

Indian Institute of Technology Kanpur
Department of Industrial and Management Engineering

Enquiry No.: IITK/IME/Workstation/401
 Enquiry Date: 08/02/2018
 Closing Date: 01/03/2018

To,

M/S _____

Sub.: Purchase for Modular Workstation

We are interested in the purchase of **Modular Workstation** for Project No. 2017018 and 2017369. You are requested to send your sealed quotations for the below listed product, as per following specification (also indicated in attached diagrams). The envelope must be inscribed with “Quotations for **Modular Workstation**”.

S. No.	Product Description	Qty.
	Modular Workstation:	
	Consisting 45-mm extruded powder coated Aluminum sections, panel-based partition of minimum height 1200-mm having polyester fabric, soft pin up board, white marker board. Minimum 100-mm height of raceway on two levels for data & electrical wiring (one at skirting level and second just below the Worktop), 25-mm thick PLPB Worktop with PVC edge banding on all sides. Worktop supported by 25-mm thick laminated gable end and partition, mobile drawer unit (W)400 x (D)450 x (H)680mm having SS handles and EBCO channels along with each workstation.	
1	Workstation L-Type: Single Unit (P1+Q1+R1+S1+S2)*	12
	Break-Up: -	
	P1/P2 - Partition (W)1200 x (H)1200 x (TH)45mm	
	Q1/Q2 - Partition (W)1500 x (H)1200 x (TH)45mm	
	S1/S2/S3/S4 – Mild steel powder coated box-framed legs with min. 60mm width (as shown in diagram with Rectangular/Square/Triangular section), made of minimum 16-gauge material forming (W)600 x (H)750 mm legs of the tables supported with plastic covered screws for height adjustment.	
	R1/R2- PLPB Worktop board (W)1500/1200 x (D)600/600 x (TH) 25mm with metal circular/rectangular wire manager hole, Worktop supported by 750mm high, 25-mm thick laminated gable end and partition	
2	Workstation Linear: Single Unit (A1+B1+C1+D1)*	4
	Break-Up: -	
	A1 - Partition (W)1200 x (H)1200 x (TH)45mm	
	B1 - Partition (W)600 x (H)1200 x (TH)45mm	
	C1 - Mild steel powder coated box-framed legs with min. 60mm width (as shown in diagram with Rectangular/Square/Triangular section), made of minimum 16-gauge material forming (W)600 x (H)750 mm legs of the tables supported with plastic covered screws for height adjustment.	

	D1 - PLPB Worktop board (W)1200 x (D)600 x (TH) 25mm with metal circular/rectangular wire manager hole, Worktop supported by 750mm high, 25-mm thick laminated gable end and partition	
3	Workstation Linear: Single Unit (A2+B2+C2+D2)*	4
	Break-Up: -	
	A2 - Partition (W)1200 x (H)1200 x (TH)45mm	
	B2 - Partition (W)600 x (H)1200 x (TH)45mm	
	C2 - Mild steel powder coated box-framed legs with min. 60mm width (as shown in diagram with Rectangular/Square/Triangular section), made of minimum 16-gauge material forming (W)600 x (H)750 mm legs of the tables supported with plastic covered screws for height adjustment.	
	D2 - PLPB Worktop board (W)1200 x (D)600 x (TH) 25mm with metal circular/rectangular wire manager hole, Worktop supported by 750mm high, 25-mm thick laminated gable end and partition.	
4	Workstation Linear: Single Unit (A2+B1+B2+D2)*	1
	Break-Up: -	
	A2 - Partition (W)1200 x (H)1200 x (TH)45mm	
	B1 - Partition (W)600 x (H)1200 x (TH)45mm	
	B2 - Partition (W)600 x (H)1200 x (TH)45mm	
	D2 - PLPB Worktop board (W)1200 x (D)600 x (TH) 25mm with metal circular/rectangular wire manager hole, Worktop supported by 750mm high, 25-mm thick laminated gable end and partition.	
5	Mobile Drawer Unit*	21
	Break-Up: -	
	(W)400 x (D)450 x (H)680mm	
	PLPB, three drawer units having single lock system, SS handles, EBCO channels, Hettich drawer lock, four side overhangs to hide wheels partially.	

Note: * - See attached diagram for itemized details.

