REQUEST FOR OPENING AN ACCOUNT IN THE BANK
FOR THE COURSE/WORKSHOP /SEMINAR/CONFERENCE

(to be returned to the QIP Office)

The details of which are given below:

1. Title: ____________________________________________________________

2. Date and duration: _________________________________________________

3. The account is to be opened in the name of ____________________________

4. It will be operated by:

   ___________________________ ___________________________
   (Name) (Designation)

   ___________________________ ___________________________
   (Name) (Designation)

5. i) I /We undertake to close the account within three months after the completion of the program and the date of closing will be intimated to the QIP/CEC Coordinator.

   ii) A copy of the details of the expenditure and income will be submitted to the QIP/CEC Office on the appropriate form.

   Date: _____________ Signature: ___________________ Name: ___________________

   (QIP/CEC COORDINATOR)

   (DIRECTOR)
Dear Sir,

Drs. ___________________________ have been permitted to open an account in the name of ___________________________ for the Conference/ Course/ Workshop/ Seminar (title) ___________________________.

_______________________________ to be held from ___________________________ to ___________________________ (dates) and their signatures are attested below.

<table>
<thead>
<tr>
<th>Name</th>
<th>Designation</th>
<th>Signature</th>
</tr>
</thead>
</table>

DIRECTOR
IIT KANPUR