F.No.29-7/2020-IFD
Department of Higher Education
(Integrated Finance Division)

***

Dated 24.11.2020

Sub: Global Tender Enquiry (GTE) – Reg.

Enclosed is the D/o of Expenditure’s O.M. No.20/38/2020-PPD dt.18.11.2020 wherein additional instructions have been given on the guidelines earlier issued by them on Global Tenders for procurement costing less than Rs.200 Cr.

2. All the Bureau Heads are requested to bring the above instructions to the notice of all the Autonomous Bodies/agencies under their administrative control, for compliance.

Encl.: as above

(Anil Kumar)
Director (Fin)

To,

All Bureau Heads, D/o Higher Education

Copy for information to :-

1. PSO to Secretary (HE)
2. Sr. PPS to JS & FA
Subject: Global Tender Enquiry (GTE) – reg.

Attention is invited towards Department of Expenditure, Ministry of Finance OM No.F.12/17/2019-PPD dated 15.05.2020 and this Department’s OM No. F.20/1/2020-PPD dated 08.10.2020 regarding the subject cited above. In this regard, it is to inform that Cabinet Secretariat has now issued further instructions vide their ID no.213/2/1/2020-CA,IV dated 17.11.2020 (copy enclosed). In view of directions of Cabinet Secretariat, following are to be ensured while sending proposals for the approval of Global Tenders:

(i) Ministry/ Department/ Organisation shall, at first, will float domestic tender to identify the domestic manufacturers/ service providers for the items/ services for which approval is being sought for issuance of Global Tenders. In case if the Ministry/ Department/ Organisation had not floated a domestic tender for the items to be procured through GTE after 15.05.2020, such proposals will not be forwarded to Cabinet Secretariat.

(ii) Ministries/ Departments/ Organizations are requested to discuss with Department for Promotion of Industry & Internal Trade (DPIIT)/ relevant industrial bodies for identification of domestic manufacturers/ service providers and send the details of such deliberations along with the proposal.

(iii) Ministries/ Departments/ Organizations are also requested to publish the 3/5-year procurement plan as mandated by Department for Promotion of Industry & Internal Trade (DPIIT), Public Procurement (Preference to Make in India) (PPP-MII) Order dated 16.09.2020 in their respective websites, before forwarding proposals for the purpose of procurement through GTE.

(Kotluru Narayana Reddy)
Deputy Secretary to the Govt. of India
Tel: 24621305
Email: kn.reddy@gov.in

To,

(i) Secretaries of all Central Government Ministries/ Departments
(ii) Financial Advisors of all Central Government Ministries/ Departments

Copy to : sibi.cabsec@gov.in
Subject: Global Tender Enquiry - reg.


(2) In this regard, the undersigned is directed to request that DoE, after receiving proposals from the Ministries/Departments/Agencies (M/D/A) that seeks exemption for Global Tender, may examine the details given in the GTE Format, whether the M/D/A had floated domestic tender to identify the domestic manufacturers/service providers. In case if the M/D/A hadn’t floated such a domestic tender after the issue of DoE OM dated 15th May 2020, the proposal may be returned back to the proposing M/D/A for the completion of the said task and that proposal may not be forwarded to this Secretariat.

(3) Further, all the M/D/A may be asked to discuss with DPIIT/relevant industrial bodies for identification of domestic manufacturers/service providers. The details of such deliberations may also be forwarded along with the proposal.

(4) Furthermore, all the M/D/A may be requested to publish the 3/5-year procurement plan as mandated by DPIIT OM No. P-4502/2/2017-PP (BE-II) dated 16th September, 2020 in their respective websites, before forwarding proposals to this Secretariat, for the purpose mentioned in para (1).

