



## Department of Materials Science and Engineering

From : The Head  
MSE Department

2/8/2011

The following Departmental Committees have been constituted for the year 2011-2012.

1. Faculty Meeting Convener	SS
2. Budget	MK,KM,AS,G
3. DPGC	KrB*, VV,G,SO
4. DUGC	KB*, TM,MK,ShS
5. Member, Senate Library Committee	VV
6. Computer Coordinator	KrB
7. Seminars	KM
8. Industrial Tour	AS
9. Member, Students Placement Committee	DG
10. MM(S)ES Adviser	AU
11. Students Counseling	RKD
12. Space	SPM,AU,RCS,RS
13. B.Tech Project Evaluation Committee	TM*, KB, SO, G
14. MME Website Management	SI
15. Annual Report	ShS
16. Staff Affairs	SS,SPM,DG,AG
17. Dept. counseling committee	RCS
18. Summer Training /Internship	SI
19. Dept. IRDC representative	AG
20. Dep. representative (DRPG)	AU

\* Convener of the Committee

1. This committee (at sl.no.13) would also serve as the Prizes & Awards Committee for B.Tech. students. General Prizes and Awards for M.Tech. students shall be recommended by the DPGC.
2. All committees except DUGC, DPGC and SLC assumes charge effective Sept.1<sup>st</sup>, 2011. DUGC,DPGC..... assume office w.e.f. 1<sup>st</sup> October 2011.
3. The committee under head 17 shall primarily look after deficient students, both UG and PG on a need based basis. The committee under head 11 shall look after all counseling related issues for both UG and PG students.

(Dipak Mazumdar)