



**STARTUP  
INCUBATION AND  
INNOVATION  
CENTRE  
IIT KANPUR**

**Tender: Ref NO: RKVY/Furniture/Noida-62/FIRST/DP/18/03/2026**

To,

**Inviting Quotations for furniture for Building FIRST Innovation, Noida Sector -62**

Sealed Quotations (**technical bid and price bid, separately inside the main envelope**) along with **Certificate or Authorization Letter** are invited as per the specifications provided in the table below for the items from the **authorized suppliers**. The sealed quotation should reach the undersigned on or before **24/03/2026** before **1600 hrs.** through registered/speed post/courier and By Hand.

**The Quotations would be evaluated separately**

S.No.	Items	Item Description	Reference Image	Units	Total Qty
1	<b>Sharing Workstation with 60mm thick Partition</b>	<p><b>Sharing Workstation with 60mm thick Partition of size:- 2760(W)x2160(D)x750/1200(H)mm</b>            Four Seater Curvelinear Workstation            Partition table top thickness of 25mm size shall be 2760mm w x L x 2160mm d x 1200mm h. Each workstation has below the table 18mm thick wooden (PLPB) Keyboard. Movable Pedestal unit with 2 Drawer + 1 filling unit all made of 18 mm thk PLPB Board, with central locking systems, All Drawers slides with telescopic channel. Aluminum extrusion 60 mm Partition Panel 300 mm ht. Wire manager for managing the wires has provide at the top and Metal Raceway has given below the table top. Metal leg frame made in 50x25x1.2mm duly powder coated. CPU given in CRCA sheet/ Pipe.            All steel parts shall be pretreated for ten stage anti-corrosion treatments followed by powder coating.</p>		Set	4
2	<b>Sharing Workstation with 60mm thick Partition</b>	<p><b>Sharing Workstation with 60mm thick Partition of size:- 4380(W)x1410(D)x750/1200(H)mm</b>            Two Seater Curvelinear Workstation            Partition table top thickness of 25mm size shall be 4380mm w x L x 1410mm d x 1200mm h. Each workstation has below the table 18mm thick wooden (PLPB) Keyboard. Movable Pedestal unit with 2 Drawer + 1 filling unit all made of 18 mm thk PLPB Board, with central locking systems, All Drawers slides with telescopic channel. Aluminum extrusion 60 mm Partition Panel 300 mm ht. Wire manager for managing the wires has provide at the top and Metal</p>		Set	2

		<p>Raceway has given below the table top. Metal leg frame made in 50x25x1.2mm duly powder coated. CPU given in CRCA sheet/ Pipe. All steel parts shall be pretreated for ten stage anti-corrosion treatments followed by powder coating.</p>			
3	Chair	<p><b>Supply of mid back chair of following specification</b> Pedestal Base -Aluminium Die Cast with ABS/Nylon Twin Caster Wheels Minimum 5 Nos, of 50 mm Size Arm Material -aluminium covered with pu seat material -PU Foam covered with Fabric Density of PU foam used in seat KG per Cu Meter (+/- 3) -45 Material of Fabric Back Cover / Material for Backrest -Innner frame Upholstered with Mesh fabric and mounted on main assembly Material of Fabric of Seat Cover -100% polyester fabric GSM/Thickness of fabric <math>\pm 5\%</math>(Gram/Square meter) -250 gram Chair Type -Advance Bio Synchronic Tilt Tension Adjustment -Yes Height Adjustment <math>\pm 5</math>(mm) up to 100 mm Type of backrest support -Backrest With Adjustable Lumber Support Back type -push back Type of locking -5-Position Locking Number of arm movement 4(up &amp; down end left &amp; right) Lumber support -integrated <b>DIMENSION</b> Overall Chair Height <math>\pm 15</math>mm - 950, Backrest Height <math>\pm 15</math>mm -600 millimeter. Backrest Width <math>\pm 10</math>mm -440 millimeter Seat Height <math>\pm 15</math> mm -450, Seat Width <math>\pm 10</math> mm -500, Seat Depth <math>\pm 10</math> mm -500 millimeter Thickness of MS Plate Joining the under structure with Seat -2 millimeter Padestal Size (Diameter in mm) +/- 10 mm -50 Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)- 50 mm</p>		Nos	40
4	Chair	<p><b>High Back Chair</b> Providing &amp; placing Executive high back revolving Chair. Seat made of 12mm thick hot pressed plywood of height 17" inch from the floor &amp; 19" inch depth, upholstery with fabric. Having adjustable handles and 19" inch distance between handles &amp; 25" inch height from the floor, adjustable head rest 46" inch height from the floor to top. The back having PP shell with mesh back with</p>		Nos	8