(Sibi Chakravarthy M.)
Deputy Secretary to the Govt. of India
Tele:- 2379 208

Secretary, D/o Expenditure
Cab. Secctt. IO No. 2/13/2/1/2020-CAIV dated 17th November, 2020
CABINET SECRETARIAT  
RASHTRAPATI BHAWAN  
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Subject: Amendment in the GFR-2017, regarding the approval for GTE from the competent authority thereof

The undersigned is directed to refer to D/o Expenditure OM no. dated 15.06.2020 vide which DOE has amended the GFR-2017 and inserted rule 161(iv) which says—“No Global Tender Enquiry (GTE), shall be invited for tenders up to Rs. 200 crore or such limit as may be prescribed by the D/o Expenditure from time to time.

2. Secretary (Coordination), Cabinet Secretariat has been notified as the Competent Authority to handle exceptional cases under the amendment made in Rule 161(iv) of GFR which mandates no Global Tender Enquiry (GTE) for tenders up to Rs. 200 Crore.

3. All Ministries/Departments are requested to forward their proposals along with duly filled format enclosed herewith for relaxation under above rule to D/o Expenditure which will send the cases to Cabinet Secretariat after examining at their level.

4. The cases for consideration must be submitted on or before the 10th of every month to the D/o Expenditure. A meeting will be held once in a month on its last week (Exact Date will be intimated every month) to decide on the cases received by 10th of the month to D/o Expenditure. Cases received after this date will be taken up for consideration in the next month. The soft copy of proposals shall be mailed by the proposing departments to: gtenquiry-200@gov.in with CC to: ca4-cabsec@gov.in

   Hard copy of the proposals may be sent if desired by the proposing department.

5. D/o Expenditure may modify the format as may be needed for proper scrutiny of the proposal and intimate the same to this Secretariat.

   (Sibi Chakravarthy M.)  
   Deputy Secretary  
   Tel: 23792018

Secretary, All Ministries/Departments

Cab. Sectt. I.O. No. 213/2/1/2020-C.A.IV Dated 20th August, 2020
**FORMAT FOR GTE**

Details of proposed procurement for approval of Secretary Coordination (Cabinet Secretariat) for invitation of Global Tender Enquiry for procurement of goods with expected value less than Rs.200 crore.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Particulars</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>Detailed Description of the Item</td>
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<td>2</td>
<td>Use of the Item</td>
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<tr>
<td>3</td>
<td>Whether item is procured regularly? (If so, Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details as per format at Annexure-A.)</td>
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<tr>
<td>4</td>
<td>Quantity required to be procured with justification for the quantity (State/UT/Region wise projection)</td>
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<td>5</td>
<td>Estimated procurement price along with basis for such estimation (International Price comparison chart)</td>
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<tr>
<td>6</td>
<td>Justification to be submitted as under</td>
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<tr>
<td></td>
<td>a Detailed justification for Global Tender and essentiality of import (Item wise)</td>
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<td></td>
<td>b Who are the (possible) vendors of the item under procurement, in the global (including India) market?</td>
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<td>7</td>
<td>1 (Whether the Department has tried and floated the tender to identify the domestic suppliers in the past financial year.) (If not, the reason thereof)</td>
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<td>2 Capacity of all domestic local</td>
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<td>8</td>
<td>What are technical alternatives available within country and whether they can be used?</td>
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<td>9</td>
<td>Whether the Department had in the past attempted at development of local suppliers/phased</td>
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<td>indigenization/promotion of alternative technology having sufficient local suppliers. (If</td>
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<td>so, details thereof)</td>
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<td>10</td>
<td>Consequences of non-procurement of the item through GTE.</td>
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<td>11</td>
<td>Whether BIS standards are available for the items proposed under procurement. If not, the</td>
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<td>efforts made to operationalize such standards.</td>
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</tbody>
</table>
FORMAT FOR GTE

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

<table>
<thead>
<tr>
<th>Year of contract</th>
<th>Item</th>
<th>Contract No. &amp; date</th>
<th>Supplier</th>
<th>Quantity of supply with unit</th>
<th>Rate per unit</th>
<th>Completion date of contract</th>
<th>Country of Origin of goods</th>
<th>Local content in %</th>
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