

Self appraisal report for Year (2025-26)

Auditor Agency: Basudev Dutta(National Institute of MSME)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Technology, Kanpur

Sr. No	Details of disclosure	Category	Marks Obtained	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Indian Institute of Technology Kanpur, Kalyanpur, Kanpur -208016 https://www.iitk.ac.in/director empty ate https://www.iitk.ac.in/director empty ate	empty	Fully Met	1.28 Aligned with RTI Act
1.1.2	Head of the organization	Fully Met	1.28	1.28			Fully Met	1.28 Aligned with RTI Act
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28			Partially Met	0.64 Mission and Vision Statement was indirectly conveyed. The website is required to be updated.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://iitk.ac.in/acts-statutes-empty and-ordinances		Fully Met	1.28 Aligned with RTI Act
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.iitk.ac.in/organiz empty ation-tree		Fully Met	1.28 Aligned with RTI Act
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time	Fully Met	1.28	1.28	https://www.iitk.ac.in/acts htt empty ps://www.iitk.ac.in/iitk-history https://www.iitk.ac.in/iitk-		Fully Met	1.28 Aligned with RTI Act

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सहायक कुलसचिव/Assistant Registrar
National Institute for MSME, Hyderabad
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	to time as well as the committees/ Commissions constituted from time to time have been dealt				faculty				
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.iitk.ac.in/key-administrators https://www.iitk.ac.in/finance-office https://www.iitk.ac.in/data/Office-Order-100-with-DFPR-2018.pdf	empty	Fully Met	1.92	Aligned with RTI Act
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.iitk.ac.in/data/staempty tutes.pdf	Partially Met	0.96	Doesn't reflect designation-wise power and duties directly	
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.iitk.ac.in/data/staempty tutes.pdf https://www.iitk.ac.in/data/statutes.pdf	Fully Met	1.92	Aligned with RTI Act	
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.92	Aligned with RTI Act	
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.54	Aligned with RTI Act	
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.54	Aligned with RTI Act	
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.54	Aligned with RTI Act	
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.54	Aligned with RTI Act	
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/staempty tutes.pdf	Fully Met	1.54	Aligned with RTI Act	
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://iitk.ac.in/institute-	empty			

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Fully Met 1.54 Aligned with

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1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	overview https://iitk.ac.in/acts-statutes-and-ordinances		Fully Met	1.54	Aligned with RTI Act
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.iitk.ac.in/data/statutes-empty		Fully Met	1.54	Aligned with RTI Act
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.iitk.ac.in/doaa/tr-empty		Fully Met	1.54	Aligned with RTI Act
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://pgportal.gov.in/empty		Fully Met	1.54	Aligned with RTI Act
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.iitk.ac.in/data/statutes.pdf		Fully Met	2.60	Aligned with RTI Act
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.iitk.ac.in/insti-tute-overview		Fully Met	2.60	Aligned with RTI Act
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://iitk.ac.in/acts-statutes-and-ordinances		Fully Met	2.60	Aligned with RTI Act
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://drive.google.com/file/d/11-KPaVCvVxJab9EZGyiOt-RpGlmEhpsK/view?usp=sharing		Fully Met	3.85	Aligned with RTI Act
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	i) Board of Governors- https://www.iitk.ac.in/board-of-governers ii) Senate- https://www.iitk.ac.in/senate iii) Finance Committee- https://www.iitk.ac.in/finance-committee		Fully Met	3.85	Aligned with RTI Act

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			Mark	:/www.iitk.ac.in/finance-committee iv) Building and Works Committee- https://www.iitk.ac.in/building-works-committee v) Annual Report- https://www.iitk.ac.in/annual-reports vi) Act & Statues- https://www.iitk.ac.in/acts-statutes-and-ordinances vii) Key Administrators- https://www.iitk.ac.in/key-administrators Furthermore, the library's archive unit currently hosts personal files of former employees. We have hard copies of only those individuals sent to us after 2016. Earlier files are available as electronic copies only. The electronic documents cannot be given as links for use, as these are personal files. We also have hard copies of the institute's annual reports and photographs of previous convocations sent to us for safekeeping. The library, of course, has several books, journals, thesis and other reports in hard and soft copies that can be accessed				

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					through our OPAC (online public access catalog) the link is also given on our library's main webpage (https://pkklib.iitk.ac.in/).				
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Board of Governors, IIT Kanpur	empty	Fully Met	0.96	Aligned with RTI Act
1.7.2	Composition	Fully Met	0.96	0.96	https://www.iitk.ac.in/board-of-governors	empty	Fully Met	0.96	Aligned with RTI Act
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	18.03.2026	empty	Fully Met	0.96	Aligned with RTI Act
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Three Years	empty	Fully Met	0.96	Aligned with RTI Act
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.iitk.ac.in/data/statutes.pdf	empty	Fully Met	0.96	Aligned with RTI Act
1.7.6	Whether their meetings are open to the public?	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://oag.iitk.ac.in/Tel/	empty	Fully Met	3.85	Aligned with RTI Act
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://oag.iitk.ac.in/Tel/	empty	Fully Met	3.85	Aligned with RTI Act
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.iitk.ac.in/data/Pa_y_Structure.pdf	empty	Partially	1.93	The document reflects basic pay structure across the

