

Application Form for Hiyoshi International Internship Program - 2014

PERSONAL INFORMATION <i>The information are necessary for Certificate of Eligibility application</i>			
Name	Last	First	Middle
Address (present)			
Address (permanent)			
Telephone		Fax number	
Cell number		Email	
Date of Birth	Y M D	Place of Birth	
Nationality		Gender	
Marital status		Place to apply for visa	
Past entry to Japan	<input type="checkbox"/> No <input type="checkbox"/> Yes ()times. Last entry(Y M D) to (Y M D)		
Relative in Japan	<input type="checkbox"/> No <input type="checkbox"/> Yes, which city?()		
Diet style	<input type="checkbox"/> 100% vegetarian <input type="checkbox"/> vegetarian (restricted food: <input type="checkbox"/> beef <input type="checkbox"/> pork <input type="checkbox"/> chicken <input type="checkbox"/> egg other() <input type="checkbox"/> non vegetarian		

Summary of key skills and qualifications: (ex. programming languages, operating systems, equipment experience, etc.):

CONTACT INFORMATION IN CASE OF EMERGENCY			
Contact person			
Relationship with intern		Telephone	
Fax Number		Cell number	

SCHOOL INFORMATION			
School Name			
Faculty and Major			
Address			
Telephone		Fax Number	
Name of Supervisor			
Supervisor's email address			
Expected Year of Graduation	Y	M	
Available period of Internship	Available from Y	M	D to Y M D
Special interest within major which you would like to pursue during your internship			

EDUCATION: <i>Include dates, majors, and details of degrees, training and certification</i>	
DATE	DETAIL

WORK EXPERIMENT: <i>List in chronological order, include position details and dates</i>	
DATE	DETAIL

Sample "Certificate of Enrollment"

Certificate of Enrollment

Date

TO WHOM IT MAY CONCERN:

This letter is to confirm that _____ is a student in the Japanese Technology and Management Program at the University of _____.

He / She entered the program in _____ and will be participating until _____, when he / she is expected to complete all studies.

Sincerely,

Sample "Letter of Recommendation"

Letter of Recommendation

Date :

Dear _____

We are pleased to recommend Mr. / Ms. _____ to the Hiyoshi International Internship Program. Mr. / Ms. _____ is very studious and has taken courses in the Japanese language and culture to prepare for the opportunity to work as an intern in Japan. He / She will also earn credits for the internship in Japan and those credits will apply towards the degree.

We are very pleased that he / she has been given this opportunity to become acquainted with Japanese culture and business practices while working as an intern as Hiyoshi Corporation.

Sincerely,