



INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
STORES & PURCHASE SECTION

P.O I.I.T Kanpur - 208016
Ph.No. (0512)2597384, 2597214
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No. P/Glass/Chem/RC/2019-2020/«SINo»/

Dated : May 20, 2019

Limited Tender Enquiry

To
«Firm_Name»

Dear Sir,

Sealed tenders are invited by the undersigned on behalf of Director, Indian Institute of Technology, IIT Post Office, Kanpur for entering into Rate Contract for supply of Lab. Chemicals, Glasswares and Polypropelenewares of one or more of the following makes/brands during the period commencing from April 1st 2019 to 31st March 2020 :

Sl.No.	Make of Chemicals	Sl.No.	Make of Glasswares / Polypropelenewares/Labwares
01	Fisher	01	Borosil
02	Merck	02	Vensil
03	S.D.S	03	Perfit
04	Rankem	04	ASGI
05	Loba	05	J.Sil
06	Hi-Media	06	JSGW
07	Hysel	07	Tarsons
08	Spectrochem	08	Geno
09	Alfa, Aesar, Avocado & Lancaster, Invitrogen	09	Genei
10	Thomas Baker	10	Hysel
11	SRL	11	Axiva
12	Titan Media & Titan Chemicals	12	Jain Biological
13	Sigma Aldrich	13	ERBA Biohit
14	Medox	14	GE Healthcare Whatman
15	CDH	15	Riviera
16	Bangalore Genei	16	Amber
17	Millipore	17	Tensil
18	Genetix	18	Abdos
19	Roche	19	Jhasil
20	Nice	20	Gripsil
21	Labmate	21	Abdos
22	Biotech	22	Abron

23	SISCO Chem	23	UBS
24	Nanoshel	24	ILS
25	Molychem	25	Biochem
26	Bio-RAD	26	Hi-media
27	Finar	27	Sigma
28	UBS	28	Loba
29	Agile	29	Merck
30	Prolab	30	Fisher
31	Geno	31	Spinchrom
32	ILS	32	Genaxy
33	Biotech	33	FBS
34	Reinste	34	Astra
35	LCGC	35	Pall
36	Genaxy		
37	FBS		
38	MP		
39	Glassco		
40	Infusil		
41	Corning /Costar / Pyrex		
42	Takara		
43	TCI		

Sealed tender (separately for Chemicals, Glasswares and Polypropelene-wares) alongwith soft copy of price list in the form of PDF (soft copy must be sent at e-mail : kkpandey@iitk.ac.in) must reach to **The Asstt. Registrar, Stores & Purchase Section, IIT Kanpur – 208016 by 12/06/2019 (Wednesday). If soft copy of price list in form of PDF is not attached with the tender, the tender will not be considered.** The tender will be opened at 3.30 p.m. on the above date in presence of representatives of the firms/manufacturers who wish to be present.

(B.S. Negi)
Asstt. Registrar (S&P)

TERMS AND CONDITIONS OF RATE CONTRACT 2019-2020

1. Firms and manufacturers are requested to submit the quotations for Chemicals, Glasswares & Polypropelenewares separately in duplicate
2. Each tender should be accompanied with an earnest money of Rs. 10000/- and Rs. 500/- for processing charges of Rate Contract both for lab. Chemicals, Glasswares and Polypropelenewares in the form of demand draft in favour of "The Director, I.I.T Kanpur" and also a letter from your principals to guarantee the execution of the orders and to honor the terms and conditions of rate contract. Manufacturers who wish to execute the supplies directly are exempted from depositing the earnest money. However, they are to deposit Rate Contract processing money of Rs. 500/-.
3. The Chemicals / Glasswares / Polypropelene wares covered under Rate Contract will have to be supplied to the Institute as and when required. The manufacturers can however, authorize other dealers to supply on their behalf on the accepted terms and conditions.
4. Price of individual chemicals/glasswares/polypropelenewares need not be quoted in the main tender document. **Only a soft copy of price list in the form of PDF as well as hard copy excluding custom duty valid for the period of contract duly signed and sealed should be attached alongwith the tender (if soft copy of price list in the form of PDF is not attached with the tender, the tender will not be considered)** stating clearly the discount allowed on the prices mentioned in the Price-List. Firms who wish to offer additional discount on certain items may also quote for those items separately. Firms should also quote for bulk packing, like, 25 litres for solvents / acids. The supplier offering higher discount will be preferred.
5. Prices should remain firm during the period of the Rate Contract. Any increase in Govt. levy during the period of Rate Contract shall be paid extra against documentary proof, if legally leviable and should be intimated within 3 weeks from the receipt of supply order with proper justification of price hike.
6. The Chemical/glass-wares/polypropelene-wares shall have to be supplied within 30 days of placing of the supply order. If the supplier fails to supply the material within the stipulated time, the Institute shall have the following courses open for it :
 - (a) To arrange the material from an alternative source and recover the extra cost, if any, from the supplier out of their earnest money.
 - (b) To impose a liquidity damage equal to 10% value of the unfulfilled order provided that amount of liquidity damage shall not exceed the total earnest money deposited by the supplier for the due fulfillment of the terms of contract.
 - (c) To cancel the Rate Contract, of which a notice of cancellation shall be sent to the supplier in writing. In that event, entire security deposit of the supplier shall stand forfeited and will be at the disposal of the Institute.

7. If the supplier required an extension of time, he shall apply in writing within 15 days of the date of supply order. Valid reasons for non – execution of supplies within the stipulated time may be given to the undersigned.
8. Defective and sub-standard quality for chemicals, glasswares and polypropelenwares supplied will not be accepted and will lead to disqualification of the rate contract. If quality of any brand found inferior, the concerned manufacturer / supplier may be blacklisted for future supplies. Suppliers shall have to take back and replace the rejected materials at their own cost within 15 days of the rejection failing which action will be taken as per clause (6) above. The Institute shall not be responsible for the safe custody of the rejected materials.
9. The earnest money will be refunded only after the due fulfillment of the terms of the contract and on expiry of the period of rate contract.
10. The rates quoted should be F.O.R. Kanpur for outside suppliers and free delivery to Institute premises for local supplier.
11. The disputes arising in respect of Rate Contract shall be decided by a competent court at Kanpur and shall be subject to the jurisdiction of Kanpur Court only.
12. The rate of GST applicable should clearly be specified. The Institute is partially exempted from GST i.e. 5% under notification No. 45/2017 (CGST), 47/2017 (IGST).
13. The rates offered should be exclusive of custom duty as the Institute is exempted for the payment of custom duty vide notification no. 51/96 dated 23.07.1996.
14. The Institute reserves the right of accepting or rejecting all or any tender without assigning any reasons. The Institute is under no obligation to place order with any supplier even after rate contract is entered into with the firm.

B.S. Negi
Asstt. Registrar (S&P)