

completion of 25 years satisfactory services, may also be extended to the quasi-permanent employees of Account II.

The Board considered and accepted the proposal to extend the scope of the scheme for rewarding a shawal on completion of 25 years satisfactory services, to the quasi-permanent employees of Account II.

BOG. 2003.4.18	<i>Consideration of the modification in the norms for financial support for faculty participation in International Conference / Symposium/ Workshop etc.</i>
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The Board was informed that under the existing norms for participation in international conference/symposium/workshop, faculty members are entitled for the following financial support once in three years:

- a) Actual registration fee or maximum of US\$ 500.00 which ever is less.
- b) Daily allowance including hotel expenses @ US\$ 120.00 per day for Asian (excluding Japan) and African countries and US\$150.00 per day for European/South African countries, Japan, USA and Australia to the days of conference plus two days subject to a maximum of eight days.
- c) Full to and fro excursion fare.

The total financial support is limited to the maximum as laid down by the Board from time to time.

Due to increase in the international hotel rates, very often the daily allowance is not sufficient to meet the actual expenses of boarding and lodging in a hotel.

In view of the above, it was proposed that faculty members be allowed to opt either for the existing norms or the rates approved by the Government of India (Annexure Pages 50-53 of the agenda), subject to the maximum limit laid down by the Board. In case, the expenditure exceeds the maximum limit the difference between the actual expenses (calculated GOI norms) and the maximum limit may be claimed from his/her Professional Development Account subject to availability of funds.

The Board considered and accepted the proposal of modification in the norms for financial support for faculty participation in International Conference / Symposium/ Workshop etc. as given above.

BOG. 2003.4.17	<i>To consider the extension of the scope of the scheme for rewarding a shawl on completion of 25 years satisfactory services, to the quasi-permanent employees of Account II</i>
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Terms and conditions of the services for quasi-permanent employees of Account II are at par with those for Institute employees. Therefore, it is proposed that the scope of the scheme for rewarding a shawl on completion of 25 years satisfactory services, may also be extended to the quasi-permanent employees of Account II.

The Board is requested to consider the matter.

BOG. 2003.4.18	<i>To consider the modification in the norms for financial support for faculty participation in International Conference / Symposium/ Workshop etc.</i>
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Under the existing norms for participation in international conference/symposium/workshop, faculty members are entitled for the following financial support once in three years:

- a) Actual registration fee or maximum of US\$ 500.00 which ever is less.
- b) Daily allowance including hotel expenses @ US\$ 120.00 per day for Asian (excluding Japan) and African countries and US\$150.00 per day for European/South African countries, Japan, USA and Australia to the days of conference plus two days subject to a maximum of eight days.
- c) Full to and fro excursion fare.

The total financial support is limited to the maximum as laid down by the Board from time to time.

Due to increase in the international hotel rates, very often the daily allowance is not sufficient to meet the actual expenses of boarding and lodging in a hotel.

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**Section IV — Rates of daily allowance from 24th September, 2000
for duty journeys in various countries**

[G.I., Min. of External Affairs (F.D. Section), Order No. Q/FD/695/1/90, dated the 11th November, 1996; Order No. Q/FD/695/3/2000, dated the 1st December, 2000.]

In pursuance of Ministry of Finance, Department of Expenditure's Office Memorandum No. 7(4) E-Co-ord./2000, dated 24-9-2000 regarding guidelines on expenditure management and in partial modification of this Ministry's Order No. Q/FD/695/1/90, dated the 11th November, 1996 and dated the 7th July, 1997 and subsequent corrigendum and addendums issued in this regard, sanction of the President is hereby accorded to the payment of Daily Allowance for journeys on duty in various countries abroad as in the Annexure. All other terms and conditions on Daily Allowance for journeys on duty abroad shall remain unchanged.

2. The rates of Daily Allowance are the same throughout a country. However, tours undertaken by officers attached to the Mission/Posts abroad, within the same country, the Daily Allowance will be limited to 75% of the Daily Allowance.

3. Full Daily Allowance shall be applicable up to 14 days, 75% of full Daily Allowance for the next 14 days and 60% of full Daily Allowance thereafter in case of long tours/Temporary duties.

