Indian Institute of Technology Kanpur

INSTITUTE FELLOW AWARD

The Institute Fellow award was instituted by IIT Kanpur in 2005 to recognize and honour the contributions of those individuals who have eminently contributed to the overall growth of the Institute. A need was felt to relook at and synthesize the procedures and processes pertaining to the award. Thus, keeping in mind the already approved norms for the Institute Fellow, this revised proposal is submitted to Board for consideration and approval.

The report of committee is in two sections: highlights of the salient approvals and some major timelines (Section 1) and then proposed procedures and processes (Section 2).

1. EARLIER APPROVALS AND MAJOR TIMELINES

2005: INSTITUTION OF INSTITUTE FELLOW AWARD

(Agenda: IITK/BOG-2005.1.10 / Pages 9-10, Item No. 10 of 1st/2005 Meeting of Board of Governors held on 26 February, 2005)

The Board of Governors of Indian Institute of Technology Kanpur, in its 1st/2005 Meeting held on 26 February, 2005, considered the proposal (at Annexure IF.01) and approved the institution of Institute Fellows award.

(Extracts of Minutes: IITK/BOG-2005-1/Page No. 9-10, Item No. 10 of 1st/2005 Meeting of Board of Governors held on 26 February, 2005)

The Board has approved the proposal (at Annexure IF.01) and constituted the following committee of the Board to scrutinize and shortlist the nominations and put up its recommendations for approval of the Board.

Director
Prof S S Katiyar, BOG Member
Prof S Lele, BOG Member
One eminent person to be nominated by the Chairman, BOG
Convener of IAC
Secretary, Board of Governors

Chairman
Member
Member
Member
Member
Secretary

The Board also resolved that this award shall be presented at the Foundation Day of IIT Kanpur. The date of registration of the Institute under the Societies Registration Act shall be observed as the Foundation Day.

2005: Prof E C Subbarao and Mr F C Kohli - First INSTITUTE FELLOWS (2005).

2017: List of 20 INSTITUTE FELLOWS (TILL NOVEMBER 02, 2016).
List of 20 eminent individuals conferred upon the Institute Fellows is placed at Annexure IF.02.
2. **PROPOSED PROCEDURES AND PROCESSES**

1. **SCOPE OF AWARD**
   The Institute Fellow award instituted by IIT Kanpur in 2005 is to recognize and honour the contributions of those individuals who have eminently contributed to the overall growth of the Institute, which in turn, has caused impacts on Indian society not only in the fields of education, academics, industrial development, etc but also on the overall wellbeing of society, and has fetched for the nation, laurels and glories from within the country as well as abroad.

2. **AREAS OF AWARD**
   There is no specific domain for the Institute Fellow award. As mentioned in Clause 1 – Scope of Award, it is meant to recognize and honour the distinguished contributions of the individuals who have eminently contributed to the overall growth of the Institute. Such distinguished individuals could be Institute faculty, staff and alumni, recruiters, sponsors and partners of research project and consultancy, etc.

3. **AWARD**
   The distinguished individuals selected for the Institute Fellowship will be honoured by presenting a citation, a plaque and a shawl.

4. **NOMINATIONS**
   4.1 The Secretary of the Board of Governors shall every year invite nominations from within the Institute as well as from eminent individuals in consultation with the Director of the Institute.

   4.2 Any faculty/staff member/alumnus/alumna of the Institute can nominate for the award.

   4.3 In addition, the Board Sub Committee (see Clause 5.1 – Evaluation Committee) may also add names to the list of nominees at its discretion.

   4.4 Nominations can be sent as hard copy by post to the Secretary, Board of Governors, IIT Kanpur; or electronically through e-mail at registrar@iitk.ac.in or online through a portal specially designed for the purpose.

   4.5 The nominations should be accompanied by a detailed and explicit description of the contributions of the nominee towards the growth of IIT Kanpur and other relevant material (in form of bio-data, newspaper articles/profiles, information on other awards and commendations etc.).

   4.6 Self-nominations are discouraged.
4.7 A valid nomination once made, is considered for three consecutive years (if not selected for the award during this period). The nominators will be requested by the Secretary, Board of Governors to send in the updated profiles for succeeding years.

5. EVALUATION
5.1 REVIEW COMMITTEE
All nominations received by the Secretary, Board of Governors, IIT Kanpur will be reviewed by a sub-committee of the Institute Advisory Committee (IAC). The IAC sub-committee will have the following constitution:

- Convener, Institute Advisory Committee (IAC)
- One member of IAC (1)
- One member of IAC (2)

Chairman
Member
Member

Secretary, Board of Governors shall present to the IAC sub-committee the list of nominations received as well as those carried over from previous years (see Clause 4.7 - Nominations). The list will clearly indicate the name of nominator/s and the year in which the nomination was received. The IAC sub-committee will thoroughly examine the nominations and will record its comments against each nomination. The comments of the sub-committee shall be made available to the Evaluation Committee (see Clause 5.2 - Evaluation Committee).

