



INDIAN INSTITUTE OF TECHNOLOGY KANPUR

PO: IIT Kanpur, 208 016, Uttar Pradesh, India
OFFICE OF THE DEAN OF ACADEMIC AFFAIRS

Application Form for AGRIM Grant

(Award for Graduate Research Impact and Merit)

Date of Application: _____

Application No. (Office use): _____

Important: Read the Guidelines for AGRIM Grant (including the Appendix: Department-wise Journal and Conference Mapping) before filling this form. The AGRIM Grant is a one-time, merit-based award of up to ₹1,00,000, over and above the standard conference travel grant; it is non-renewable, non-transferable and non-retrospective. Apply only if your Total Evaluation Score (Section 5) is at least 80 out of 100 and you satisfy every eligibility condition in Section 2. Submit this form with all enclosures as a single PDF bundle to the Office of the Dean of Academic Affairs (DOAA).

1. Personal & Academic Details

Name of Applicant (in BLOCK LETTERS)	
Roll No.	
Department	
Programme / Status	PhD – Regular, Full-time ☐ Yes ☐ No
Date of First PhD Registration (DD/MM/YYYY)	
Name of Thesis Supervisor(s)	
Mobile No.	
Institute Email ID	
Are you, or have you ever been, a PMRF scholar?	☐ Yes ☐ No (PMRF scholars, past or present, are not eligible)
Has the PhD thesis been submitted?	☐ Yes ☐ No (Application must precede thesis submission)

2. Eligibility Self-Declaration (Mandatory Checklist) – Please tick [✓] every item

#	Eligibility Condition (as per Section 3 of the Guidelines)	Particulars	Tick
(a)	Student Status: I am a regular, full-time registered PhD scholar at IIT Kanpur, and I am not, nor have I ever been, a PMRF scholar.		☐
(b)	Coursework Timeline: I completed all prescribed coursework within 1 year (12 months) of my initial registration date without dropping any registered course.	Date of completion of coursework: _____	☐
(c)	Academic Milestones: I have passed both the Comprehensive Examination and the State-of-the-Art (SoTA) Seminar within the timelines prescribed in the PG Manual, with no more than one approved extension for the two milestones taken together.	Comprehensive Exam passed on: _____ SoTA Seminar passed on: _____ Extensions availed (both together): ☐ None ☐ One	☐
(d)	Tenure Window: This application is submitted before completion of 5 years from the date of my first PhD registration or before submission of my PhD thesis, whichever is earlier. (Approved medical leave is excluded when calculating the 5-year limit.)	Tenure as on date of application: ___ yrs ___ months ___ days Approved medical leave (if any): ___ days Effective tenure: ___ yrs ___ months ___ days	☐
(e)	Prior Award History: I have not previously received the AGRIM Grant.		☐
(f)	Other Requirements: I shall fulfil all other documentary and procedural requirements prescribed by the Institute/Competent Authority from time to time.		☐

3. Academic Performance Score – Part A (Maximum 50 Marks)

Formula: Academic Marks = 5 × CPI (e.g., CPI 8.40 → 5 × 8.40 = 42 marks)

CPI (as on date of application, as per transcript)	Calculation (5 × CPI)	Academic Score
	5 × _____ =	_____ / 50

4. Research Output Score – Part B (Maximum 50 Marks)

Critical Rule (Non-Cumulative Scoring): If you meet the criteria for multiple tiers, you receive marks only for the single highest tier achieved. Marks from different tiers cannot be added together.

Strict Paper Requirements: (i) The student is preferably the first author; (ii) published review papers, literature surveys and book reviews are strictly excluded; (iii) the research output must originate from work conducted at IIT Kanpur.

Quality Tier (Q1/Q2/Q3/Q4): As per standard journal quartiles, or the department-specific journal/conference/equivalence mapping given in the Appendix to the Guidelines, where available for your department.

Tier	Output Type	Marks	Verification Proof Needed	Details (Patent No. / DOI / Manuscript ID)	Claim (tick one)
Tier 1	Granted Patent(s) with $\geq 25\%$ personal contribution	50	Official Patent Grant Certificate + Contribution Certificate	Patent No.:	☐
Tier 2	≥ 1 Accepted/Published, preferably First-Author, Research Paper (Q1/Q2)	40	Official Publication Link / DOI	DOI/Link:	☐
Tier 3	≥ 1 Accepted/Published, preferably First-Author, Research Paper (Q3/Q4)	25	Official Publication Link / DOI	DOI/Link:	☐
Tier 4	≥ 1 preferably First-Author Submitted Research Paper in a Scopus-indexed Journal	10	Submission Acknowledgement & Official Manuscript ID	Manuscript ID:	☐
Selected (highest) Tier for Evaluation: Tier _____ with _____ Marks					

Note: Under the current qualifying cut-off of 80 marks, only Tier 1 (with CPI ≥ 6.00) or Tier 2 (with CPI ≥ 8.00) can reach the threshold. Tiers 3 and 4 are retained in the Guidelines for possible future revision of the cut-off by the Competent Authority.