4. Daily Allowance shall be regulated as in Para. (3) above or rank Foreign Allowance, whichever is less, in case of long-term training/deputation, etc.

5. Admissibility of Daily Allowance for various officers, as defined in SR 17 shall be as follows:—

(a) Officers drawing pay of Rs. 2,800 per month Full rates as indicated in and above in the new pay scales the enclosed list.

(b) Officers drawing pay of Rs. 1,100 per month 75% of the prescribed and above but less than Rs. 2,800 per month rate.

(c) Officers drawing pay below Rs. 1,100 per month 33% of the prescribed rate.

6. However, Group 'A' Officers of the Central Government are treated as Grade I Officers for T.A./D.A. purposes even if their pay is less than Rs. 2,800 per month.

7. The rates of Daily Allowance fixed for various grades of officers do not include any element towards cost of transport for official journeys. Accordingly, the actual cost of taxi or conveyance hired for trips on duty which is considered necessary and reasonable by the controlling authority will be reimbursed to the officer subject to specific provision of funds in the sanction order sanctioning the deputation/delegation.

8. As regards accommodation, no monetary ceilings have been prescribed for hotel rentals but instead panels of hotels have been drawn up for all the major cities of the world. The officer is required to arrange accommodation in a hotel on the approved panel and claim reimbursement of the actual hotel room rentals (including service charges, taxes and other charges). For the cities where approved panel of hotels has not been prescribed, the lowest hotel rate for a particular grade of officer in the capital city of the country shall be the ceiling for hiring accommodation in a hotel in such cities. Where the officer makes his own arrangement for accommodation or where accommodation alone is provided free, he shall be granted Daily Allowance at the rate prescribed for his grade.

9. Hotel entitlement of officers going abroad on non-representational visits such as training courses or seminars shall be one step below their normal entitlement.

10. Where an officer is treated as State Guest and is provided all meals free of cost, only 25% of the Daily Allowance rates shall be admissible to him.

11. No reimbursement on account of tips, in addition to Daily Allowance, shall be admissible.

12. Where the hotel charges include breakfast charges, the Daily Allowance shall be reduced by 10%.

13. In the case of countries where local currencies are freely convertible, the equivalent amount of prescribed DA in US Dollars for the country concerned may be paid in the local currency. The local currency equivalent may be arrived at via Rupee, by using the official rates of exchange fixed by the Ministry from time to time. In the case of Missions where local currencies are not freely convertible, the prescribed DA for the country concerned may be paid in US Dollars.

14. This issues with the concurrence of the Ministry of Finance (Department of Expenditure) vide their U.O. No. 1046-E, IV/2000-DC, dated 20-11-2000 and Integrated Finance Division of this Ministry vide their Dy. No. 6207, dated 1-12-2000.

15. The above order will be effective from 24-9-2000.

Grade	Rate	Remarks
Group 'A'	Rs. 2,800	Full rates as indicated in the enclosed list.
Group 'B'	Rs. 1,100	75% of the prescribed rate.
Group 'C'	Below Rs. 1,100	33% of the prescribed rate.

