649, Course Title: Computer-Aided Design and Prototyping, Credits: 3-0-0-0 (9)	Approved
7	DIS	Prof. Anirban Roy	Proposal for a new course	Course No: IS741, Course Title: Perception algorithms for autonomous systems, Credits: 3-0-0-0 (9)	Approved

Patam Chakraborty
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

S. No.	Dept.	Details of requester	Request For	Other Details	SPGC Decision
8	EE	Richa Verma/232040609/EE/PhD	Comprehensive examination 1st extension request until 04 Feb-2026.	Comprehensive exam due date :19-Sep-2025 1st extension only allowed for 2 months (19-Nov-2025)	Extension till 4th Feb approved
9	EE	Yogesh Darmwal/16204284/EE/PhD	Thesis submission deadline extension for two week extension	Open Seminar date: 09-07-2025, Thesis Submission Expected Date: 09-01-2026	Extension till 09-04-2026 approved. Else repeat open seminar.

Peta Chakraborty
11/02/2026

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

(Annexure-B)

Proposal to increase the number of examiners for PhD thesis examination

Post implementation of the decision taken during the 520th Senate meeting (2018 – 19/7th) held on March 14, 2019 and relevant circular no. A(P)/ADAA/2019-20-I/ dated July 31, 2019, it has been observed that the time to receive the report(s) from the date, the thesis was sent for evaluation, has reduced from 4 months to 2 months in approximately 83% of the cases, as shown in Table 1 (similar or better numbers expected for Convo-25, data preparation under process).

However, the time taken to receive the consent from PhD thesis examiners in Table 1 indicates that there is a scope for improvement so that the overall PhD thesis examination process is further expedited. The following are the key observations:

- Approximately, 50% (45% for Convo-23, 54% for Convo-24) of examiners' consent is received within seven days of email or invitation from DOAA office.
- The remaining examiners give consent after a week (current practise is to await consent from examiner till 4 weeks from invitation), which inadvertently delays the final defense.
- In approximately 60% cases (not mentioned in Table 1), only one report (out of three reports - current practise) is received within the current deadline of 6 weeks. At least, one more (positive) report is needed (assuming that the first report was also positive) for the PhD thesis defense to be scheduled. This is a key reason for the delay in the examination process and the final PhD defense.
- In majority of cases, foreign examiners reports, wherever applicable, are received in less time as compared to reports from other Indian examiners (as evident from Table 1).

In this regard, the major proposition is as follows:

- **Increase the number of thesis examiners to be invited for PhD thesis examination (from the approved PhD thesis board) from three (current practise) to four.**
- **Reduce the waiting period for consent to be received from thesis examiner, post invitation from DOAA office, from four weeks (current practice) to one week.**

The expected major benefit of this proposition is that there will be a high probability of significantly reducing the time needed to obtain consent within one week and receiving at least 2 reports from the invited and accepted examiners within the 6 weeks deadline. This will also enable strict and close adherence to the 6 weeks deadline for examiners to submit their reports. In this regard, the suggested changes in circular no. A(P)/ADAA/2019-20-I/ dated July 31, 2019 and relevant sections in PG manual are as follows.

Proposed modifications in circular no. A(P)/ADAA/2019-20-I/ dated July 31, 2019 (highlighted in red)

1. The thesis supervisor(s)/ programme coordinator, in consultation with the Head of the Department shall propose a list of at least eight external examiners (excluding thesis supervisor(s)/ programme coordinator), who are well respected experts in the subject area of the thesis. The list along with a copy of synopsis (prepared according to format prescribed in clause 11.5 of PG manual) shall be forwarded by the DPGC to Chairperson, SPGC.
2. The Chairman, Senate in consultation with Chairperson, SPGC will select the members of the thesis board from this list. If considered necessary, the Chairman, Senate may require additional names of examiners to be submitted.
3. The thesis board shall consist of four external members, apart from the thesis supervisor(s)/ programme coordinator, as approved by the Chairman, Senate. Unless some special circumstances make it impractical, all four members of the thesis board (other than the thesis supervisor(s)/

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

programme coordinator) must be from outside the institute and at least one of these four must be from within the country.