		lumber support. Pragmatic height adjustment.			
5	<b>Conference Table</b>	<p><b>Conference Table of size:- 4725(W)x1500(D)x750(H)mm</b>            Conference Desk :- Table top 43mm thick PLPB Board(BSL/OSL) with 2/.8mm thick PVC edge banding tape with as per approved laminate shade INTERIOR GRADE.            Conference Table size:- 4725mm w x 1500mm d x 750mm height, Gable End made of 100mm thick box, Modesty panel 18mm thick. All exposed edges covered with 2 mm pvc edge banding tape and non exposed edges covered with .8mm thk pvc edge banding tape. This table will deliver in knockdown condition. Table is designed considering viewing angle of each user and comfortable space to user. Providing 4 popup box.</p>		Nos	1
6	<b>Chair</b>	<p><b>Supplying Medium Back Overall Size 660W x 660D x 1020H .</b> Seat Plywood Made Of 15mm Hot Pressed Supported and Back made of 25x10 rectunglor pipe with 16 guage . Upholstery Structure Moulded With Prime Quality Leatherite . ( Gas-Lift ) 100mm . Seat &amp; Back Are Firmly Connected To The Base Frame Machanism . Tilt Adjustment Can Be Operated In Seating Position . Machanism Provided Upright Position Locking . Centre Tilts Seat &amp; Back Are Fixed Together Whole Structure Moves Together In One Direction . Chair Max Height 1010 . 490W x 510D Base Seat 75mm Thick With HD Foam , D -40 kg/m<sup>3</sup> &amp; 460W x 560H Back in made of 25x10 rectangular pipe and 25 mm thik HD foam pasted on frame . 490 Handle In /560 Handle In Arm Rest Fitted To The Seat With Armrest Connecting Brackets . Arm Rest Height From Seat 180mm . Arm Rest PU Moulded fix on 40X10 with 16 guage rectungler pipe . Height From Seat To Ground 450mm . Seating Height Can Be Adjusted With a Pneumatic Gas Lift . base in chrome and Casters Made Of Moulded Black Nylon Metal Bolt Inserted &amp; Fitted With 5 Nos . Twin Wheel Casters 50mm Dia</p>		Nos	14

