# Bid Document/ बिड दस्तावेज़

<table>
<thead>
<tr>
<th>Bid Details/ विड विवरण</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid End Date/Time/ बिड बंद होने की तरीका/समय</td>
<td>29-01-2024 18:00:00</td>
</tr>
<tr>
<td>Bid Opening Date/Time/ बिड खुलने की तरीका/समय</td>
<td>29-01-2024 18:30:00</td>
</tr>
<tr>
<td>Bid Offer Validity (From End Date)/ बिड पेशकश वैधता (बंद होने की तरीख से)</td>
<td>90 (Days)</td>
</tr>
<tr>
<td>Ministry/State Name/ मंत्रालय/राज्य का नाम</td>
<td>Ministry Of Education</td>
</tr>
<tr>
<td>Department Name/ विभाग का नाम</td>
<td>Department Of Higher Education</td>
</tr>
<tr>
<td>Organisation Name/ संगठन का नाम</td>
<td>Indian Institute Of Technology (IIT)</td>
</tr>
<tr>
<td>Office Name/ कार्यालय का नाम</td>
<td>Kanpur</td>
</tr>
<tr>
<td>Item Category/ मद केटेगरी</td>
<td>Customized AMC/CMC for Pre-owned Products - Barracuda email security gateway 400; Barracuda email security gateway 400; Annual Maintenance Contract (AMC); As per Bid Document; No</td>
</tr>
<tr>
<td>Contract Period/ अनुबंध अवधि</td>
<td>1 Year(s)</td>
</tr>
<tr>
<td>Minimum Average Annual Turnover of the bidder (For 3 Years)/ बिडर का न्यूनतम औसत वार्षिक टर्नॉवर (3 वर्षों का)</td>
<td>14 Lakh (s)</td>
</tr>
<tr>
<td>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विषय अनुभव के वर्ष</td>
<td>3 Year (s)</td>
</tr>
<tr>
<td>MSE Exemption for Years Of Experience/अनुभव के वर्ष से एमएसई छूट/ and Turnover/ टर्नॉवर के लिए एमएसई को छूट प्राप्त है</td>
<td>Yes</td>
</tr>
<tr>
<td>Startup Exemption for Years Of Experience/अनुभव के वर्ष से स्टार्टअप छूट/ and Turnover/ टर्नॉवर के लिए स्टार्टअप को छूट प्राप्त है</td>
<td>Yes</td>
</tr>
<tr>
<td>Document required from seller/ विक्रेता से मांगे गए दस्तावेज़</td>
<td>Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC)</td>
</tr>
</tbody>
</table>

*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer*
1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st
March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider(s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.


6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:** [1705572412.pdf](#)

**Special Terms and Conditions/Penalty/Payment Terms pertaining to the Bid/Contract:** [1705572419.pdf](#)

**Product/Equipment Details:** [1705572441.pdf](#)

**Customized AMC/CMC For Pre-owned Products - Barracuda Email Security Gateway 400; Barracuda Email Security Gateway 400; Annual Maintenance Contract (AMC); As Per Bid Document; No (3)**

**Technical Specifications/तकनीकी विशिष्टियाँ**

<table>
<thead>
<tr>
<th>Specification</th>
<th>Values</th>
</tr>
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<tbody>
<tr>
<td><strong>Core</strong></td>
<td></td>
</tr>
<tr>
<td>Product category</td>
<td>Barracuda email security gateway 400</td>
</tr>
<tr>
<td>Product Brand</td>
<td>Barracuda email security gateway 400</td>
</tr>
<tr>
<td>Type of service</td>
<td>Annual Maintenance Contract (AMC)</td>
</tr>
<tr>
<td>Preventive Maintenance Frequency</td>
<td>As per Bid Document</td>
</tr>
<tr>
<td>Manpower Required</td>
<td>No</td>
</tr>
<tr>
<td><strong>Addon(s)/एडऑन</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज**
**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

   OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

2. **Generic**

   Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 2 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

3. **Generic**

   **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Generic**

   **Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form/Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

5. **Generic**

   1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
   2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
   3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

6. **Service & Support**

   **AVAILABILITY OF OFFICE OF SERVICE PROVIDER:** An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

7. **Service & Support**

   Dedicated/toll Free Telephone No. for Service Support: BIDDER/OEM must have Dedicated/toll Free
Telephone No. for Service Support.

8. **Service & Support**

   Escalation Matrix For Service Support: Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

9. **Certificates**

   Bidder's offer is liable to be rejected if they don't upload any of the certificates/documents sought in the Bid document, ATC and Corrigendum if any.

10. **Buyer Added Bid Specific ATC**

    Buyer Added text based ATC clauses

    1. Mere Reproduction of asked specification without any supporting official/printed brochure of the offered product may lead to rejection of bid.

    2. Quotations may be submitted only by the ‘Original Equipment Manufacturer’ or their ‘Authorized Dealers’. Quotations from other than Authorized Dealers or Resellers will not be considered.

    3. ATC-II: Provide at-least 2 orders for the same quoted item issued by any of IITs, NITs or any other government organisation.

11. **Buyer Added Bid Specific ATC**

    Buyer uploaded ATC document [Click here to view the file](#).

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**Disclaimer/अन्वेषण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/ or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order/Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom/BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign/international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification/standards.
10. Seeking experience from specific organization/department/institute only or from foreign/export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.

14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the General Terms and Conditions/सामान्य नियम और शर्तें, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You/धन्यवाद---