Agendas of the meeting: 1. Brief on finance details of mess to residence 2. Mess Menu for October’19 3. Any other agenda with permission of chair

Chair: Prof. Prosenjit Roy (Mess Warden)

Date of meeting: 1/10/2019

Venue: Conference room hall IV

Time: 6:10 PM to 8:35 PM

Out come from the meeting:

1. The income amount due to guest after reduction of guest token price is increasing slowly. We are in a situation where we hardly remain any amount for BDMR adjustment, this is probably due to previously hike in guest token price, so sell got drastically low. Another issue is that; due to flood, availability of vegetables with proper price is difficult. Cash amount of around 110000 rupees was miss matched with hall fund from mess, this miss matched amount was went to few employees pocket without any proper documentation (the issue happened before current mess committee on rule). Our committee made all sort of back calculation and found out where money went and recovered the amount of around 80000+ rupees was collected back to hall fund and for rest amount documentation has been done, it will be collected as soon as possible.

2. As we are running lack of utensils in mess, committee has proposed this issue before mess warden and mess warden agree to purchase required utensils as soon as possible.

3. It’s the strong recommendation from mess warden, mess committee and from residence that; mess menu and new guest token price list, should need to be uploaded to hall IV website.
4. Due to high price of onion, onion from salad has been dropped.

5. With difficulties like high price of vegetables, limited amount of guest sell and programs, we (mess committee) have continuously giving our best. A vote of thanks to mess employees for their hard work.

6. Thanks to all residence for your cooperation and patience.

7. Mess menu has been prepared by considering feedback, as per price of items and as per taste of residence, kindly find the attachment separately.

**Participates were for meeting:**

**Residence:**

**Mess Committee:**
1. Susanta (chairman) 2. Bhanuday (store secretary) 3. Ebil (President)

**Thanks**

**Susanta Kumar Nayak**

**Mess chairman.**