ANNEXURE

Sl. No.	Name of the Country	Daily Allowance (US \$)	Sl. No.	Name of the Country	Daily Allowance (US \$)
1.	Afghanistan	56.25	39.	Chile	56.25
2.	Albania	56.25	40.	China	75.00
3.	Algeria	56.25	41.	Colombia	56.25
4.	American Samoa	45.00	42.	Comoros	45.00
5.	Angola	56.25	43.	Congo	45.00
6.	Anguilla	56.25	44.	Cook's Island	45.00
7.	Antigua	56.25	45.	Coast Rica	56.25
8.	Argentina	56.25	46.	Croatia	56.25
9.	Armenia	56.25	47.	Cuba	56.25
10.	Australia	75.00	48.	Cyprus	75.00
11.	Austria	75.00	49.	Czech Republic	56.25
12.	Azerbaijan	56.25	50.	Denmark	75.00
13.	Aruba	56.25	51.	Djibouti	45.00
14.	Bahrain	56.25	52.	Dominica	56.25
15.	Bahamas	56.25	53.	Dominican Rep.	56.25
16.	Bangladesh	45.00	54.	Ecuador	56.25
17.	Barbados	56.25	55.	Egypt	56.25
18.	Belgium	75.00	56.	El Salvador	56.25
19.	Belize	45.00	57.	Eritrea	45.00
20.	Belarus	56.25	58.	Equatorial Guinea	45.00
21.	Benin	45.00	59.	Estonia	56.25
22.	Bermuda	56.25	60.	Ethiopia	45.00
23.	Bhutan	45.00	61.	Fiji	75.00
24.	Bolivia	56.25	62.	Finland	75.00
25.	Botswana	56.25	63.	France	75.00
26.	Bosnia Herzegovina	56.25	64.	French Guyana	45.00
27.	Brazil	56.25	65.	Gabon	45.00
28.	British Virgin Islands	45.00	66.	Gambia	45.00
29.	Brunei	75.00	67.	Gaza (PNA)	56.25
30.	Bulgaria	56.25	68.	Georgia	56.25
31.	Burkina Faso	45.00	69.	Germany	75.00
32.	Burundi	45.00	70.	Ghana	45.00
33.	Cameroon	45.00	71.	Gibraltar	75.00
34.	Canada	75.00	72.	Greece	75.00
35.	Cape Verde Islands	45.00	73.	Grenada	56.25
36.	Cayman Islands	45.00	74.	Guadeloupe	56.25
37.	Central African Republic	45.00	75.	Guam	45.00
38.	Chad	45.00	76.	Guatemala	56.25

Sl. No.	Name of the Country	Daily Allowance (US \$)	Sl. No.	Name of the Country	Daily Allowance (US \$)
77.	Guinea	45.00	116.	Maldives	45.00
78.	Guinea Bissau	45.00	117.	Mali	45.00
79.	Guyana	56.25	118.	Malta	75.00
80.	Haiti	56.25	119.	Martinique	56.25
81.	Honduras	56.25	120.	Macedonia	56.25
82.	Hong Kong	75.00	121.	Mauritania	45.00
83.	Holy See (Vatican)	75.00	122.	Mauritius	45.00
84.	Hungary	56.25	123.	Mexico	56.25
85.	Iceland	75.00	124.	Micronesia	75.00
86.	Indonesia	56.25	125.	Moldova	56.25
87.	Iran	56.25	126.	Monaco	45.00
88.	Iraq	56.25	127.	Mongolia	45.00
89.	Ireland	75.00	128.	Montserrat	56.25
90.	Israel	56.25	129.	Morocco	45.00
91.	Italy	75.00	130.	Mozambique	45.00
92.	Ivory Coast	45.00	131.	Myanmar	45.00
93.	Jamaica	56.25	132.	Narathia	56.25
94.	Japan	75.00	133.	Nauru	45.00
95.	Jordan	45.00	134.	Nepal	45.00
96.	Kampuchea (Cambodia)	56.25	135.	Netherlands	75.00
97.	Kazakhstan	56.25	136.	Nether Antille	56.25
98.	Kenya	45.00	137.	New Caledonia	45.00
99.	Kiribati	45.00	138.	New Zealand	75.00
100.	Korea (North)	45.00	139.	Nicaragua	56.25
101.	Korea (South)	75.00	140.	Niger	45.00
102.	Kuwait	56.25	141.	Nigeria	45.00
103.	Kyrgyzstan	56.25	142.	Niue	45.00
104.	Laos	45.00	143.	Norway	75.00
105.	Latvia	56.25	144.	Oman	56.25
106.	Lebanon	45.00	145.	Pacific Islands (Trust Territory)	56.25
107.	Lesotho	45.00	146.	Pakistan	45.00
108.	Liberia	45.00	147.	Panama	56.25
109.	Libya	45.00	148.	Papua New Guinea	75.00
110.	Lithuania	75.00	149.	Paraguay	56.25
111.	Luxembourg	75.00	150.	Puerto Rico	56.25
112.	Macao	45.00	151.	Principality of Liechtenstein (Vaduz)	75.00
113.	Madagascar	45.00	152.	Peru	56.25
114.	Malawi	45.00	153.	Philippines	56.25
115.	Malaysia	56.25			

