

**AGREEMENT**

I, ..... , hereby agree that I will follow the rules and regulations laid down by Women’s Association, IIT Kanpur for conducting the activity classes.

I agree to register all participants in the Activity Register maintained by the Women’s Association at the time of their joining, with full details.

I agree not to register any participant in my activity class that is not a resident of IIT Kanpur campus.

I shall pay an amount of ..... as facility charges for using the Faculty Club premises to conduct the activity class on a Quarterly (once in 3 months) basis to the Women’s Association.

Name of the person:

Residential Address:

Mobile No:

Category:     Member of Women’s Association / Member of Faculty Club / Non Member

Type of activity and whom it caters to:

Expected duration of classes: from ..... (date) to ..... (date)

Frequency and duration of classes:

Days							
Timing							

Signature

## **Guidelines and Norms for Using the Faculty club for conducting classes**

The Faculty Club is a place for the residents of IIT Kanpur to have social interactions with each other and have social celebrations. The club is kept buzzing with various activity classes that are held for parents and their children. These range from vocal and instrumental music, dance, chess and others. Women's Association welcomes and encourages the campus community to conduct classes, and participate in the classes that are held.

To ensure that the activities are conducted in a proper manner, the activity instructors are requested to follow the guidelines.

- (1) An Activity Register has been made and kept with the caretaker. The instructors must register the participant before including him or her in the class. At that time, he or she must fill out the details of the participants including the emergency contact numbers and amount of fees paid.
- (2) The new rates of using the Faculty Club stand revised and are in two slabs:

<b>Rates for using Faculty Club premises for holding activity classes</b>		
<b>Collection level per month</b>	<b>For instructors who are members of Women's Association or Faculty Club</b>	<b>For instructors who are NOT members of Women's Association or Faculty Club</b>
Upto Rs 10,000	5% of the monthly fee collected, and a minimum of Rs 500/-	10% of the monthly fee collected and a minimum of Rs 1000/-
More than Rs 10,000	10% of the monthly fee collected and a minimum of Rs 1000/-	15% of the monthly fee collected and a minimum of Rs 1500/-
<b>Rates for using Faculty Club premises for exhibition</b>		
Per day rate	Rs 1000/- per day	Rs 2500/- per day