5.2 EVALUATION COMMITTEE
The following evaluation committee shall evaluate the nominations for the year and will make recommendations for approval of the appropriate bodies.

- Director
- One eminent person nominated by the Chairman, BOG
- One past Institute Fellow (1)
- One past Institute Fellow (2)
- Dean of Faculty Affairs
- Secretary, Board of Governors

Chairman
Member
Member
Member
Member
Secretary

The Director will constitute the evaluation committee every year.

While the nominations for the Institute Fellow will be invited by the Secretary, Board of Governors, the Evaluation Committee may also add names to the list of nominees at its discretion.

5.3 EVALUATION
(a) As approved by the Board of Governors of IIT Kanpur in 2005, the Institute Fellow is the highest award for eminent and distinguished contributions by an individual towards the...
growth of IIT Kanpur. The contributions of the awardee, therefore, should be truly exceptional, free from any criticism or denunciation and he/she should have noticeably and distinctly maintained his/her affection and respect for the Institute. The evaluation is, thus, quite involved and may require seeking additional information on the nominations.

(b) The Secretary, Board of Governors shall present to the evaluation committee the list of nominations along with the comments of the IAC sub-committee.

(c) The evaluation committee, based on the detailed analysis of details submitted by the nominator and the comments of the IAC sub-committee, may like to seek some additional information from sources other than the nominator.

5.4 RECOMMENDATIONS
(a) The evaluation committee will finally make its recommendations in the form of minutes of the meeting of the committee indicating the specific contributions of the awardee/s for the growth of IIT Kanpur.
(b) There is no minimum or maximum limit on the number of the awardees in a given year.

6. APPROVAL OF RECOMMENDATIONS OF EVALUATION COMMITTEE
The recommendations of the Evaluation Committee shall be presented to the Chairman, Board of Governors for approval through the Secretary, Board of Governors. Upon approval of the Chairman, members of the Board shall be informed of the awardee/s, and the approval shall be placed for ratification in a subsequent meeting of the Board.

7. ANNOUNCEMENTS OF AWARDS
Upon approval of the recommendations of the Evaluation Committee by the Chairman, Board of Governors (see Clause 6 – Approval of Recommendations of Evaluation Committee), the announcement documents comprising photographs and other details about awardee/s will be prepared by the office of Dean of Faculty Affairs and the announcements will be made to all the stakeholders of the Institute including faculty/staff/students/alumni, and media. The office of the Dean of Faculty Affairs will also intimate and contact the awardee/s for attending the award function.

8. AWARD CEREMONY
(a) The Institute Fellow award shall be presented, as approved by the Board of Governors (BOG-2005.1.10 – Pages 9-10, Item No. 10 of 1\textsuperscript{st} /2005 Meeting of Board of Governors held on 26 February, 2005), on the Foundation Day of the institute i.e. November 02.
(b) An award ceremony will be organized by the Institute on the campus on the Foundation Day. The details of the ceremony will be publicized amongst various constituents by the office of Dean of Faculty Affairs. Necessary publications and media publicity of the event will be coordinated by the office of Dean of Faculty Affairs.
(c) In the same award ceremony on the Foundation Day (November 02), some other award functions like Distinguished Alumnus Awards and Satyendra Kumar Dubey Memorial Award may also be organized which shall be coordinated by the Secretary, Alumni Association.
(d) The award shall consist of a plaque, a citation and a shawl (see Clause 3 - Award).
(e) The arrangements for preparation of plaque and citation for Institute Fellow awardees in association with the respective department will be coordinated by the office of Dean of Faculty Affairs.
(f) The institute shall bear the cost of the plaque, citation and shawl.
(g) The institute shall also provide local hospitality and travel within India to awardee/s for receiving the award.
(h) An awardee not being able to attend the ceremony to receive the award, may be given the award by the Chairman, BOG or by the Director at some place at a later date in a brief ceremony. The office of Dean of Faculty Affairs will stock the plaques, citations and shawls that could not be given away.

9. **COMPENDIUM OF INSTITUTE FELLOW Awardees**
A compendium of the Institute Fellow awardees containing anthology and albums with necessary updates will be periodically prepared by the office of Dean of Faculty Affairs and will be shared with the constituents of the Institute.
Agenda: Item No. 10 of 1st Meeting of Board of Governors held on 26 February, 2005

| BOG-2005.1.10 | To consider the award of Institute Fellow to individuals for their outstanding contributions to the Institute |

Over the past 40 years the Institute has grown from a small initiative to a world renowned Academic Institution. The academic model of IIT Kanpur was novel and evolved by eminent educationist and academicians. In the formative years of the Institute several individuals from within as well as outside the Institute have contributed to its growth.