4. After the thesis board is constituted and the student uploads/ submits a soft copy of the thesis and synopsis, the Dean/Associate Dean of Academic Affairs would invite each member of the thesis board to examine the thesis, via e-mail/ online (through Automation/ Pingala) by enclosing a copy of the synopsis. If an external examiner refuses or no response is received within one week (with a reminder being sent after five days from the day of first e-mail/ online invitation), then steps will be taken to appoint another examiner from the list approved by the Chairman, Senate to ensure point 3 above. The delinquent examiner in such a case is informed that in view of no response received, the request to examiner the thesis stands withdrawn.
5. The four external examiners shall also be intimated that by consenting to evaluate the thesis, they are also expressing their willingness to serve on the PhD thesis oral board (with additional remuneration as per norms). In the case of examiners from abroad, the participation in the oral board will be over video-conferencing.
6. Post the consent from an examiner, six weeks time, counting from the date of acceptance of the invitation from DOAA office, will be given to the examiner to evaluate the thesis and submit the report.
7. **Two weeks** before the six-weeks deadline, a reminder would be sent to the examiner(s), whose evaluation report(s) is/ are awaited.
8. If an examiner requests for additional time, beyond six weeks, to evaluate the thesis, the deadline to submit report would be extended not more than **one week**.
9. On the receipt of first two positive (category I or II) reports (not from the thesis supervisor(s)/ programme coordinator), the thesis supervisor would be asked whether not to wait for the third report. In case the thesis supervisor agrees, the remaining external examiners would be given a revised deadline to submit their reports. The revised deadline shall be **one week** from the date of receipt of the second report or the original deadline, whichever is later. It will be clearly specified that in case, the report is not received by the revised deadline, the invitation for thesis examination shall be deemed to be withdrawn, and the next steps of thesis processing shall be initiated.
10. In continuation of point 9, if no other reports are received within the revised deadlines or if a third positive report (with category I or II) is received within the respective deadline, further steps would be taken for the oral examination, provided the thesis supervisor(s)/ programme coordinator have already submitted their evaluation reports. The delinquent external examiner(s) would be thanked for consenting to evaluate the thesis and be politely told that due to time constraints, their evaluation reports are no longer needed.
11. For evaluation reports **finally received**, the student through the supervisor would submit his/ her 'response to referee comments' under Category II and Category III along with a soft copy of the revised thesis, while clearly highlighting the revisions incorporated (e.g. by using different font colors). In the case a Category III report, the revised thesis shall be sent to the concerned examiner for his/ her report and this process shall be repeated till the examiner decides to either recommend or reject the revised thesis.
12. After the response of the student and revised thesis are received and all evaluation reports fall under Category I or Category II, the concurrence of the Chairperson, Senate will be taken to initiate the constitution of the oral board, with Chairperson, Senate also selecting the external examiner to serve in the thesis oral board.

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

13. On completion of the above process under point 12, the Chairperson, SPGC will intimate the thesis supervisor(s)/ programme coordinate to constitute the oral board as per clause 11.4.3.1 of PG manual.
14. In continuation of point 11, if one of the examiners rejects the thesis, the matter will be referred to Chairperson, Senate for deciding a further course of action. If two or more examiners reject the thesis, the thesis will be rejected.
15. Any evaluation report(s) received, after the concurrence of the Chairperson, Senate is taken (see point 12), shall be sent to the thesis supervisor(s)/ programme coordinator to take cognizance of the review comments at his/ her discretion. However, in rare circumstances, if such evaluation report(s) is/ are critical with allegations of plagiarism, etc., and are received before the oral defense, the Chairperson, Senate may direct the thesis supervisor(s)/ programme coordinator to specifically address the concerns raised in the report(s).
16. Honorarium, as per existing norms, shall be paid to an examiner, other than the thesis supervisor(s)/ programme coordinator, who submits his /her evaluation report, regardless of when the report is received.
17. The honorarium for an examiner, other than the thesis supervisor(s)/ programme coordinator, for participating in the oral board is USD250\$ + tax, as applicable, if the examiner is from outside India and Rs10000 + tax, as applicable, if the examiner is from within India.