4A. Paper Details (for Tiers 2, 3 or 4)

Title of the Paper	
Author(s) (in the order in which they appear)	
Applicant's author position	☐ First author ☐ Other (specify): _____
Journal / Conference Proceedings Name	
Status	☐ Accepted ☐ Published ☐ Submitted (Tier 4 only)
Date of Acceptance / Submission	
Publication Details (Volume, Year, Page Nos.)	
DOI / Official Link / Manuscript ID	
Quality Tier	☐ Q1 ☐ Q2 ☐ Q3 ☐ Q4 ☐ Scopus-indexed (Tier 4)
Basis of Quality Tier	☐ Journal quartile (source: _____) ☐ Department mapping in Appendix to Guidelines (entry: _____)
Nature of Paper	☐ Original research paper (not a review paper, literature survey or book review)
Work conducted at IIT Kanpur with IITK affiliation	☐ Yes ☐ No

If more than one paper is claimed, please furnish the details of each on an additional sheet in the same format.

4B. Patent Details (for Tier 1)

Title of the Patent	
Patent No. / Grant Certificate No.	
Date of Grant & Patent Office / Country	
Name(s) of Inventor(s)	
Applicant's Personal Contribution (%) (must be $\geq 25\%$)	

Contribution Certificate attached	☐ Yes ☐ No
Work conducted at IIT Kanpur	☐ Yes ☐ No

5. Total Evaluation Score (must be ≥ 80 out of 100 to qualify)

Total Evaluation Score = Academic Score (Max 50) + Research Output Score (Max 50)

Component	Marks Obtained
A. Academic Score (5 × CPI) – from Section 3	/ 50
B. Research Output Score (single highest tier only) – from Section 4	/ 50
Total Score (A + B)	/ 100

6. Proposed Utilization of the Grant (up to ₹1,00,000)

Tick the applicable categories and furnish the details below. The grant must be utilized for high-impact academic and research activities under the approved categories only.

Category A: International Academic Exposure	Category B: Research & Exchange Visits
☐ Conference, Workshop, or Symposium Registration Fees ☐ Round-trip International Travel & Visa Processing Fees ☐ Travel Insurance & Accommodation Expenses ☐ Summer / Winter School Fees	☐ Foreign / Indian Host Institution Semester Exchange ☐ Research Internship ☐ Joint Degree Programme (JDP) Mobility Visit

Name of Conference / Workshop / School / Host Institution	
Venue (City, Country)	
Proposed Dates (From – To)	
Purpose and relevance to PhD research (brief)	

Other funding sought/received for the same activity, if any (source & amount)	
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Estimated Expenditure Head	Amount (₹)
Registration Fees (Conference / Workshop / Symposium)	
Round-trip International Travel & Visa Processing Fees	
Travel Insurance & Accommodation	
Summer / Winter School Fees	
Semester Exchange / Research Internship / JDP Mobility Visit Expenses	
Total Amount Proposed (not exceeding ₹1,00,000)	

Rules of Utilization: All expenses must receive prior written endorsement from the thesis supervisor. Final reimbursements and processing are governed by the prevailing IIT Kanpur Travel Guidelines.

7. List of Enclosures (to be submitted as a Single PDF Bundle) – Please tick

Official Transcript showing CPI as on the date of application	☐
Milestone Proof: clearance dates for Coursework, Comprehensive Examination and SoTA Seminar (including approval of extension, if any)	☐
Research Proof – Tier 1: Official Patent Grant Certificate + Contribution Certificate (≥25% personal contribution)	☐
Research Proof – Tier 2/3: Official Publication Link / DOI and paper PDF (with acceptance proof, if not yet published)	☐
Research Proof – Tier 4: Submission Acknowledgement with Official Manuscript ID	☐
Proof of Quality Tier: journal quartile evidence, or reference to the relevant department entry in the Appendix to the Guidelines	☐
Documents in support of approved medical leave (only if excluded from the 5-year tenure calculation)	☐
Any other document prescribed by the Institute / Competent Authority	☐

8. Undertaking by the Applicant

I hereby declare that:

- (a) All information provided in this application is true and correct to the best of my knowledge.
- (b) I have read and understood the Guidelines for Award for Graduate Research Impact and Merit (AGRIM) Grant (Office Order No. AGRIM/2026/01 dated September 23, 2026), including its Appendix.
- (c) I am not, and have never been, a PMRF scholar, and I have not previously received the AGRIM Grant.
- (d) The research output claimed originates from work conducted at IIT Kanpur with IITK affiliation; my authorship position has been correctly stated; and no review paper, literature survey or book review has been claimed.
- (e) I understand that the AGRIM Grant is a one-time award over and above the standard conference travel grant, and is non-renewable, non-transferable and non-retrospective (effective from the date of issue of the Office Order).
- (f) I understand that all expenses require prior written endorsement from my thesis supervisor, and that final reimbursements and processing will be governed by the prevailing IIT Kanpur Travel Guidelines.

Place: _____

Date: _____

Signature of Applicant

9. Endorsement and Recommendation

Endorsement of the Thesis Supervisor <i>I have verified the particulars furnished by the applicant and endorse the proposed utilization of the AGRIM Grant as detailed in Section 6.</i> Comments: Signature of Thesis Supervisor Name of Thesis Supervisor: Date:	Recommendation of the Head of Department <i>Forwarded with recommendation. The particulars furnished by the applicant have been verified from departmental records.</i> Comments: Signature of Head of Department Name of Head of Department: Date:
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10. For Office Use Only (DOAA)

Eligibility Conditions (Sec. 2) Verified	Academic Score Verified	Research Tier Verified	Total Score	Qualifies (≥ 80)?
☐ Yes ☐ No	/ 50	/ 50	/ 100	☐ Yes ☐ No

Remarks	
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Verified by	Verified by (OARS Cell)	Processed by	Recommended by
Dealing Assistant	Dealing Assistant	Dealing Asst. / Suptd.	AR / DR / JR

Approved / Not Approved

DoAA / ADAA