## Details of the product to be purchased

<table>
<thead>
<tr>
<th>Budget head (Tick one)</th>
<th>1. Non-Consumable</th>
<th>2. Limited Time Asset</th>
<th>3. Consumable</th>
<th>4. Services</th>
</tr>
</thead>
</table>

### The following purchase committee may kindly be approved:

1. ______________________
2. ______________________
3. ______________________
4. Representative of S&P Section
5. Representative of Internal Audit
6. Representative of DORD

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**Signature of the PI/Indentor**

Name : ______________________
Department : ______________________

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**Approved**

DORD/Director

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**As per Directorate Office Order No. DIR/IITK/2018/00-117 dated 26.12.2018**