Proposed modifications in PG manual

Section/ clause number of PG manual	Current	Proposed
11.4.2.1	The thesis board shall consist of three members in addition to the thesis supervisor(s) and should be approved by the Chairman, Senate. Unless some special circumstances make it impractical, at least two members of the thesis board (other than the supervisor(s)) must be from outside the Institute and at least one of these two must be from within the country.	The thesis board shall consist of four members, apart from the thesis supervisor(s)/ programme coordinator, as approved by the Chairman, Senate. Unless some special circumstances make it impractical, at least two members of the thesis board (other than the thesis supervisor(s)/ programme coordinator) must be from outside the Institute and at least one of these two must be from within the country.
11.4.2.2.ii)	The thesis supervisor(s)/programme coordinator, in consultation with the Head of the Department shall propose a list of examiners (in addition to the thesis supervisor(s)/programme coordinator) consisting of at least three extra names over and above the required number of members for the thesis board. This list along with adequate number of copies of synopsis (prepared according to the format prescribed in Specification and Information Regarding the Preparation of Thesis) shall be forwarded by the DPGC to Chairperson, SPGC.	The thesis supervisor(s)/ programme coordinator, in consultation with the Head of the Department shall propose a list of at least eight examiners (excluding thesis supervisor(s)/ programme coordinator), who are experts in the subject area of the thesis. The list along with a copy of synopsis (prepared according to format prescribed in clause 11.5) shall be forwarded by the DPGC to Chairperson, SPGC.

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

Section/ clause number of PG manual	Current	Proposed
11.4.3.1	The oral board shall consist of four members in addition to the thesis supervisor(s)/programme coordinator. Of the four, three shall be from among the faculty members of the institute (including those, if any, on the thesis board) and one shall be from among the members of the thesis board within the country but outside the institute. Of the three members from IIT Kanpur at least one shall be from a department or IDP (or discipline in case of Humanities and Social Sciences) which is different from the student's own.	The oral board shall consist of four members in addition to the thesis supervisor(s)/programme coordinator. Of the four, three shall be from among the faculty members of the institute (including those, if any, on the thesis board) and one shall be from among the members of the thesis board outside the institute. Of the three members from IIT Kanpur at least one shall be from a department or IDP (or discipline in case of Humanities and Social Sciences) which is different from the student's own.
11.6.2.1	After the synopsis has been submitted and the thesis board constituted, the Dean /Associate Dean of Academic Affairs will send a letter by e-mail/fax to each member of the thesis board enclosing a copy of the synopsis and requesting him/her to serve as an examiner for the thesis. If the examiner refuses or no response is received for four weeks (with a reminder being sent after two weeks), then steps will be taken to appoint another examiner.	After the thesis board is constituted and the student uploads/ submits a soft copy of the thesis and synopsis, the Dean/Associate Dean of Academic Affairs will invite each member of the thesis board to serve as an examiner for the thesis, via e-mail/ online (through Automation/ Pingala) by enclosing a copy of the synopsis. If an examiner refuses or no response is received within one week (with a reminder being sent after five days from the date of first e-mail/ online invitation), then steps will be taken to appoint another examiner in line with Clause 11.4.2.1.
11.6.2.4.i) – iii)	To be changed as per the proposal sent by DOAA	
11.6.2.6	On receipt of two positive reports (Category I or II), the third reviewer is given a final deadline to submit his/her report. This deadline will be two weeks from the receipt of the second positive report or the original deadline whichever is later. If the third report is not received within this deadline, permission is sought from Chairperson, SPGC to proceed forward with two reports. On the grant of this permission, the subsequent steps are initiated. However, Chairperson, SPGC may ask to wait for the third report based on his assessment of the comments raised in the existing reports.	On receipt of two positive (category I or II) reports (excluding those from the thesis supervisor(s)/ programme coordinator), the remaining examiners will be given a revised deadline to submit their reports. The revised deadline shall be one week after from the receipt of the second report or the original deadline, whichever is later. If no other reports are received by revised deadlines and the thesis supervisor(s)/ programme coordinator agrees not to wait for the third report or if a third report is received within the respective revised deadline, the concurrence of the Chairperson, Senate will be taken to initiate the constitution of the oral board, provided the thesis supervisor(s)/ programme coordinator have already submitted their reports and all