Sl. No.	Name of the Country	Daily Allowance (US \$)	Sl. No.	Name of the Country	Daily Allowance (US \$)
154.	Poland	56.25	184.	Syria	56.25
155.	Portugal	75.00	185.	Tajikistan	56.25
156.	Qatar	56.25	186.	Tanzania	45.00
157.	Reunion	45.00	187.	Thailand	56.25
158.	Republic of Palau	56.25	188.	Togo	45.00
159.	Republic of Slovenia	75.00	189.	Tonga	45.00
160.	Republic of San Marino	75.00	190.	Trinidad & Tobago	56.25
161.	Romania	75.00	191.	Tunisia	45.00
162.	Rwanda	45.00	192.	Turkey	75.00
163.	Samoa	45.00	193.	Turkmenistan	56.25
164.	Sao Tome & Principe	45.00	194.	Turks & Caicos	56.25
165.	Saudi Arabia	56.25	195.	Tuvalu	45.00
166.	Senegal	45.00	196.	Uganda	45.00
167.	Seychelles	56.25	197.	U.A.E.	56.25
168.	Sierra Leone	45.00	198.	U.K.	75.00
169.	Singapore	56.25	199.	U.S.A.	75.00
170.	Slovak Republic	56.25	200.	Russian Federation	56.25
171.	Solomon Islands	45.00	201.	Ukraine	56.25
172.	Somalia	45.00	202.	Uruguay	56.25
173.	South Africa	56.25	203.	US Virgin Islands	45.00
174.	Spain	75.00	204.	Uzbekistan	56.25
175.	Sri Lanka	45.00	205.	Vanuatu	56.25
176.	St. Kitts & Nevis	45.00	206.	Venezuela	56.25
177.	St. Lucia	45.00	207.	Vietnam	45.00
178.	St. Vincent & Grenadines	45.00	208.	Yemen	45.00
179.	Sudan	45.00	209.	Yugoslavia	56.25
180.	Suriname	56.25	210.	Wallis Futune Islands	45.00
181.	Swaziland	45.00	211.	Zaire	45.00
182.	Sweden	75.00	212.	Zambia	45.00
183.	Switzerland	75.00	213.	Zimbabwe	56.25

INCENTIVES UNDER HINDI TEACHING SCHEME

APPENDIX - 7

[Dept. of Official Language (Ministry of H.A.), O.M. No. 12011/5/83-O.L. (D), dated the 29th October, 1984 and 12011/1/87-O.L. (D), dated the 20th February, 1987.]

(1)

Subject:—Incentives on passing in the Hindi, the Hindi-Typewriting and the Hindi-Stenography Examinations of the Hindi Teaching Scheme through one's own efforts and on passing the recognized Hindi Examinations of Voluntary Organizations, etc.—Consolidation of orders relating to the grant of Lumpsum Award.

In supersession of the orders issued so far on the above subject, the undersigned is directed to convey the sanction of the President to the grant of lumpsum award at the following rates, to the Central Government employes on passing (i) the Hindi, the Hindi-Typewriting and the Hindi-Stenography examinations of the Hindi Teaching Scheme through their own efforts, and (ii) such Hindi Examinations conducted by the recognized Voluntary Organizations, as have been recognized by the Government of India (Ministry of Education and Social Welfare) as equivalent to or higher than the Matriculation Examination:—

Rates effective from 1st January, 1995

Examination	Lumpsum award
1. Prabodh Examination of the Hindi Teaching Scheme	Rs. 500
2. Praveen Examination of the Hindi Teaching Scheme	Rs. 500
3. Prayga Examination of the Hindi Teaching Scheme	Rs. 600
4. Such Hindi Examinations conducted by the Voluntary Hindi Organizations, as have been recognized by the Government of India (Department of Education) as equivalent to or higher than the Matriculation Examination	Rs. 600
5. "Hindi Diploma Course" Examination of the Central Hindi Directorate	Rs. 600
6. Hindi-Typewriting Examination of the Hindi Teaching Scheme	Rs. 400
7. Hindi-Stenography Examination of the Hindi Teaching Scheme	Rs. 750

1. [O.L. M.H.A., O.M. No. 18/394-HTS (Hgr.) (Cir. No. 5/95), dated the 16th February, 1995.]