7	Chair	<p><b>Supplying High Back Overall Size 660W x 660D x 1210H</b> . Seat Plywood Made Of 15mm Hot Pressed Supported and Back made of 25x10 rectunglor pipe with 16 guage . Upholstery Structure Moulded With Prime Quality Leatherite . ( Gas-Lift ) 100mm . Seat &amp; Back Are Firmly Connected To The Base Frame Machanism . Tilt Adjustment Can Be Operated In Seating Position . Machanism Provided Upright Position Locking . Centre Tilts Seat &amp; Back Are Fixed Together Whole Structure Moves Together In One Direction . Chair Max Height 1210 . 490W x 510D Base Seat 75mm Thick With HD Foam , D -40 kg/m3 &amp; 460W x 760H Back in made of 25x10 rectangular pipe and 25 mm thik HD foam pasted on frame .back with head rest made of 8mm solid bar and pasted 25mm thk HD foam on headrest(360W X 190H) 490 Handle In /560 Handle In Arm Rest Fitted To The Seat With Armrest Connecting Brackets . Arm Rest Height From Seat 180mm . Arm Rest PU Moulded fix on 40X10 with 16 guage rectungler pipe) . Height From Seat To Ground 450mm . Seating Height Can Be Adjusted With a Pneumatic Gas Lift . base in chroem and Casters Made Of Moulded Black Nylon Metal Bolt Inserted &amp; Fitted With 5 Nos . Twin Wheel Casters 50mm Dia .</p>		Nos	1
8	TV Cabinet	<p><b>TV cabinet in the conference room. Meaurement based on the technical drawing.</b></p>		Nos	1
9	Storage	<p><b>Storage of size:- 900(W)x400(D)x1200(H)mm</b></p> <p>Storage body made of 0.8mm thick CRCA sheet duly powder coated. Storage shutter made of 18mm thick PLPB duly 2mm thick PVC edge bending. Providing openable shutter with SS handle &amp; lock. Storage rest on leveler.</p>		Nos	22
10	2 Seater Sofa	<p><b>Sofa, Wooden Frame, CRCA pipe duly powder coated legs, leatherite tapestry</b></p> <p><b>Size in mm - 1300(L) X 780(D) X 750(H)mm</b></p>		Nos	4

11	3 Seater Sofa	<p><b>Sofa, Wooden Frame, CRCA pipe duly powder coated legs, leatherite tapestry</b></p> <p><b>Size in mm - 1810(L) X 780(D) X 750(H)mm</b></p>		Nos	1
12	Executive Table	<p><b>Table with side unit of size:- 2500(W)x1000/2050(D)x640/750(H)mm</b></p> <p>Table top made of 36mm thick &amp; side unit top 25mm thick and rest body made of 18mm thick PLPB duly 2mm thick PVC edge bending. Providing leatherite paste on table top. 2 ss strip paste on modesty. Openable drawer &amp; shutter with SS handle &amp; lock. Table rest on leveler.</p>		Nos	3
13	Office Table	<p>Study Table :- Table top 18mm thick PLPB Board(BSL/OSL) with 2/.8mm thick PVC edge banding tape with as per approved laminate shade INTERIOR GRADE. Computer table size 1500mm w x 750mm d x 750mm ht all made of 18mm thk PLPB board, Right hand side pedestal unit made of 18mm thick PLPB Board 2 drawer + 1 filling unit, drawer slides with telescopic channel, with central locking arrangement, Left hand side hinge door shutter made of 18 mm thick PLPB board with one no of adjustable shelves with lock &amp; handle all exposed edges covered with 2 mm pvc edge banding tape and non exposed edges covered with .8mm thk pvc edge banding tape. Front side modesty panel 18 mm thick, Wooden Key Board Tray sliding with hanging keyboard telescopic channel, All wooden panels Prime Quality Board with ISI marked.</p>		Nos	1

### Terms & Condition

1. FIRST, IIT Kanpur reserves the right to cancel the Tender at any stage without assigning any reason.
2. The bidder should be a reputed vendor and must have the establishment of more than 5 years. A copy of the certificate of Establishment should be provided with the Technical Bid. The bidder must executed satisfactory work in any of the Incubator of Academic Institute of National Importance.
3. The bidder must enclose the documents of up-to date GST Return, with technical bid.



