



Indian Institute of Technology Kanpur
Office of Outreach Activities

OOA Seminar Room Booking Form

1. Activity (Course/Workshop/Seminar/etc.) : _____
2. Coordinator's Name: _____
3. Duration : From _____ To _____
4. Booking Date : From _____ To _____
5. Timing : From _____ To _____
6. Charges (Tick on Appropriate category):
 - a. Category 1 (2000/day)
 - b. Category 2 (3000/day)
7. Payment: Project No. _____ Amount _____
8. Contact Person Name:
9. Contact Person's Mobile Number:

Course Coordinator:

Professor-in-Charge, OOA

Category 1- OOA Approved Activity

Category 2- Others

Room Capacity: 40 Persons.