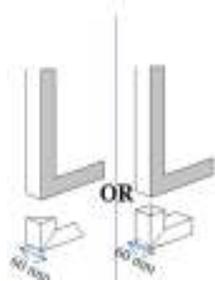
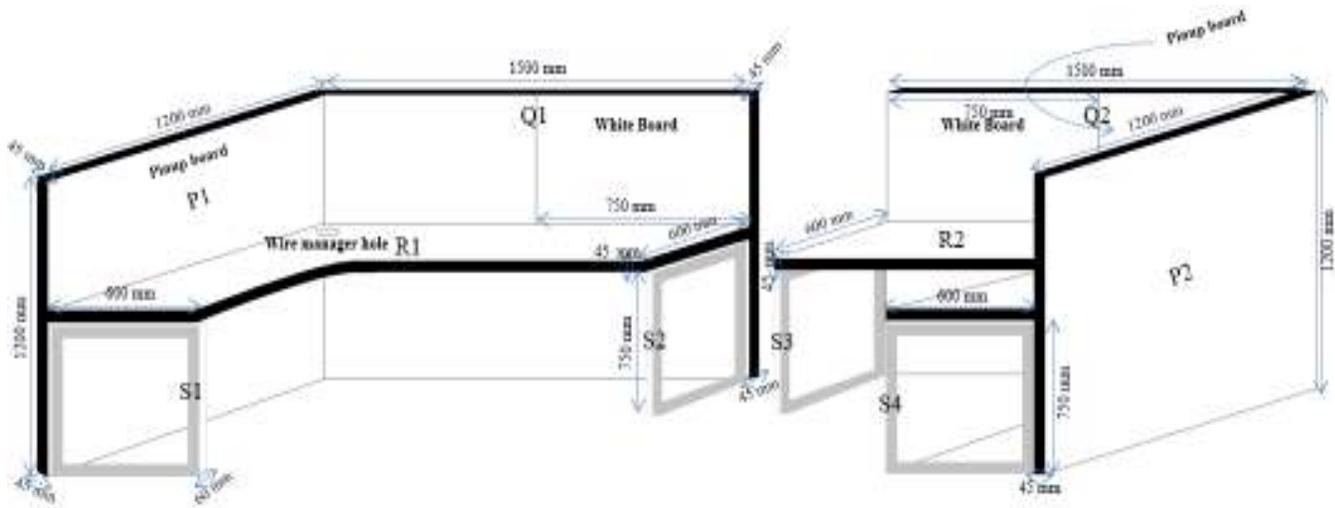
Terms and Conditions:

1. Your quotation shall contain Authorization Letter from manufacturer.
2. Quotation must be valid for 60 days.
3. Delivery period should not be more than **8 weeks**.
4. The vendor/supplier/maker should have a proven record of having installed either the same or equivalent furniture (e.g. lab benches, computer furniture, etc.) on IIT Kanpur campus or some nearby campus.
5. Please enclose **Catalogue/Photographs** of furniture along with your quotations.
6. Colour/Shade of Laminate/Fabric to be discussed and finalized after award of tender.
7. Any design adjustment, if necessary, would be communicated to all parties submitting their quotations.
8. The details of such prior installations should be provided as a reference so that they can be inspected if necessary.
9. All boards used in the construction should be ISO 9001 certified.
10. All the major preparation work has to be carried out at off-site locations.
11. Some final finishing work can be performed on the site.
12. The quotations should give the total cost per unit as shown in the figure below.
13. All installation/labour charges should be absorbed in the costs.
14. Taxes should be shown separately.
15. Any charges, additional to those listed in the quotation have to be borne by the supplier.
16. The warranty period should be mention clearly for all parts and 3 years of on-site service.
17. The service warranty should take care all damages occurring during normal use (excluding damages caused by impact or abnormally harsh activities).
18. The Institute reserves the right of accepting and rejecting any quotations without assigning any reason thereof.
19. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
20. IITK is exempted from excise/custom duty.

Kindly send your quotation on or before 1st March, 2018 to the following Address:

Dr. Anoop Singh,
Associate Prof.
Dept. of Industrial and Management Engineering,
Indian Institute of Technology Kanpur,
Uttar Pradesh, PIN 208016 India