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**Technical Criteria**

4. The bidder must have an average annual turnover of Rs 2 Crores during the last three years. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March 2025 of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid.
5. The Turnover Certificate along with the copies of Income Tax Return Acknowledgement, Balance Sheet & Profit and Loss A/c for last three financial years duly signed by Chartered Accountant of the bidder should be enclosed with the technical bid.
6. The bidder should have completed one single Order of Rs 15 Lacs over the last three years. (Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed & Execution certificate by client with order value).
7. The Bidder must have executed satisfactory work in any of the Academic institutes of National Importance.
8. The bid submitted through email or any other online medium shall not be accepted. Only bid received through registered /speed post /courier/by hand shall be accepted.
9. If the documents as well as the samples submitted by the bidder would not be up to the mark as per the tender requirement, the tender of such bidders would be rejected and the financial bid would not be opened.
10. The bidder must execute and complete all the work supply within 60 days otherwise LD @ 0.25% per day shall be levied. (Subject to maximum of 5% of PO)
11. Payment shall be as follows:

100% Payment	After work Completion
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12. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
13. The bidder should furnish an affidavit on Non-Judicial Stamp Paper of Rs. 100/- for not been black listed or debarred by any Government / Semi Government / PSU / Banks / Universities / Educational Institute etc. during last three years at the time of submission of tender bid for any item or by any reason. If any bidder, who has been blacklisted /debarred by any Government / Semi Government / PSU / Banks / Universities / Educational Institute etc. for any item or by any reason during last seven years, participate for this tender work, then the appropriate legal action shall be taken against that bidder and the client has full rights to black list / debarred the said company for future tendering process.
14. **Earnest Money Deposit (EMD):** Rs. 50,000./-(One lakh and Fifty thousand only) must be submitted along with the technical bid. The EMD document (Demand Draft) should be issued in the favor of "IIT Kanpur "



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15. MSME exemption allowed from EMD submission shall not be allowed. The Bidders MUST enclose the required EMD to participate for the tender.
16. The defect liability period of **Three years** from the date of completion of Work and final completion report duly acknowledged by IIT Kanpur.
17. The Bidder should quote for all items of the tender. Any tender for Part item will be rejected out rightly. An undertaking on the company letter head confirming the same should be enclosed with tender.
18. No Deviation in the technical specifications for any product shall be accepted at all. The bid must include every specification dimension and the details of manufacturer for each items. The images provided in the Tender document are for the reference purpose only.
19. No Subcontracting shall be allowed whatsoever.
20. Complete Layout for reference is Attached. (Annexure-1 to 4)
21. Quotations from the bids that do not meet the technical criteria set in the tender document will not be considered irrespective of the price or any other criteria.
22. The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract.
23. The Vendor shall provide the warranty for 3 Years.
24. Rates Quoted should be inclusive of all taxes, freight and other charges.
26. The quotation will be evaluated based on the criteria's provided in the below table.