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

Section/ clause number of PG manual	Current	Proposed
		reports recommend the acceptance of the thesis. On the grant of this concurrence, thesis supervisor(s)/ programme coordinator will be informed by Chairperson, SPGC, and subsequent steps will be initiated.
11.6.2.7	Irrespective of the category marked in clause 11.6.2.4, the student through the supervisor submits a “response to referee comments” along with a soft copy of the revised thesis clearly highlighting the revisions incorporated (e.g. in different font colors for each of the examiner)	For all the reports received within the revised deadlines, the student will submit through the supervisor ‘responses to referee comments’ along with a soft copy of the revised thesis clearly highlighting the revisions incorporated (e.g. by using different font colors).
11.6.2.8	On completion of the process detailed above, the Chairperson, SPGC will intimate the supervisor the concurrence of the Chairman, Senate, if given, to initiate the constitution of the oral board. This concurrence of Chairman, Senate will be given if all the examiners recommend acceptance of the thesis. If one of the examiners rejects the thesis, the matter will be referred to Chairman, Senate for deciding further course of action. If two or more examiners reject the thesis, the thesis will be rejected.	If one of the examiners rejects the thesis, the matter will be referred to Chairman, Senate for deciding further course of action. If two or more examiners reject the thesis, the thesis will be rejected.

A few of these modification have been discussed in the 5th SPGC meeting 2024-25 after seeking feedback from the departments, which can be seen [here](#), although no formal conclusion or decision was reached in the highlighted SPGC meeting.

This proposal may kindly be considered for discussion in upcoming SPGC meeting.

MINUTES
OF THE 5th MEETING OF THE SENATE POSTGRADUATE COMMITTEE (2025-26)
HELD ON JANUARY 28, 2026 (WEDNESDAY) FROM 03:00 PM
DOAA CONFERENCE ROOM (FACULTY ANNEX BUILDING (DOAA), LEVEL-4)

Table -1

Convo-23			Convo-24			Convo-25		
Summary of consent received from date of thesis submission								
Days	Count of consent received		Days	Count of consent received		Days	Count of consent received	
0-7 Days	114	45%	0-7 Days	129	54%	0-7 Days	165	55%
8-14 Days	81	55%	8-14 Days	72	46%	8-14 Days	26	45%
15-21 Days	34		15-21 Days	23		15-21 Days	59	
22-28 Days	9		22-28 Days	10		22-28 Days	18	
More than 1 Month	13		More than 1 Month	5		More than 1 Month	34	
Grand Total	251		Grand Total	239		Grand Total	302	
Summary of review report received from the date of thesis sent for evaluation								
Days	Count of review report received		Days	Count of review report received		Days	Count of review report received	
0-45 Days	98	83%	0-45 Days	100	83%	0-45 Days	40	35%
46-60 Days	110		46-60 Days	98		46-60 Days	65	
61-90 Days	42		61-90 Days	39		61-90 Days	118	
More than 90 Days	1		More than 90 Days	2		More than 90 Days	79	
Grand Total	251		Grand Total	239		Grand Total	302	
Summary of defense from the date of last review report received								
Days	Count of defense from last report		Days	Count of defense from last report		Days	Count of defense from last report	
0-30 Days	69		0-30 Days	76		0-30 Days	79	
31-45 Days	58		31-45 Days	45		31-45 Days	59	
46-60 Days	43		46-60 Days	41		46-60 Days	61	
More than 60 Days	81		More than 60 Days	77		More than 60 Days	103	
Grand Total	251		Grand Total	239		Grand Total	302	