IIT Kanpur pioneered the education in the field of Computer Science and Engineering. This initiative has led to the establishment of several IT Companies that have now become well known to the entire world. The founders of the companies have influenced the academic environment of IIT Kanpur.

All such contributions are usually recognized by the academic Institutions by conferring the Institute fellowships to those individuals who have eminently contributed to the growth of the Institute. It must be mentioned that some alumni have also contributed to the Institute in such an exemplary manner that they can be considered for conferring Institute Fellowship Awards. It may also be pointed that the Honorary Doctorate is given by the Institute from time to time. However, the perspective of the Institute Fellowship is quite different and independent of the Honorary Doctorate Scheme.

It is therefore, proposed to the Board that the award of Institute Fellowship be considered and approved.

The following shall be scheme of implementation.

- The Secretary of the BOG shall invite nominations from within the Institute as well as from eminent individuals in consultation with the Director of the Institute. All nominations received will be reviewed by a sub committee of the Institute Advisory Committee. The comments of the sub committee shall be made available to the committee constituted by the Board.
- A committee of the Board shall scrutinize and short list these nominations and put up its recommendations for the approval of the Board. The constitution of the committee shall be as follows:
  1. Director Chairman
  2. Two BOG Members Members
     (Senate nominees on the Board)
  3. Two other members of Board Members
     (To be nominated by the Chairman BOG)
  4. Secretary, Board of Governors Secretary
• It is proposed that the Institute should have a Foundation Day marked in the calendar of activities. The Fellowship shall be presented at the Foundation Day celebration. It is also suggested that a Board meeting be held at the same time when the Foundation Day is celebrated. In other words, it is hoped that the Board members are present in the celebrations while conferring of the Fellowships. The function shall be attended by the faculty, students and staff. The distinguished individuals selected for the Institute Fellowship will be honoured by presenting a citation, a plaque and a shawl.

• In view of the fact that it is a new scheme, to start with, it is proposed that the following individuals be considered for the honour of the Institute Fellowship, as the first group of the individuals:

1. Prof. E C Subba Rao
2. Mr. F C Kohli

Brief profiles of the proposed individuals are placed at Annexure Pages 74-78.

The Board is requested to consider and approve the above proposal.

******************************************************************************

Minutes : Item No. 10 of 1st Meeting of Board of Governors held on 26 February, 2005

BOG 2005.1.10 | To consider the award of Institute Fellow to individuals for their outstanding contributions to the Institute

The Board has approved the proposal and constituted following committee of the Board to scrutinize and short list the nominations and put up its recommendations for approval of the Board:

1. Director
2. Prof. S. S. Katiyar, BOG Member
3. Prof. S. Lele, BOG Member
4. One eminent person to be nominated by Chairman BOG Member
5. Convenor of IAC
6. Secretary, BOG

Chairman
Member
Member
Member
Member
Secretary

The Board also resolved that this award shall be presented at the Foundation Day of IIT Kanpur. The date of registration of the institute under the Societies Registration. Act shall be observed as the Foundation Day.
PAST RECIPIENTS OF THE INSTITUTE FELLOW
(till November 02, 2016)

1. (2005) Prof E C Subbarao
2. (2005) Mr F C Kohli
4. (2007) Prof A Vasudeva
5. (2007) Prof G D Agrawal
10. (2013) Prof Sanjay G Dhande
11. (2013) Prof N Sathymaurchy
12. (2013) Prof T V S Ramamohan Rao
13. (2014) Prof M Anandakrishnan
14. (2014) Prof M A Pai
15. (2014) Prof Vijay Kumar Stokes
17. (2014) Prof Dipankar Chakravorty
18. (2016) Prof D Balasubramanian
19. (2016) Prof Ashok K Mallik
20. (2016) Prof R N Biswas
CERTIFICATE OF REGISTRATION OF SOCIETIES
ACT XXI OF 1860.

No. 5.1549 of 1959-1960.

I hereby certify that [NAME OF SOCIETY] has this day been registered under the Societies Registration Act, XXI of 1860.

Given under my hand at New Delhi
this [DAY] day of [MONTH] (NINETEENTH) One thousand nine hundred and [YEAR] (FIFTY NINE)

Fee Rs. 50.00 paid.

[Signature]

Assist. Registrar of Companies, Delhi

No. 5.1549 of 1959-1960