PG Research Lab Booking Procedure for **Outside IITK users**

1. Find the attached Booking Form
2. Fill up the form completely
3. Use separate form for different Instrument
4. Calculate charges according to the instrument and no of samples
5. Make a DD from any **nationalized bank** of the same value as calculated charges
   - In favour of ‘The Registrar, IIT Kanpur’
   - Payable at Kanpur

**OR**

If you want to make online payment, details are as follows
- Name of Account holder: Registrar, IIT Kanpur
- Bank Name: State Bank of India
- Branch Name: IIT Campus, Kanpur-208016
- **Bank Account Number**: 10426002126
- **IFC Code**: SBIN0001161
- **MICR Code**: 208002041
- **Account Type**: Current Account

Submit Completed form along with required DD or online payment receipt to –

   PG Research Lab
   Room No 302
   3rd Floor NL-II
   Department of Chemical Engineering

On Receipt of
1. Completed Form
2. Requisite DD/Online payment receipt
Slot date/ sample submission date will be
***DD/Online payment mode, Amount should include 18% GST Charges

PG Research Lab Contact No: 6538, 7607490023