OFFICE ORDER

Sub: Declaration of holiday on 30th April 2009 in the Institute as per the schedule of General Elections -2009 in Kanpur and Akbarpur Constituency Seats

1. As per the schedule of General Elections -2009 for Lok Sabha announced by the Election Commission of India, the Votes for the Kanpur and Akbarpur Constituency Seats are to be cast on Thursday, 30th April 2009.

2. As such the Institute shall remain closed on 30th April 2009 to facilitate Institute employees to exercise their right to Vote.

3. However the following activities and services shall continue to function as on a holiday
   1. Computer Centre
   2. Electrical Division
   3. Health Centre
   4. Transport Unit
   5. Telephone Unit
   6. Refrigeration & Air conditioning Unit
   7. Security Unit
   8. Visitors’ Hostel
   9. Water Supply Unit
   10. Other essential duties as deemed fit by the respective Head/In-Charge

4. Suitable arrangement shall be made to enable persons on duty to cast his/her Vote by allowing them to go to the Polling Booth for which they shall be allowed break for a short duration.

R K Sachan
Dy. Registrar (Admin.)

Copy to:
1. Director
2. Dy. Director
3. All Heads/In-charge of Departments/Sections/Units
4. Registrar
5. Web Master
6. Notice Boards