

Application Form for Grant of Financial Support to DIA Fellows for Participation in International Conferences (or Other International Travel)

1. Name of the Student _____ 2. Nationality _____
3. Roll No. _____ 4. Programme _____ 5. Department _____
6. No. of Semesters Completed _____ 7. CPI _____ (Attach a copy of the last semester's grade sheet)
8. Date of Passing the Comprehensive Examination _____ 9. Date of SOTA Seminar _____
10. Details of support for previous travel with dates and name of the conference: _____

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11. Details of the Conference for which the Institute support is requested:
a. Title of the paper to be presented (Attach a copy of the Letter of Acceptance)/purpose of travel if not conference: _____
b. Authorship Details _____
c. Name of the Conference _____
d. Conference/Travel Schedule: From _____ To _____
e. Venue: _____
f. Name of the organizing Institute (give full details) _____
12. Details of the Financial Support requested:
a. Return Air Fare (Economy Class) _____
b. Registration Fee _____
c. Others _____
(e.g., lodging, local transport, Visa Fee (as per actuals, on submission of original bills of expense)
13. Details of Financial Support secured from other sources: _____
14. Total amount of Financial Support requested: _____
15. Whether advance required (max. 80% of total sanctioned amount), Yes or No _____

(Signature of the Student)

Recommendation of Thesis Supervisor:

(Name and Signature of Thesis Supervisor)

Convener, DPGC

Head of the Department

Details of the request for financial support have been checked. A grant of Rs. _____ (in words: _____ only) may be sanctioned as per availability in research grant.

Dealing Assistant
(DOIR Office)

Officer-In-Charge
(DOIR Office)

Approved
Dean of International Relations

Dealing Astd./Supdt.
(Account Section)

AR/DR/JR
(Account Section)

Note: Air ticket for travel should be Booked from the agencies as mandated in the following office order:
https://web.iitk.ac.in/july14iitkn/data/directorateoff_orders/Office-Order-No-14-24-02-22.pdf

UNDERTAKING

I undertake that,

1. I (Name).....

Roll No..... Programme Department

Will be travelling for

.....

duringDates.....

2. I have not received /applied for any financial support for the said purpose or any of its equivalent versions at IIT Kanpur.

3. I am aware that tickets for travel should be purchased only through the following travel agencies:

(a) Balmer Lawrie

(b) IRCTC

(c) Ashoka Travels

as mandated vide office order: DIR/IITK/2022/OO-14 dated February 24, 2022.

Signature of the Student

Date:

Place: