



भारतीय प्रौद्योगिकी संस्थान, कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Kanpur 208016, Uttar Pradesh, India
शैक्षिक विभाग
ACADEMIC SECTION

No. IITK/DOAA/2024-25/1813

June 05, 2025

OFFICE ORDER

Subject: Withholding of 50% Fellowship and 50% HRA for FARE Fellows joined before 27th March 2025

This office order serves to clarify the fellowship disbursement policy for FARE Fellows in relation to compliance with the One-Month notice period and completion of the mandatory “No Dues” clearance process. In line with the existing policy applicable to Fellows who joined after 27th March 2025, whereby 50% of the first month’s Fellowship and 50% of the House Rent Allowance (HRA) are withheld, it is hereby directed that the same policy shall be extended to Fellows who joined on or before 27th March 2025 for the disbursement cycle of June 2025. Accordingly, such Fellows will receive ₹40,000 towards Fellowship and ₹8,000 towards HRA, totalling ₹48,000, while the remaining 50% of the Fellowship and HRA will be withheld. The withheld amount shall be released only upon successful completion of the “No Dues” process and fulfilment of the mandatory one-month notice period in case they intend to resign, or at the conclusion of the Fellow's tenure. This directive is issued to ensure fairness, administrative consistency, and financial accountability across all FARE Fellow cohorts, and all departments are instructed to ensure strict compliance.

Ashoke De

Dean, Academic Affairs

Copy to:

- 1. Head of Department(s)**
- 2. Convener, DPGC, Department(s)**
- 3. Finance and Accounts**