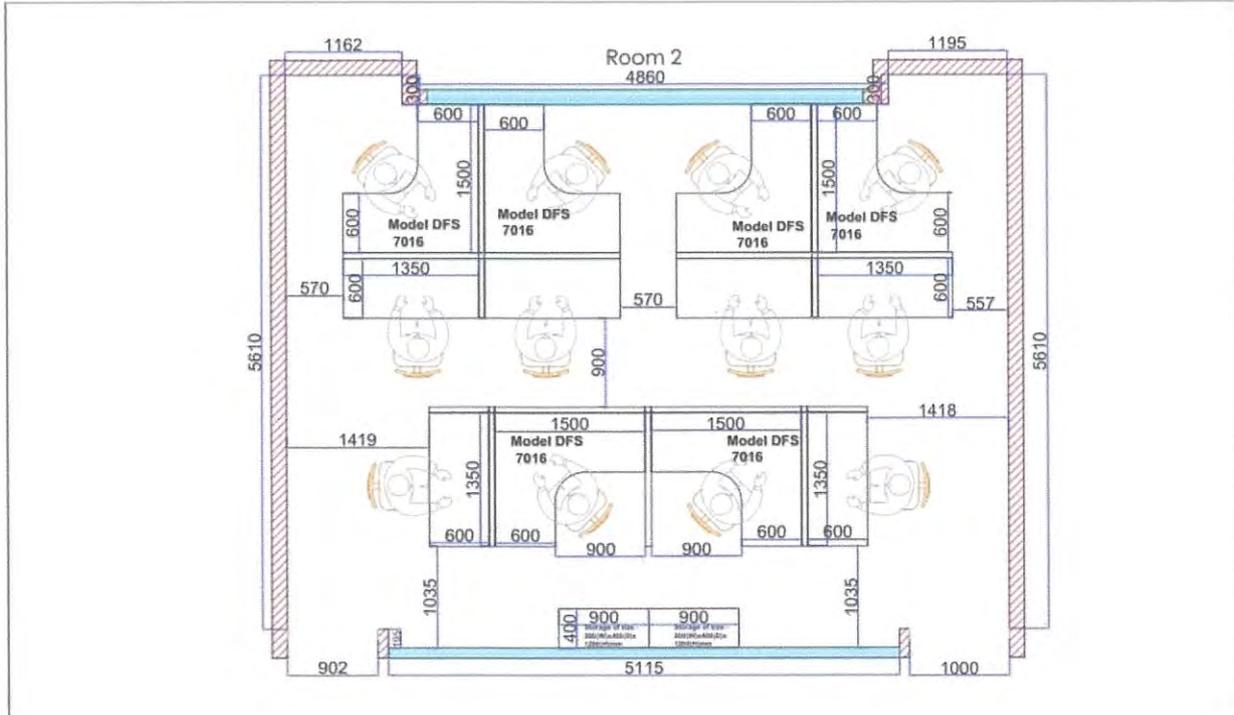
**Prof. Deepu Philip**  
**Prof-In-Charge**  
**Innovation & Incubation, IIT Kanpur**

