I hereby certify that:

1) Cash purchases were made for the items that were needed urgently and were not available in stores.
2) Goods purchased were inspected before acceptance.
3) Prices paid are the cheapest.
4) Items purchased are entered in the Stock Register.
5) Above mentioned expenses are only for course purposes which are not being claimed for reimbursement from anywhere else.

I agree on following rules & conditions:

1) As per order ref. DIR/IITK/2012/OO/011 dt 28th February, 2013 the payment above to ₹ 25000/- has not been made to suppliers, contractors etc. through personal cheques or e-transfer from personal bank a/c.
2) Original invoice with a copy of GST No. & PAN is attached herewith.