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				Mark					
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Compensation is given as per the GOI guidelines approved by the Board of Governors IIT Kanpur: https://www.iitk.ac.in/data/OO-HONORARIUM-7-1-19.pdf	empty	Partially Met	1.93	The document reflects the honorarium pay structure for onboarding non-academic experts for sessions
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://iitk.ac.in/public-information	empty	Fully Met	3.85	Aligned with RTI Act
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://iitk.ac.in/public-information	empty	Fully Met	3.85	Aligned with RTI Act
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011 - IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	empty	Not Met	0	No details reflected in website
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	03	empty	Not Met	0	No details reflected in website
1.12	Programmes to advance understanding of RTI(Section 26)								
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.iitk.ac.in/stu/	empty	Fully Met	1.92	Aligned with RTI Act
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.iitk.ac.in/stu/	empty	Fully Met	1.92	Aligned with RTI Act
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.iitk.ac.in/stu/httpempty https://iitk.ac.in/data/CPIO-trainin g-certificate-26-05-26.pdf	Fully Met	1.92	Aligned with RTI Act	

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Marks	Auditor Remarks/URL
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://iitk.ac.in/data/RTI/RTI empty GUIDELINES.pdf		Fully Met	1.92	Aligned with RTI Act
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]								
1.13.1	Transfer policy and transfer orders[Fully Met No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://iitk.ac.in/office-orders-empty administration-section		Fully Met	7.69	Aligned with RTI Act
Total			97	97			97	84	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.iitk.ac.in/budget empty		Fully Met	10.00	Aligned with RTI Act
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.iitk.ac.in/budget empty		Fully Met	10.00	Aligned with RTI Act
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.iitk.ac.in/annual- empty accounts		Fully Met	10.00	Aligned with RTI Act
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.iitk.ac.in/annual- empty accounts		Fully Met	10.00	Aligned with RTI Act
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.iitk.ac.in/annual- empty accounts		Fully Met	10.00	Aligned with RTI Act
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.iitk.ac.in/tenders-empty notice https://www.iitk.ac.in/c ontract-agreements https://w ww.iitk.ac.in/centralstores/e- procurement		Not Met	0	Link not functional

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2.2 Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.1	Budget	Fully Met	20	20.00	https://www.iitk.ac.in/data/CPempty DA_1.pdf		Fully Met	20.00	Aligned with RTI Act
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department - (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://www.iitk.ac.in/data/CPempty DA_1.pdf		Not Applicable	0	Not Applicable
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable

Not Applicable

Table

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]								
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.iitk.ac.in/annual-accounts	empty	Fully Met	50.00	Aligned with RTI Act
Total			150	150			130	120	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.iitk.ac.in/data/staempty-tutes.pdf https://iitk.ac.in/acts-statutes-and-ordinances http://web.iitk.ac.in/july14dofan/download-forms	empty	Fully Met	12.50	Aligned with RTI Act
3.1.2	a) Arrangements for consultation	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable

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[Signature]

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	cable					cable		
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire	Not Appli	0	0	empty	empty	Not Appli	0	Not Applicable

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.11	Public- Private Partnerships (PPP) - Not Applicable All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://www.iitk.ac.in/office-orders	empty	Fully Met	16.67	Aligned with RTI Act
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.iitk.ac.in/office-orders	empty	Fully Met	16.67	Aligned with RTI Act
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.iitk.ac.in/office-orders	empty	Fully Met	16.67	Aligned with RTI Act
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Dissemination of information for wide publicity is done through the Institute website: https://www.iitk.ac.in/	empty	Fully Met	50.00	Aligned with RTI Act
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook	Fully Met	25	25.00	https://www.iitk.ac.in/data/staempty	empty	Fully Met	25.00	Aligned with RTI Act

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.2	available in electronic format Information manual/handbook available in printed format	Fully Met	25	25.00	tutes.pdf https://www.iitk.ac.in/data/staemptytutes.pdf	empty	Fully Met	25.00	RTI Act Aligned with RTI Act
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Available on the institute website: https://www.iitk.ac.in/public-information	empty	Fully Met	25.00	Aligned with RTI Act
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	Available on the institute website: https://www.iitk.ac.in/public-information	empty	Fully Met	25.00	Aligned with RTI Act
Total			213	213			213	213	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	Hindi https://iitk.ac.in/rajbhasha/	empty	Fully Met	9.52	Aligned with RTI Act
4.1.2	English	Fully Met	9.52	9.52	https://www.iitk.ac.in/data/staemptytutes.pdf	empty	Fully Met	9.52	Aligned with RTI Act
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.iitk.ac.in/data/staemptytutes.pdf	empty	Fully Met	9.52	Aligned with RTI Act
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	15 August 2025 & 26 January 2026	empty	Fully Met	28.57	Aligned with RTI Act
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.iitk.ac.in/	empty	Fully Met	9.52	Aligned with RTI Act
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.iitk.ac.in/	empty	Fully Met	9.52	Aligned with RTI Act
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.iitk.ac.in/public-information	empty	Fully Met	9.52	Aligned with RTI Act
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://oag.iitk.ac.in/Tel/	empty	Fully Met	7.14	Aligned with RTI Act