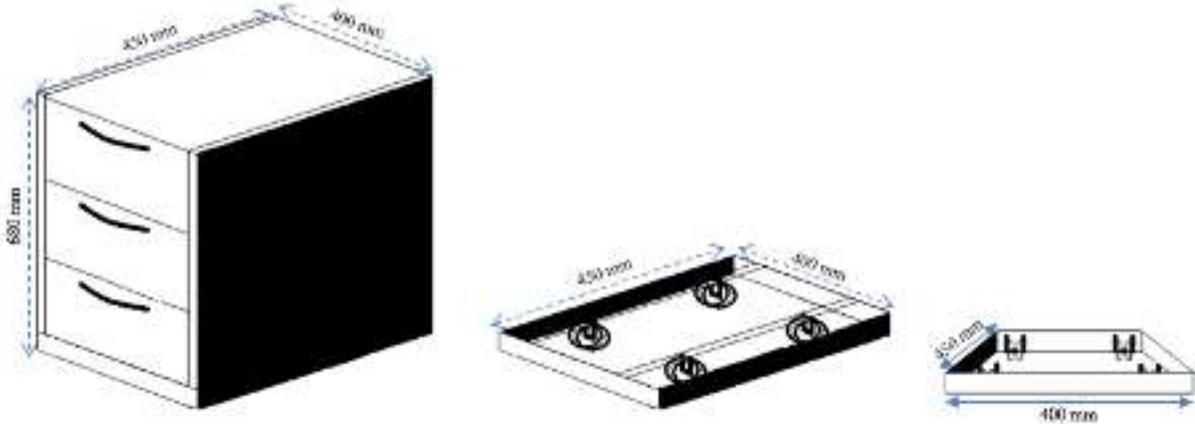
Workstation L-Type: Single Unit (P1+Q1+R1+S1+S2)



Single unit : P1+Q1+R1+S1+S2
 P1/P2 : (W)1200 x (H)1200 x (TH)45
 Q1/Q2 : (W)1500 x (H)1200 x (TH)45
 S1/S2/S3/S4 (Metallic) : (W)600 x (H)750 x (TH) 60
 R1/R2 : (W)1500/1200 x (D)600/600 x (TH)25

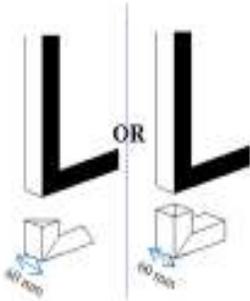
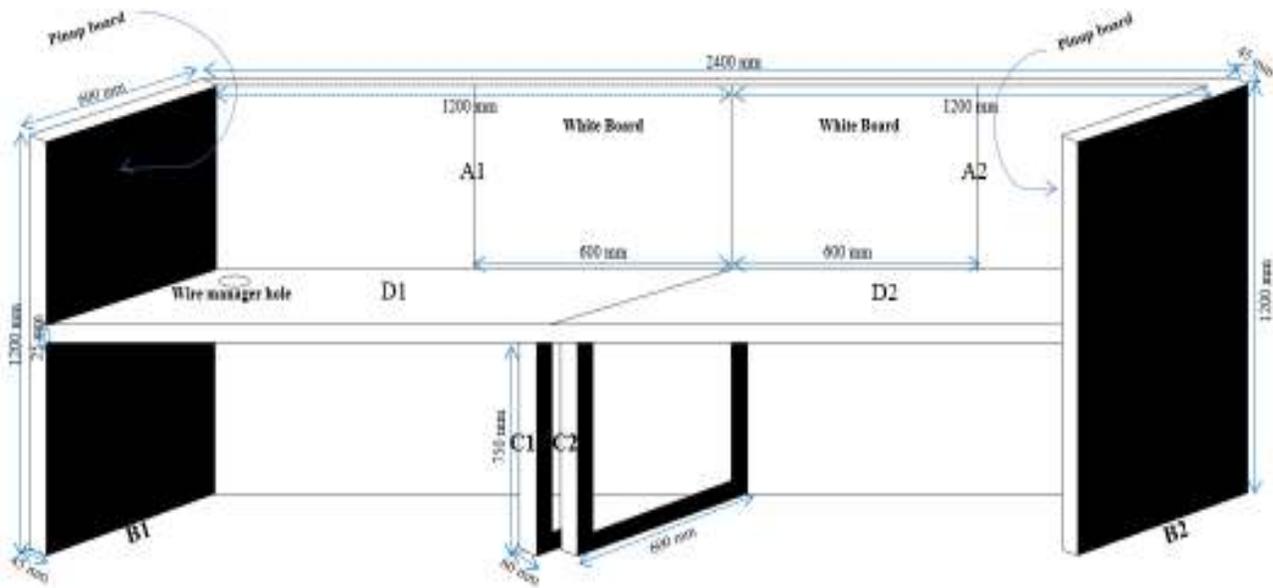
All dimensions are in mm

Mobile Drawer Unit:



Workstation Linear: Single Unit (A1+B1+C1+D1)

Workstation Linear: Single Unit (A2+B2+C2+D2)



Single unit : $(A1+B1+C1+D1) / (A2+B2+C2+D2)$

- A1/A2 : (W)1200 x (H)1200 x (TH)45
- B1/B2 : (W)600 x (H)1200 x (TH)45
- C1/C2 (Metallic) : (W)600 x (H)750 x (TH) 60
- D1/D2 : (W)1200 x (D)600 x (TH)25

All dimensions are in mm