

## **BOOK CLUB WORKING COMMITTEE**

### **1. Name**

The Children's Book Club of Women's Association of IIT Kanpur hereafter referred to as CBC. The Women's Association Book Club is hereafter referred to as WA Book Club.

### **2. Mission of the clubs:**

Both CBC book clubs would like to create a common place where children of the campus could come and enjoy reading books with their friends, participate in wider reading and writing related activities. The WA book club shall offer a range for books for the women members.

### **3. Management**

CBC and WA book clubs will be managed by a committee named "Book Club working committee". The committee will be a subcommittee of WA with full functional and financial autonomy.

### **4. Committee members:**

The Book Club working committee shall have a minimum of 9 members one of whom will be the Secretary of WA or her nominee. All members of the committee must be members of WA. The members other than the Secretary WA or her nominee would be elected by the general body of WA. The committee will be for a term of 2 years.

The committee will elect a Convener from amongst the members who will head the committee.

### **5. Activities of the CBC:**

The following annual activities and competitions could be conducted regularly as part of the library activities:

Recitation, speech/ story narration, reading, creative/story writing, craftwork related to books, etc.

**6. Membership fee of the CBC and WA Book Clubs:** The Book Club working committee will fix membership fee of the CBC and WA separately and revise it from time to time as deemed necessary.

### **7. Finance**

The Book Club working committee will be fully responsible for all funds and expenditure incurred. It will have the autonomy to generate funds for the functioning of CBC and WA book clubs other than the membership funds such as donations and participation fees. The Convener will maintain the accounts and submit it to Secretary WA bi annually (period January till June, and July till Dec of every year within 15 days of the completion of the period).

The Convener is advised to open a bank account and maintain the funds there.

### **8. Funds utilisation**

- a) buying books, periodicals etc
- b) prizes for competitive activities
- c) other actions deemed suitable solely for the functioning of the library and its activities eg printing of certificates, posters etc.

### **9. Donations:**

The Book Club working committee can accept donations in the form of goods (books, tablets etc).

**BOOK CLUB WORKING COMMITTEE**

**For the period**

**1 April 2017 till 31 March 2019**

1. Anjana Poddar (Convener)
2. Jayshree Srivastav (Treasurer)
3. Rita Singh (Member WA)
4. Guhapriya Gurunath (Member WA)
5. Prachi Bagad (Member WA)
6. Sujata Panda (Member WA)
7. Vandana Bahuguna (Member WA)
8. Chitrlekha (Member WA)
9. Secretary of the new WA