**Address for Quotation:**

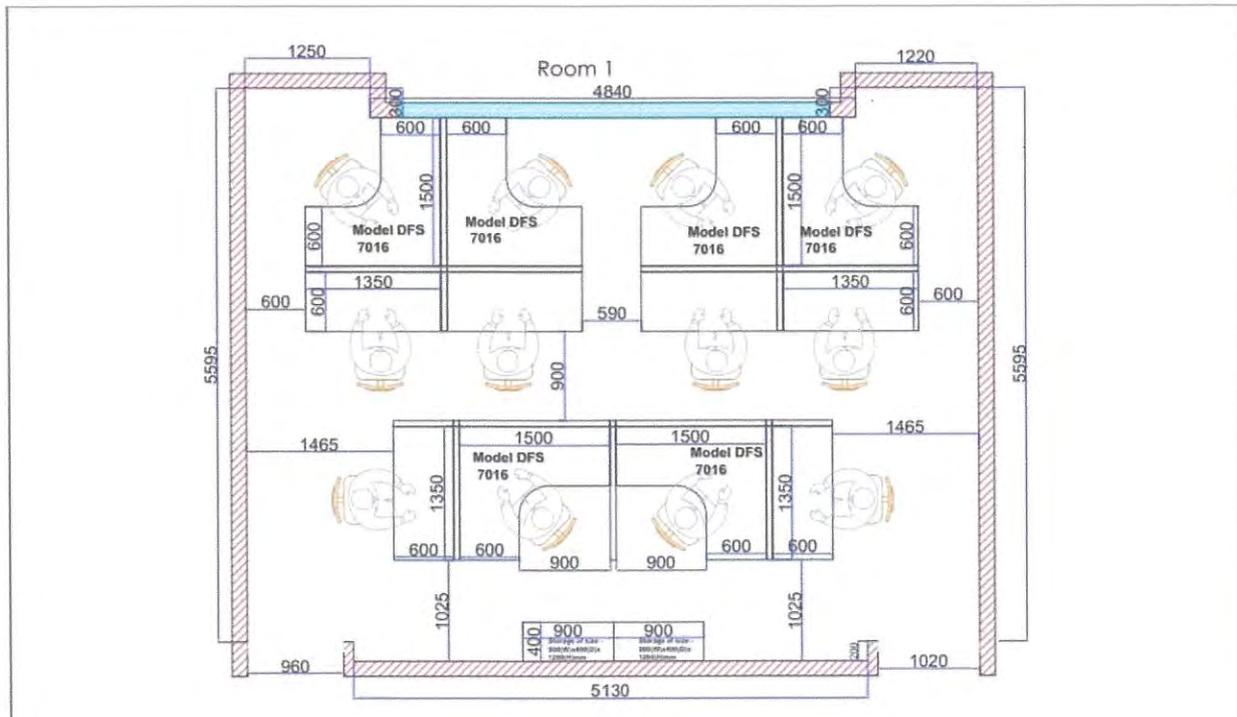
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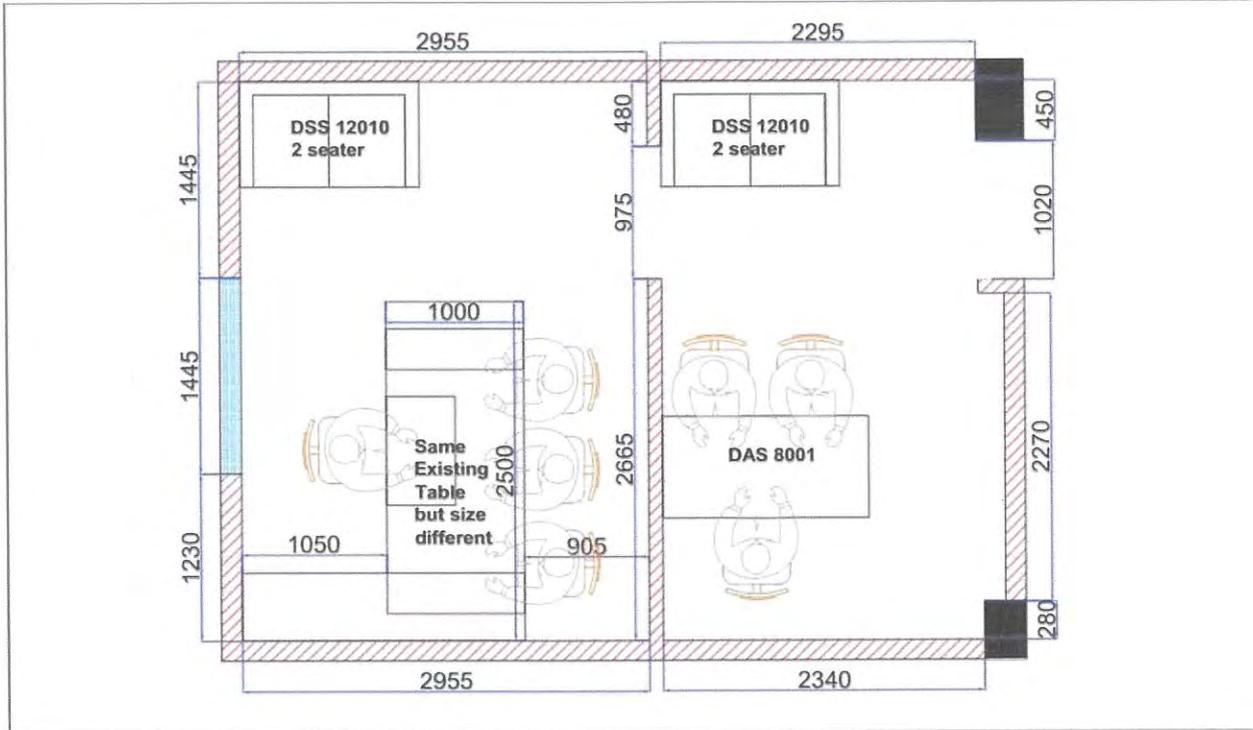
Annexure-1



Annerure-2



Annexure-3



Annexure-4