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Marks	Auditor Remarks/URL
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://oag.iitk.ac.in/Tel/	empty	Fully Met	7.14	Aligned with RTI Act
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	24 Hours	empty	Fully Met	7.14	Aligned with RTI Act
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	CPIO, IIT Kanpur https://www.iitk.ac.in/public-information	empty	Fully Met	7.14	Aligned with RTI Act
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://web.iitk.ac.in/july14iitkempty n/data/adminofficeorders/GRM.pdf	empty	Fully Met	4.10	Aligned with RTI Act
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.iitk.ac.in/dord/daempty ta/status-report/LIST-OF-Co mpleted-PROJECTS-04.04.2 019-CIC.pdf	empty	Fully Met	4.10	Aligned with RTI Act
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.iitk.ac.in/dord/daempty ta/status-report/LIST-OF-Co mpleted-PROJECTS-04.04.2 019-CIC.pdf	empty	Fully Met	4.10	Aligned with RTI Act
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.iitk.ac.in/contractempty agreements	empty	Fully Met	4.10	Aligned with RTI Act
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.iitk.ac.in/annual-reports	empty	Fully Met	4.10	Aligned with RTI Act
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.iitk.ac.in/data/RTempty I/Question_on_RTI_Act_200 5_4-17-12-20.pdf	empty	Fully Met	4.10	Aligned with RTI Act
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Not Appli cable	0	0	empty	empty	Not Appli cable	0	Not Applicable

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Sr. No	Details of disclosure	Category	Marks	Obtained	URL	Remarks	Auditor	Auditor Marks	Auditor Remarks/URL
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.iitk.ac.in/monthly-empty-return-of-rti-application-1st-appeal		Fully Met	14.29	Aligned with RTI Act
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.iitk.ac.in/monthly-empty-return-of-rti-application-1st-appeal		Fully Met	14.29	Aligned with RTI Act
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Provided directly to the Ministry based on the questions.	empty	Fully Met	28.57	Aligned with RTI Act
Total			196	196			196	196	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Central Public Information Officer (Current) Shri Prakalpa Sharma Deputy Registrar First Appellate Authority (Current) Shri Vishwa Ranjan Officiating Registrar https://www.iitk.ac.in/data/RTI/Office-Order-of-CPIO-Appointment.pdf	empty	Fully Met	20.00	Aligned with RTI Act
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.iitk.ac.in/data/RTI/Audit-Report-2024-25-05-12-25.pdf https://www.iitk.ac.in/Audit-certificate-2023-24-25-07-24.pdf	empty	Fully Met	20.00	Aligned with RTI Act
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name &	Fully Met	20	20.00	Shri Prakalpa Sharma (Deputy Registrar) as Nodal Officer in terms of the RTI Act. https://www.iitk.ac.in/data	empty	Fully Met	20.00	Aligned with RTI Act

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Designation of the officers				a/RTI/Office-Order-to-appoint-Shri-Prakalpa-Sharma-as-Nodal-Officer-07-08-25.pdf				
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.iitk.ac.in/data/RTempty/Office-Order-to-constitute-Committee-Under-Section-4-of-RTI-Act.pdf		Fully Met	20.00	Aligned with RTI Act
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://www.iitk.ac.in/data/RTempty/Office-Order-to-appoint-CPIO.pdf https://www.iitk.ac.in/data/RTI/Office-Order-to-appoint-Registrar-as-an-Appellate-Authority.pdf		Fully Met	20.00	Aligned with RTI Act
Total			100	100			100	100	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Dissemination of information for wide publicity is done through the Institute website: https://www.iitk.ac.in/		Fully Met	25.00	In consonance with RTI Act 2005
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	Yes	empty	Fully Met	12.50	In consonance with RTI Act 2005
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.iitk.ac.in/data/Certificate-26-05-26.pdf		Fully Met	12.50	In consonance with RTI Act 2005

साक्ष्यांकित/ATTESTED
2005

(Signature)

बासुदेव दत्त/BASUDEV DATTA

सहायक कुलसचिव/Assistant Registrar
National Institute for MSME, Hyderabad
(An Organization of Ministry of MSME, Govt. of India)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
Total			50	50			50	50	
Grand Total			806	806			786	763	

साक्ष्यांकित/ATTESTED



बासुदेव दत्ता/BASUDEV DATTA
 सहायक कुलसचिव/Assistant Registrar
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