Rules and Guidelines for Library

**Member of Heritage Library:** Any registered resident of hall 8 is the member of the library.

1) A resident can search a book from our library database through the link available on the hall website.

2) Only one book can be issued at a time. The book will be issued for a period of two weeks.

3) The book will be issued on Friday from 22:00 HRS to 23:00 HRS.

4) The book will be issued on production of the institute identity card by the member.

5) The member can also renew the book after the allotted period of two weeks subject to the condition that the book has not been requested by any other member.

6) Do not accept book in bad physical condition.

7) A member can reserve a book if not available in the library.

8) If a member loses or damages a book beyond repair, they will either have to replace the book, or pay 1.2 times the cost of the book, as calculated by the committee.

9) All books issued must be returned before you leave hall 8 under any circumstances. Return the book Before registration or else no dues will not be cleared.